



Town of Nags Head

Post Office Box 99
Nags Head, North Carolina 27959
Telephone 252-441-1122
Fax 252-441-3350
www.nagsheadnc.gov

ADDENDUM NO. 1

Date: June 23, 2023

RE: TOWN OF NAGS HEAD DISASTER DEBRIS REMOVAL MONITORING SERVICES

FROM: Town of Nags Head
c/o Andy Garman, Town Manager
5401 S Croatan Highway, Nags Head, NC 27959

TO: Prospective Proposers

This addendum forms a part of the Contract Documents modifying the original Request for Proposals for the Town of Nags Head Disaster Debris Removal Monitoring Services.

This Addendum consists of the following clarifications in response to bidder question(s);

- Is it necessary to fill out both paper-based and electronic ticket hourly rates?
Answer- No. Schedule 1 has been revised to account for a single hourly rate for all listed personnel line items, absent of the ticket-based or electronic based approach. A new Schedule 1 is attached to this addendum. This shall be utilized for the proposer submission in lieu of the originally issued Schedule 1 form.
- Clarification- Shall an hourly rate be applied to all of the items listed on Schedule 1.
Answer-An hourly rate shall be applied to all personnel items listed within Schedule 1.
- Clarification- Do special costs such as boat rental or marine expenses need to be included.
Answer-Any additional personnel positions not listed or additional resources shall be provided in the space below Schedule 1 with a description and hourly rate or unit price as applicable. Please notate this information on the attached revised Schedule 1.
- Clarification- Does this Request for Proposals (RFP) cover multiple municipalities or just the Town of Nags Head.
Answer-This RFP is for the Town of Nags Head only.

Proposers are responsible for replacing the individual Contract Document with the revised information described above. Failure to do so may result in the submitted bid being considered non-responsive. No additional responses will be provided..

David M. Ryan, P.E. | Town of Nags Head
Town Engineer | Public Services
P.O. Box 99
Nags Head, NC 27959
Tel: (252) 441-6221
david.ryan@nagsheadnc.gov
www.nagsheadnc.gov

END OF ADDENDUM

Schedule 1 – Hourly Labor Price Schedule - Page 1 of 1

The hourly labor rate provided below **shall include the cost of labor for each personnel description item.**

| Personnel Description | Hourly Rate |
|--|----------------|
| Project Manager | |
| Field Supervisor | |
| Emergency Operations Manager | |
| Environmental Specialists | |
| Billing/Invoicing/Data Managers | |
| Project Coordinators | |
| Load Ticket Data Entry Clerks | |
| Collection Crew Monitors | |
| Tower Monitors | |
| Residential Drop-Off Monitors | |
| Automated Ticketing Specialist | |
| Senior Grant Management Consultant | |
| Grant Management Consultant | |
| GIS Analyst/ Mapping Coordinator | |
| Administrative Assistant | |
| Senior Planner | |
| Planner | |
| Training and Assistance- Sessions shall be for key Town personnel, monitoring contractor personnel, and assistance in all disaster debris recovery monitoring efforts as requested | Price Included |

Comments:

The prices indicated above are all-inclusive of overhead, administrative costs, per diem costs, transportation costs, and all other direct or indirect costs or charges. Proposer may include other positions, with hourly rates, or resources with unit prices as recommended or required.

Other Positions or Resources Required: