



Town of Nags Head Decentralized Wastewater Management Plan (DWMP) Update

Advisory Committee Work Session Meeting #8
Thursday, December 16, 2021; 3:15 p.m.
Town of Nags Head Municipal Complex Board Room

Agenda	
3:15 PM	Call to Order <ol style="list-style-type: none">1. Agenda Review2. Minutes from Meeting #73. Project Status Update4. Upcoming Schedule Items
3:20 PM	Action Items (review, discuss, revise, approve) <ol style="list-style-type: none">1. Review Public Forum and Community Questionnaire Results2. Review Draft DWMP Update Outline and Sections3. SHI Details and Recommendations4. Voluntary Septic Subscription Service
4:40 PM	Action Items/Follow Up from Today's Worksession <ol style="list-style-type: none">1. Tetra Tech to revise DWMP Update based on today's meeting notes and send to AC2. AC and Staff to provide comments to Draft DWMP Update to Town by:<ul style="list-style-type: none">• January 14 - First draft comments due• Feb. 2 - Second draft comments due• Feb. 20 - Final draft comments due
→ Next Meeting January 20th	



Task 4: Plan Delivery	Responsibility	Duration	Start Date	End Date
Rough Draft of Plan Outline	Tetra Tech	45	11/1/2021	12/16/2021
DWMP Update AC Meeting #8 - Draft, SHI, Vol. Subscription (In Person)	All	1	12/16/2021	12/16/2021
Tetra Tech Draft Plan Development and Submittal	Tetra Tech	7	12/16/2021	12/23/2021
Draft Plan Review #1 - Comments by Town and Advisory Committee	Town Staff and AC	22	12/23/2021	1/14/2022
Tetra Tech DWMP Update Draft Revision Based on Comments	Tetra Tech	3	1/14/2022	1/20/2022
DWMP Update AC Meeting #9 – Draft Review	All	1	1/20/2022	1/20/2022
Final Draft Plan Review & Comments by Town and Advisory Committee	Town Staff and AC	14	1/21/2022	2/4/2022
Planning Board Meeting Document Review and Recommendations	All	1	2/15/2022	2/15/2022
DWMP Update AC Meeting #10	All	1	2/17/2022	2/17/2022
Draft Revisions based on Planning Board Comments	Tetra Tech	7	2/15/2022	2/22/2022
Agenda Item to Town Clerk	Tetra Tech/Town Staff	1	2/22/2021	2/22/2022
Public Hearing and Board of Commissioners First Reading (In Person)	All	1	3/2/2022	3/2/2022
Final Revisions based on public comment/BOC comments	Tetra Tech	6	3/2/2022	3/8/2022
DWMP Update AC Meeting #11	All	1	3/17/2022	3/17/2022
Board of Commissioners Second Reading	All	1	4/6/2021	4/6/2021
Finalization (as needed)	Tetra Tech	7	4/6/2021	4/13/2021