

Public Works – Overview, Goals, and Objectives

Overview

Nags Head Public Works consists of six divisions: Administration, Public Facilities Maintenance, Fleet Maintenance, and Sanitation, which are discussed below, and Water Operations and Water Distribution, which are discussed in the Water Fund section of this budget.

Public Works Administration provides departmental coordination, technical assistance, and support for the Department. Administration also manages citizen complaints; oversees budget preparation; generates all contracts and monitors the contract approval process; provides expenditure control; coordinates the expansion of the Town's waste diversion efforts; conducts studies and prepares reports; manages record keeping; provides coordination of personnel evaluation, discipline, safety, training and outfitting; and acts as a liaison to other departments.

Public Facilities Maintenance maintains the overall appearance and cleanliness of the Town's facilities and grounds and provides efficient, cost-effective general maintenance and repair of Town-maintained streets and rights-of-way. Additional responsibilities include asphalt and concrete repairs, roadway sweeping, multi-use path maintenance, street sign installation, specialty street pavement markings, right-of-way mowing, vegetation trimming and removal, and hauling and grading as needed.

Fleet Maintenance maintains, repairs, and services all Town vehicles and heavy equipment. Efficient, cost-effective maintenance of this equipment is essential to providing uninterrupted service. The Division also performs preventive maintenance through careful operation, timely servicing, systematic inspection, and detection/correction of potential equipment problems before major breakdowns occur. Successful equipment maintenance allows the departments to carry out their duties in a timely and cost-effective manner. In recent years, major vehicle rehabilitation to increase service years has been added.

Sanitation collects commercial and residential refuse (including bulk and brush) in addition to providing vegetative debris chipping and mulching. Recycling is also managed through Sanitation.

Goals

- Develop environmentally sensitive solutions to facilities, streets, right-of-way, multi-use path, and grounds maintenance problems, while maintaining fiscal responsibility. (BOC Values 2, 3, 4 and 5)
- Promote maintenance and development of livable, well-maintained neighborhoods through roadway, right-of-way, and multi-use path maintenance that increases traffic safety, bicycle, pedestrian and wheelchair access, and meets infrastructure needs. Seek grant funds for access improvements and expansions. (BOC Values 1, 3, 4, 5 and 6)
- Involve the public in decision-making that balances residential, tourism, and business needs, is fiscally responsible and results in projects that are supportive of community needs and the Town's Land Use Plan. (BOC Values 3, 4, 5 and 6)
- Continually improve customer service and communications. (BOC Values 1, 4 and 6)

Public Works – Overview, Goals, and Objectives

Objectives and Related Performance Indicators

- Objective - Improve public access through facility expansion, or replacement.

Performance Indicators –

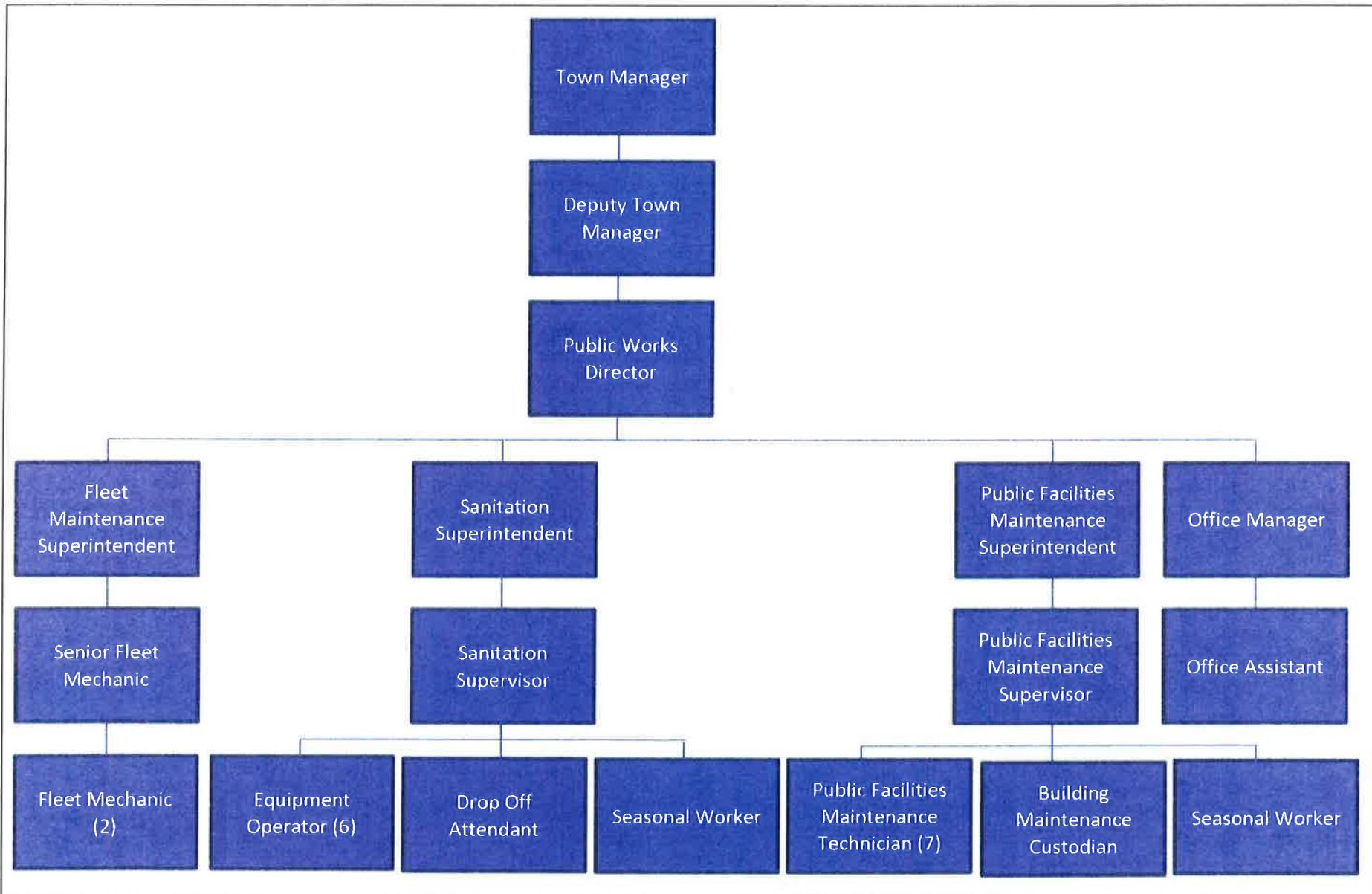
1. Hargrove Street Beach Access walkway replacement.
 2. To Construct Phase one of Dowdy Park.
 3. Meekins Ave.: North terminus to Albemarle Dr. intersection (355 lf) Danube : intersection of Heperides Dr. to Shiner Dr. (834 lf) Bridge Lane: intersection of Compass Lane to 414 Bridge lane (536 lf) Bridge Lane: intersection Adams Lane to Compass Lane (857 lf)
 4. Dune Stabilization program- The goal of this project is to allocate funds for an expansive dune stabilization program via the establishment of vegetation along the seaward face of the frontal dune. This is a continuation from FY 14-15 by extending the program northward from Forrest St. by implementing mitigate measures to capture blowing sand ocean ward prior to accumulation onto private property.
 5. Continued Fire Station 16 Facilities Improvements and Repairs-In accordance with the architectural and structural evaluation performed by Beacon Architecture & Michael O'steen, P.E., dated March 7, 2014, the following considers a 3-year phased implementation schedule of the items identified in this report. Year one covers a partial roof replacement, developing compliance with emergency system operations, addressing structural & mechanical repairs, in conjunction with interior improvements. Years 2 and 3 completes the action item list with supplemental roof, structural and interior repairs and upgrades.
 6. To design Bonnett Street Bath House Replacement- demolishing the existing Bath House Facility and replacing with a similar bathroom facility. Continue Bonnett Street Bath House Improvements-The scope of work consists of upgrading the existing Bonnett St. Bath House facility to repair the deteriorated building elements in association with upgrading components to achieve building code compliance.
 7. Continue the Implementation of a front load Dumpster Route.
 8. Continue the replacement of Multi Use path Bulk Heads.
 9. To replace walkway at the Hargrove Beach Access.
 10. To design and construct Dog Park located at Satterfield Landing Recreation area.
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- Objective - Maintain certifications, licenses and training requirements for Department staff and utilize professional services in order to maximize Department capabilities within current staffing levels and budget.

Performance Indicators –

1. All Facilities Maintenance, Maintenance Garage, Water Operations and Water Distribution certifications are current and required relevant training hours are completed.

Public Works

Organization and Staffing



Public Works – Budget Highlights

Highlights

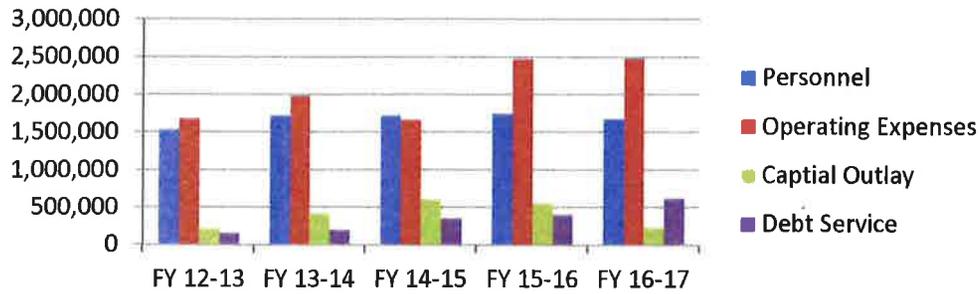
- Twenty-five percent of the Public Works director’s salary is being funded through the Water Administration budget.
- The town engineer position was transferred to the Town Manager’s Department; however, 25% of the position’s salary is funded through the Water Administration budget.
- Sanitation funding includes the first full year of contracted recycling services, tipping fees at \$73.45 per ton, and construction and demolition debris at \$65 per ton, net the savings from the new recycling service.
- Garage funding includes \$72,000 for a new F-350 service truck, which will be financed over four years at \$18,806 per year.
- Fuel prices are calculated and budgeted on average usage for the prior twelve months and are reflected departmentally. For Fiscal Year 2016-2017, prices are budgeted at \$2.48 per gallon for regular unleaded and \$2.63 per gallon for diesel.
- Funding of \$120,000 is included for phase I construction of Dowdy Park, financed in part by the Parks and Paths capital reserve fund.
- Funding of \$500,000 is included for phase II construction of Dowdy Park, with \$250,000 in grant funding from the Outer Banks Visitors Bureau and \$250,000 from a Parks and Recreation Trust Fund grant.
- Funding of an additional \$28,000 is included to replace the Douglas A. Remaley Fire Station 16 roof, \$40,000 for Fire Station 21 roof repair, \$25,000 for repairs at the old Outer Banks Medical Center building, and \$25,000 for Public Works garage maintenance.
- Hargrove public beach access improvements are included at \$25,300.
- A Dowdy Park debt payment of \$102,360, funded in part by the Parks and Paths capital reserve fund and State Street Aid is included.
- Funding of \$8,500 is included for a new zero turning radius mower.
- Funding of \$15,000 is included for the extension of an ADA-compliant sidewalk at the Shoppes at Mile Post 10.5.
- Funding for multi use path repairs of \$25,000 is included, financed in part by the Parks and Path capital reserve fund.
- Funds of \$120,000 are included to match the estimated Powell Bill funding. Projects include repaving, repairing, and/or maintaining Meekins Avenue, Danube Street, Bridge Lane, and the intersection of Adams Lane and Compass Lane.

Expenditures by Function

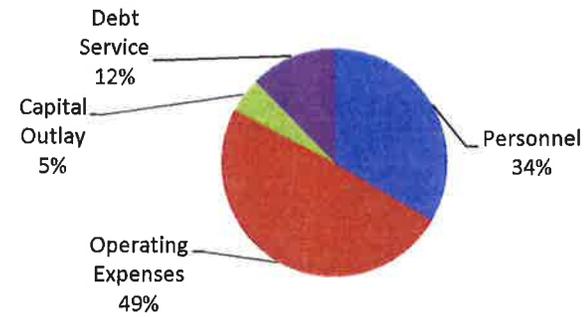
	FY 2015-2016	FY 2016-2017	Percent
	<u>Adopted</u>	<u>Adopted</u>	<u>Change</u>
Personnel Services	\$ 1,764,099	\$ 1,690,451	-4.17%
Operating Expenses	\$ 2,481,625	\$ 2,489,778	0.33%
Capital Outlay	\$ 570,114	\$ 244,800	-57.06%
Debt Service	\$ 418,988	\$ 627,787	49.83%
Total	\$ 5,234,826	\$ 5,052,816	-3.48%

Public Works – Budget Highlights

**Fiscal Year 2016-2017
Adopted Expenditure History**



**Fiscal Year 2016-2017 Adopted Expenditures
by Function**



**Town of Nags Head
Adopted Budget
For the Fiscal Year 2016-2017**

Department: <i>Public Works Administration</i>		Manager's Recommended 2016-2017	Adopted Budget 2016-2017	Adopted Budget 2015-2016	Adjusted Budget 2015-2016	Estimated Actual Expenditures 2015-2016	Actual Expenditures 2014-2015	Actual Expenditures 2013-2014
Account Number	Account Description							
PERSONNEL SERVICES								
10-500-3-5102-00	SALARIES/WAGES - REGULAR	\$ 201,236	\$ 175,365	\$ 274,435	\$ 278,551	278,551	\$ 276,464	\$ 270,382
10-500-3-5102-01	SALARIES - LONGEVITY PAY	11,087	9,392	10,883	11,046	11,046	10,419	10,105
10-500-3-5206-00	FICA TAX	15,805	13,806	21,827	22,154	20,549	20,797	20,446
10-500-3-5207-00	GROUP HEALTH INSURANCE	36,517	32,578	74,083	74,083	60,000	59,329	54,798
10-500-3-5207-01	RETIRES GROUP HEALTH INSUR	-	-	3,353	3,353	3,353	12,143	18,521
10-500-3-5208-00	RETIREMENT	14,957	13,063	19,232	19,520	19,137	20,294	19,811
10-500-3-5210-00	401 K	4,126	3,603	5,176	5,253	5,232	5,218	5,109
	Subtotal Personnel Services	\$ 283,728	\$ 247,807	\$ 408,989	\$ 413,960	\$ 397,868	\$ 404,665	\$ 399,173
OPERATIONS								
10-500-3-5320-00	TRAINING	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	1,500	\$ 250	\$ 737
10-500-3-5320-01	COMPUTER TRAINING	-	-	1,000	1,000	500	-	-
10-500-3-5321-00	BUILDING/EQUIPMENT RENTAL	1,100	1,100	504	504	617	202	232
10-500-3-5322-00	TELEPHONE	1,890	1,890	1,870	1,870	1,870	1,893	3,167
10-500-3-5322-01	PUBLIC WORKS CELL PHONE STIPEND	780	585	1,560	1,560	1,560	1,028	480
10-500-3-5324-00	TRAVEL	-	-	3,000	3,000	1,500	(282)	1,313
10-500-3-5325-00	POSTAGE	300	300	300	300	300	156	160
10-500-3-5326-00	ADVERTISING	600	600	600	600	600	358	795
10-500-3-5431-00	FUEL COSTS	4,300	4,300	4,400	4,400	2,346	3,801	4,479
10-500-3-5433-00	DEPARTMENT SUPPLIES	6,820	6,820	6,950	6,950	6,950	8,697	5,683
10-500-3-5434-05	OTHER SUPPLIES - COMPUTER	-	-	-	-	370	3,327	1,366
10-500-3-5436-00	MAINT/REPAIR EQUIPMENT	-	-	-	-	14	-	-
10-500-3-5437-00	VEHICLE MAINTENANCE	1,000	1,000	2,450	2,450	705	584	968
10-500-3-5439-00	UNIFORMS	1,000	1,000	1,000	1,000	574	887	479
10-500-3-5440-00	PROFESSIONAL FEES	2,025	2,025	1,000	1,000	1,000	803	559
10-500-3-5445-00	CONTRACTED SERVICES	3,077	3,077	6,830	6,830	6,800	5,432	6,058
10-500-3-5448-00	PURCHASES FOR RESALE	60,948	60,948	53,648	53,648	50,000	59,151	46,550
10-500-3-5553-00	DUES AND SUBSCRIPTIONS	3,102	3,102	2,720	2,720	2,441	949	1,318
	Subtotal Operations	\$ 88,942	\$ 88,747	\$ 89,832	\$ 89,832	\$ 79,647	\$ 87,236	\$ 74,345
COST REIMBURSEMENT								
10-500-3-5699-00	COST REIMBURSEMENT	\$ -	\$ -	\$ -	\$ (55,280)	\$ (55,280)	\$ (55,141)	\$ (142,965)
CAPITAL OUTLAY								
10-500-3-5773-00	CAPITAL OUTLAY OTHER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,404

Town of Nags Head
 Adopted Budget
 For the Fiscal Year 2016-2017

Department: <i>Public Works Administration</i>		Manager's Recommended 2016-2017	Adopted Budget 2016-2017	Adopted Budget 2015-2016	Adjusted Budget 2015-2016	Estimated Actual Expenditures 2015-2016	Actual Expenditures 2014-2015	Actual Expenditures 2013-2014
Account Number	Account Description							
10-500-3-5774-00	CAPITAL OUTLAY EQUIPMENT	1,000	1,000	-	-	-	-	6,578
	<i>Subtotal Capital Outlay</i>	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ 11,982
<i>DEBT SERVICE</i>								
10-500-5781-00	L/P PRINCIPAL	\$ 7,836	\$ 7,836	\$ -	\$ -	\$ -	\$ -	\$ -
	TOTALS	\$ 381,506	\$ 345,390	\$ 498,821	\$ 448,512	\$ 422,235	\$ 436,759	\$ 342,534

**Town of Nags Head
 Adopted Budget
 For the Fiscal Year 2016-2017**

Public Works-Administration

Description of Capital Items	Manager's Recommended 2016 - 2017	Adopted 2016 - 2017
<i>New Lease Payments</i>		
1. Ford F-150 Truck at a cost of \$30,000	\$ 7,836	\$ 7,836
<i>Total New Lease Payments</i>	\$ 7,836	\$ 7,836
<i>Capital Outlay Equipment</i>		
1. Excise tax on new vehicles	\$ 1,000	\$ 1,000
<i>Total Capital Outlay Equipment</i>	\$ 1,000	\$ 1,000

Town of Nags Head
 Adopted Budget
 For the Fiscal Year 2016-2017

Department: <i>Public Works Facilities Maintenance</i>		Manager's	Adopted	Adopted	Adjusted	Estimated Actual	Actual	Actual
Account Number	Account Description	Recommended	Budget	Budget	Budget	Expenditures	Expenditures	Expenditures
		2016-2017	2016-2017	2015-2016	2015-2016	2015-2016	2014-2015	2013-2014
PERSONNEL SERVICES								
10-530-4-5102-00	SALARIES/WAGES - REGULAR	\$ 406,103	\$ 403,721	\$ 342,816	\$ 347,096	\$ 347,096	\$ 355,824	\$ 353,784
10-530-4-5102-01	SALARIES - LONGEVITY PAY	12,909	12,833	7,139	7,246	7,246	12,666	13,601
10-530-4-5103-00	SALARIES/WAGES - PARTTIME	20,160	20,160	8,100	8,100	6,363	8,769	6,627
10-530-4-5104-00	OVERTIME PAY	1,800	1,800	1,800	1,828	1,800	1,691	1,020
10-530-4-5105-00	HOLIDAY PAY	1,890	1,890	1,890	1,917	1,800	928	1,611
10-530-4-5206-00	FICA TAX	33,879	33,691	27,693	28,108	28,108	28,081	27,863
10-530-4-5207-00	GROUP HEALTH INSURANCE	106,494	106,494	105,054	105,054	100,000	88,976	79,203
10-530-4-5207-01	RETIREEES GROUP HEALTH INSUR	12,204	12,204	13,637	13,637	13,637	3,115	-
10-530-4-5208-00	RETIREMENT	30,291	30,113	23,877	24,235	24,235	26,123	26,090
10-530-4-5210-00	401 K	8,356	8,307	6,046	6,136	6,136	6,553	5,952
	Subtotal Personnel Services	\$ 634,086	\$ 631,213	\$ 538,052	\$ 543,357	\$ 536,421	\$ 532,725	\$ 515,749
OPERATIONS								
10-530-4-5320-00	TRAINING	\$ 1,500	\$ 1,500	\$ 1,113	\$ 1,113	\$ 1,000	\$ 775	\$ 550
10-530-4-5321-00	BUILDING/EQUIPMENT RENTAL	-	-	-	-	-	-	-
10-530-4-5322-01	CELL PHONE STIPEND	2,940	2,820	2,340	2,340	2,340	1,915	1,620
10-530-4-5323-00	UTILITIES	150,000	150,000	190,000	190,000	184,870	168,773	189,112
10-530-4-5324-00	TRAVEL	-	-	1,500	1,500	1,000	396	215
10-530-4-5326-00	ADVERTISING	-	-	-	-	-	-	-
10-530-4-5431-00	FUEL COSTS	21,750	21,750	23,312	23,312	15,000	21,470	22,338
10-530-4-5432-00	STREET SUPPLIES	-	-	-	-	-	-	-
10-530-4-5433-00	DEPARTMENT SUPPLIES	22,423	22,423	20,883	20,883	20,883	20,713	17,021
10-530-4-5433-02	DEPARTMENT SUPPLIES BUILDING	-	-	-	-	-	-	-
10-530-4-5434-00	OTHER SUPPLIES	15,345	15,345	18,000	18,000	18,000	18,974	18,063
10-530-4-5434-01	OTHER SUPPLIES JANITORIAL	-	-	-	-	-	-	-
10-530-4-5434-05	OTHER SUPPLIES - COMPUTER	-	-	-	-	-	713	-
10-530-4-5435-00	MAINT/REPAIR BUILDINGS	186,125	186,125	179,355	179,355	179,000	65,495	57,919
10-530-4-5435-02	M/R WINDMILL PT	-	-	-	-	-	(3,384)	(3,868)
10-530-4-5436-00	MAINT/REPAIR EQUIPMENT	40,000	40,000	45,000	45,000	39,879	28,507	34,090
10-530-4-5437-00	VEHICLE MAINTENANCE	8,000	8,000	8,000	8,000	8,000	8,797	7,283
10-530-4-5438-00	MAINT/REPAIR OTHER	74,405	54,405	71,500	71,500	70,000	7,287	65,547
10-530-4-5438-01	MAINT/REPAIR OTHER PARKS/PATHS	25,000	25,000	-	-	-	-	-
10-530-4-5439-00	UNIFORMS	4,500	4,500	4,000	4,000	4,000	3,521	2,820
10-530-4-5440-00	PROFESSIONAL FEES	25,240	25,240	19,240	19,240	17,554	270	5,828
10-530-4-5443-00	SIGNS	15,000	15,000	12,000	12,000	11,000	10,016	13,287
10-530-4-5444-04	SPECIAL PROJECTS SAND FENCING	48,000	48,000	24,000	24,000	24,000	24,080	24,000

**Town of Nags Head
Adopted Budget
For the Fiscal Year 2016-2017**

Department: <i>Public Works Facilities Maintenance</i>		Manager's Recommended 2016-2017	Adopted Budget 2016-2017	Adopted Budget 2015-2016	Adjusted Budget 2015-2016	Estimated Actual Expenditures 2015-2016	Actual Expenditures 2014-2015	Actual Expenditures 2013-2014
Account Number	Account Description							
10-530-4-5444-08	SPECIAL PROJECTS LIGHTING	-	-	-	-	-	-	-
10-530-4-5445-00	CONTRACTED SERVICES	45,915	45,915	61,684	61,684	61,684	158,167	70,521
10-530-4-5553-00	DUES AND SUBSCRIPTIONS	50	50	60	60	60	50	50
10-530-4-5661-00	WHALEBONE PARK	-	-	-	-	-	19,500	-
10-530-4-5662-00	GRANT MULTI USE PATH	-	-	-	-	-	268,195	186,211
10-530-4-5663-00	DOWDY PARK	620,000	620,000	600,000	1,150,000	1,150,000	-	-
	Subtotal Operations	\$ 1,306,193	\$ 1,286,073	\$ 1,281,987	\$ 1,831,987	\$ 1,808,270	\$ 824,230	\$ 712,606
	COST REIMBURSEMENT							
10-530-4-5699-00	COST REIMBURSEMENT	\$ -	\$ -	\$ -	\$ (152,731)	\$ (152,731)	\$ (114,233)	\$ (50,112)
	CAPITAL OUTLAY							
10-530-4-5771-00	CAPITAL OUTLAY LAND	\$ -	\$ -	\$ 116,000	\$ 116,000	\$ 65,000	\$ 13,358	\$ 1,807,653
10-530-4-5772-00	CAPITAL OUTLAY BUILDINGS	-	-	90,000	90,000	90,000	-	46,880
10-530-4-5773-00	CAPITAL OUTLAY OTHER	193,500	151,800	60,000	60,000	60,000	11,089	51,748
10-530-4-5774-00	CAPITAL OUTLAY EQUIPMENT	1,000	1,000	29,277	58,942	56,849	69,509	309,059
	Subtotal Capital Outlay	\$ 194,500	\$ 152,800	\$ 295,277	\$ 324,942	\$ 271,849	\$ 93,956	\$ 2,215,340
	DEBT SERVICE							
10-530-4-5781-00	L/P PRINCIPAL	\$ 248,541	\$ 248,541	\$ 233,101	\$ 248,660	\$ 248,660	\$ 233,149	\$ 213,801
10-530-4-5782-00	L/P INTEREST	7,733	7,733	11,393	11,393	11,393	14,817	10,858
	Subtotal Debt Service	\$ 256,274	\$ 256,274	\$ 244,494	\$ 260,053	\$ 260,053	\$ 247,966	\$ 224,659
	TOTAL	\$ 2,391,053	\$ 2,326,360	\$ 2,359,810	\$ 2,807,608	\$ 2,723,862	\$ 1,584,644	\$ 3,618,243

**Town of Nags Head
 Adopted Budget
 For the Fiscal Year 2016-2017**

Public Works-Facilities Maintenance

Description of Capital Items	Manager's Recommended 2016 - 2017	Adopted 2016 - 2017
<i>Dowdy Park</i>		
1. Dowdy Park Phase 1 (Parks and Paths Capital Reserve Funded)	\$ 120,000	\$ 120,000
2. Dowdy Park Phase 2 (Grant Funded)	500,000	500,000
	\$ 620,000	\$ 620,000
<i>Capital Outlay Other</i>		
1. Zoro Z Master mower	\$ 8,500	\$ 8,500
2. Hargrove Beach Access improvements	45,000	25,300
3. Outer Banks Medical Center improvements	25,000	25,000
4. Station 16 roof-additional funding	50,000	28,000
5. Station 21 roof repairs	40,000	40,000
6. Maintenance of Public Works Garage	25,000	25,000
<i>Total Capital Outlay Other</i>	\$ 193,500	\$ 151,800
<i>New Lease Payments</i>		
1. Ford F-150 Truck at a cost of \$27,000	\$ 7,052	\$ 7,052
<i>Total New Lease Payments</i>	\$ 7,052	\$ 7,052
<i>Capital Outlay Equipment</i>		
1. Excise tax on new vehicles	\$ 1,000	\$ 1,000
<i>Total Capital Outlay Equipment</i>	\$ 1,000	\$ 1,000

**Town of Nags Head
Adopted Budget
For the Fiscal Year 2016-2017**

Department:	<i>Public Works Garage</i>								
Account Number	Account Description	Manager's Recommended 2016-2017	Adopted Budget 2016-2017	Adopted Budget 2015-2016	Adjusted Budget 2015-2016	Estimated Actual Expenditures 2015-2016	Actual Expenditures 2014-2015	Actual Expenditures 2013-2014	
PERSONNEL SERVICES									
10-555-3-5102-00	SALARIES/WAGES - REGULAR	\$ 183,053	\$ 181,990	\$ 177,074	\$ 179,730	\$ 172,684	\$ 166,823	\$ 168,337	
10-555-3-5102-01	SALARIES - LONGEVITY PAY	6,099	6,089	4,512	4,579	4,579	4,512	5,383	
10-555-3-5103-00	SALARIES/WAGES - PARTTIME	-	-	-	-	-	-	25,912	
10-555-3-5104-00	OVERTIME PAY	800	800	800	812	800	245	306	
10-555-3-5105-00	HOLIDAY PAY	730	730	630	639	600	115	-	
10-555-3-5206-00	FICA TAX	14,345	14,292	14,001	14,211	12,571	12,405	14,907	
10-555-3-5207-00	GROUP HEALTH INSURANCE	49,042	49,042	56,746	56,746	50,000	42,305	38,253	
10-555-3-5207-01	RETIREES GROUP HEALTH INSUR	-	-	4,471	4,471	4,470	12,149	10,605	
10-555-3-5208-00	RETIREMENT	13,455	13,404	12,335	12,520	11,740	12,110	12,005	
10-555-3-5210-00	401 K	3,712	3,698	1,760	1,786	1,786	1,983	2,671	
	Subtotal Personnel Services	\$ 271,236	\$ 270,045	\$ 272,329	\$ 275,494	\$ 259,230	\$ 252,647	\$ 278,379	
OPERATIONS									
10-555-3-5320-00	TRAINING	\$ 1,000	\$ 1,000	\$ 3,190	\$ 3,190	\$ 3,000	\$ 215	\$ 2,215	
10-555-3-5324-00	TRAVEL	-	-	2,423	2,423	2,000	-	-	
10-555-3-5431-00	FUEL COSTS	750	750	1,000	1,000	1,000	939	1,125	
10-555-3-5433-00	DEPARTMENT SUPPLIES	13,250	13,250	13,250	13,250	13,000	13,424	16,526	
10-555-3-5434-00	OTHER SUPPLIES	8,920	8,920	8,920	8,920	8,920	9,728	10,779	
10-555-3-5434-05	OTHER SUPPLIES - COMPUTER	-	-	-	-	-	713	-	
10-555-3-5435-00	MAINT/REPAIR BUILDINGS	-	-	-	-	-	30	-	
10-555-3-5436-00	MAINT/REPAIR EQUIPMENT	3,590	3,590	3,590	3,590	3,000	1,582	825	
10-555-3-5437-00	VEHICLE MAINTENANCE	1,750	1,750	1,750	1,750	1,000	775	730	
10-555-3-5439-00	UNIFORMS	2,000	2,000	2,000	2,000	2,000	1,373	2,034	
10-555-3-5440-00	PROFESSIONAL FEES	900	900	900	900	100	50	65	
10-555-3-5445-00	CONTRACTED SERVICES	2,665	2,665	2,408	2,408	2,400	1,396	1,136	
	Subtotal Operations	\$ 34,825	\$ 34,825	\$ 39,431	\$ 39,431	\$ 36,420	\$ 30,226	\$ 35,435	
COST REIMBURSEMENT									
10-555-3-5699-00	COST REIMBURSEMENT	\$ -	\$ -	\$ -	\$ (34,152)	\$ (34,152)	\$ (37,884)	\$ (8,760)	
CAPITAL OUTLAY									
10-555-3-5774-00	CAPITAL OUTLAY EQUIPMENT	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ -	\$ 7,918	\$ -	

Town of Nags Head
 Adopted Budget
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Department:	<i>Public Works Garage</i>								
Account Number	Account Description	Manager's Recommended 2016-2017	Adopted Budget 2016-2017	Adopted Budget 2015-2016	Adjusted Budget 2015-2016	Estimated Actual Expenditures 2015-2016	Actual Expenditures 2014-2015	Actual Expenditures 2013-2014	
	<i>DEBT SERVICE</i>								
10-555-3-5781-00	L/P PRINCIPAL	\$ 18,806	\$ 18,806	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL	\$ 325,867	\$ 324,676	\$ 311,760	\$ 280,773	\$ 261,498	\$ 252,907	\$ 305,054	

**Town of Nags Head
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Public Works-Maintenance Garage

Description of Capital Items	Manager's Recommended 2016 - 2017	Adopted 2016 - 2017
<i>New Lease Payments</i>		
1. Ford F-350 Service Truck at a cost of \$72,000	\$ 18,806	\$ 18,806
<i>Total New Lease Payments</i>	\$ 18,806	\$ 18,806
<i>Capital Outlay Equipment</i>		
1. Excise tax on new vehicles	\$ 1,000	\$ 1,000
<i>Total Capital Outlay Equipment</i>	\$ 1,000	\$ 1,000

Town of Nags Head
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Department: <i>Public Works State Street Aid (Powell Bill)</i>		Manager's	Adopted	Adopted	Adjusted	Estimated Actual	Actual	Actual
Account Number	Account Description	Recommended	Budget	Budget	Budget	Expenditures	Expenditures	Expenditures
		2016-2017	2016-2017	2015-2016	2015-2016	2015-2016	2014-2015	2013-2014
	OPERATIONS							
10-570-4-5432-00	STREET SUPPLIES	\$ 30,000	\$ 30,000	\$ 24,710	\$ 24,710	\$ 24,710	\$ 15,836	\$ 21,426
10-570-4-5438-00	MAINT/REPAIR OTHER	-	-	-	-	-	-	-
10-570-4-5445-00	STREET AID CONTRACTED SERVICES	-	-	-	-	-	-	4,172
	Subtotal Operations	\$ 30,000	\$ 30,000	\$ 24,710	\$ 24,710	\$ 24,710	\$ 15,836	\$ 25,598
	CAPITAL OUTLAY							
10-570-4-5773-00	CAPITAL OUTLAY OTHER	\$ 90,000	\$ 90,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 183,829	\$ 116,739
	TOTAL	\$ 120,000	\$ 120,000	\$ 174,710	\$ 174,710	\$ 174,710	\$ 199,665	\$ 142,337

**Town of Nags Head
 Adopted Budget
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Public Works- State Street Aid (Powell Bill)

Description of Capital Items	Manager's Recommended 2016 - 2017	Adopted 2016 - 2017
<i>Capital Outlay Other</i>		
1. Meekins Avenue, Danube, Bridge Lane	\$ 90,000	\$ 90,000
Total New Lease Payments	\$ 90,000	\$ 90,000

Town of Nags Head
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Department: <i>Public Works Sanitation</i>		Manager's	Adopted	Adopted	Adjusted	Estimated Actual	Actual	Actual
Account Number	Account Description	Recommended	Budget	Budget	Budget	Expenditures	Expenditures	Expenditures
		2016-2017	2016-2017	2015-2016	2015-2016	2015-2016	2014-2015	2013-2014
PERSONNEL SERVICES								
10-580-5-5102-00	SALARIES/WAGES - REGULAR	\$ 325,587	\$ 323,678	\$ 309,389	\$ 313,789	\$ 313,789	\$ 306,492	\$ 312,319
10-580-5-5102-01	SALARIES - LONGEVITY PAY	9,814	9,762	9,907	10,055	10,055	8,119	12,563
10-580-5-5103-00	SALARIES/WAGES - PARTTIME	31,980	31,902	28,388	28,388	28,388	23,920	19,668
10-580-5-5104-00	OVERTIME PAY	8,060	8,060	8,060	8,180	8,180	9,477	6,127
10-580-5-5105-00	HOLIDAY PAY	12,758	12,758	5,135	5,212	5,212	5,044	5,991
10-580-5-5206-00	FICA TAX	28,683	28,533	27,858	28,275	28,000	24,993	29,070
10-580-5-5207-00	GROUP HEALTH INSURANCE	95,947	95,947	120,630	120,630	120,000	91,366	72,529
10-580-5-5207-01	RETIRES GROUP HEALTH INSUR	-	-	11,178	11,178	11,000	12,149	10,200
10-580-5-5208-00	RETIREMENT	24,240	24,098	22,333	22,668	21,989	23,149	23,702
10-580-5-5210-00	401 K	6,687	6,648	1,851	1,878	1,878	1,789	1,454
	Subtotal Personnel Services	\$ 543,756	\$ 541,386	\$ 544,729	\$ 550,253	\$ 548,491	\$ 506,498	\$ 493,623
OPERATIONS								
10-580-5-5320-00	TRAINING	\$ 500	\$ 500	\$ 1,250	\$ 1,250	\$ 100	\$ -	\$ 100
10-580-5-5322-01	TELEPHONE- CELL PHONE STIPEND	2,100	2,100	2,940	2,940	2,580	2,818	2,398
10-580-5-5324-00	TRAVEL	-	-	-	-	-	-	214
10-580-5-5326-00	ADVERTISING	500	500	500	500	-	107	348
10-580-5-5431-00	FUEL COSTS	97,000	97,000	103,380	101,180	100,000	99,982	117,789
10-580-5-5433-00	DEPARTMENT SUPPLIES	32,300	32,300	27,000	27,000	20,000	14,721	11,629
10-580-5-5436-00	MAINT/REPAIR EQUIPMENT	5,500	5,500	6,600	6,600	6,000	1,242	2,490
10-580-5-5437-00	VEHICLE MAINTENANCE	150,000	150,000	155,000	155,000	150,000	137,112	158,904
10-580-5-5439-00	UNIFORMS	4,200	4,200	4,200	4,200	4,200	5,347	3,162
10-580-5-5440-00	PROFESSIONAL FEES	-	-	-	-	-	-	-
10-580-5-5445-00	CONTRACTED SERVICES	25,840	25,840	26,840	26,840	20,000	14,840	14,000
10-580-5-5447-00	SANITATION	-	-	-	198,900	198,900	-	-
10-580-5-5448-00	PURCHASES FOR RESALE	-	-	-	-	-	13,932	-
10-580-5-5449-00	RECYCLING	97,193	97,193	110,064	77,519	77,519	39,419	33,892
10-580-5-5449-01	CART ROLLBACK REFUNDS	-	-	-	-	-	-	1,187
	Subtotal Operations	\$ 415,133	\$ 415,133	\$ 437,774	\$ 601,929	\$ 579,299	\$ 329,520	\$ 346,112
CAPITAL OUTLAY								
10-580-5-5774-00	CAPITAL OUTLAY EQUIPMENT	\$ -	\$ -	\$ 124,837	\$ 532,873	\$ 532,873	\$ 473,367	\$ 256,836

Town of Nags Head
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Department: <i>Public Works Sanitation</i>		Manager's Recommended 2016-2017	Adopted Budget 2016-2017	Adopted Budget 2015-2016	Adjusted Budget 2015-2016	Estimated Actual Expenditures 2015-2016	Actual Expenditures 2014-2015	Actual Expenditures 2013-2014
Account Number	Account Description							
	DEBT SERVICE							
10-580-5-5781-00	L/P PRINCIPAL	330,649	330,649	167,385	336,435	336,435	231,670	130,943
10-580-5-5782-00	L/P INTEREST	14,222	14,222	7,109	7,109	7,109	3,945	4,910
	Subtotal Debt Service	\$ 344,871	\$ 344,871	\$ 174,494	\$ 343,544	\$ 343,544	\$ 235,615	\$ 135,852
	TOTAL	\$ 1,303,760	\$ 1,301,390	\$ 1,281,834	\$ 2,028,599	\$ 2,004,207	\$ 1,544,999	\$ 1,232,424

Town of Nags Head
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Department: <i>Solid Waste Disposal</i>		Manager's Recommended 2016-2017	Adopted Budget 2016-2017	Adopted Budget 2015-2016	Adjusted Budget 2015-2016	Estimated Actual Expenditures 2015-2016	Actual Expenditures 2014-2015	Actual Expenditures 2013-2014
Account Number	Account Description							
	<i>OPERATIONS</i>							
10-585-5-5428-00	TIPPING FEES	\$ 635,000	\$ 635,000	\$ 607,891	\$ 655,000	\$ 655,000	\$ 647,367	\$ 626,778
	TOTAL	\$ 635,000	\$ 635,000	\$ 607,891	\$ 655,000	\$ 655,000	\$ 647,367	\$ 626,778