

June 8, 2023

RE: **Request for Proposals**
Disaster Debris Removal Monitoring Services

To Whom It May Concern:

The Town of Nags Head, NC is requesting proposals from fully qualified offerors to provide highly skilled technical services to provide planning, management, quality control, and debris collection monitoring services in the event of a natural disaster or man-made event.

The Town of Nags Head, NC is a major tourist destination in Dare County on the Outer Banks of North Carolina. The Town is located in the northeastern portion of North Carolina, 3-½ hours east of Raleigh and approximately 2 hours south of Norfolk and Virginia Beach, Virginia. Dare County consists of 800 square miles of area with an annual average population of 37,000 year round residents. The Town of Nags Head is bordered on the south by the Cape Hatteras National Seashore and the Township of Kill Devil Hills to the north. The Town is bordered by the Atlantic Ocean to the east and the Roanoke Sound to the west.

The municipality is served primarily by local streets which are connected to two main thoroughfares, S. Croatan Hwy, (US Hwy 158) and Virginia Dare Trail (NC 12). The Town of Nags Head is served by approximately 15 miles of NCDOT roads in conjunction with 37 miles of locally maintained roadways.

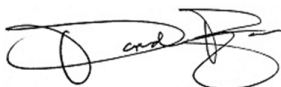
The award of a contract under this solicitation will be paid with federal funding. Funding is contingent upon compliance with all terms and conditions of funding award. All prospective contractors shall comply with all applicable federal laws, regulations, executive orders, FEMA requirements and the terms and conditions of the funding award. In addition, contractors providing submittals shall be responsible for complying with state law and local ordinances.

Attached you will find a "Request for Proposals" (RFP) which identifies the services to be undertaken. In order to be considered, all proposals must be submitted in writing no later than **2:00 PM (EST) on June 27, 2023**. Contractors mailing proposal packages should allow delivery time to ensure timely receipt of their proposal. The responsibility for getting the proposal to the Town of Nags Head Department of Administration on or before the specified time and date is solely and strictly the responsibility of the proposing contractor. The Town of Nags Head will in no way be responsible for delays caused by any occurrence. Proposals may be hand carried or mailed to:

Town of Nags Head Department of Administration
Attention: Carolyn Morris, Town Clerk
5401 S. Croatan Hwy. Nags Head, NC 27959
Hours of Operation: 8:00 a.m. - 5:00 p.m. (EST)
Monday through Friday
Phone: (252) 449-2009
Email: Carolyn.morris@nagsheadnc.gov

The Town of Nags Head reserves the right to waive any informalities and to reject any and all proposals.

Thank you,



David M. Ryan, P.E.
Town Engineer