

Fire and Rescue Department

Department Overview

The Town's Department of Public Safety, which consisted of the Police and Fire and Rescue Divisions, was disbanded July 1, 2009. As a result, these Divisions are now separate departments, formally known as the Police Department and the Fire and Rescue Department. This change, which was included in the FY 09-10 recommended budget, is the same concept that existed in the Town prior to July 1, 1998. The Fire Department will report to the Office of the Town Manager, as is the case with the Town's other departments.



The Fire and Rescue Department is comprised of the following units: Fire Administration, Fire Operations, and Ocean Rescue.

Fire Administration provides for the administration, record keeping, and computer operation of the Fire and Rescue Division.

The Fire Operations Unit provides effective and efficient fire protection, fire prevention, fire mitigation, and rescue services. The Fire Operations Unit performs their duties using career firefighters, career fire supervisors, and reserve firefighters who are members of the Fire Department.

The Ocean Rescue Unit provides beach patrols and ocean rescue services from Memorial Day through September each year. During the beach season Ocean Rescue supervisors deploy on the oceanfront in 4-wheel drive trucks and on all terrain vehicles (ATV's). In addition, Ocean Rescue provides mobile, ATV-based patrols and stationary, fixed lifeguard stand-based protection.

Emergency Management

The Town's Emergency Management Coordinator is presently the Town's Fire Chief, in the Fire and Rescue Department. This position is responsible for the composition and annual updates of the Town's Emergency Management Plan(s). The Town's emergency management plan(s) are in compliance with the National Incident Management System.

Goal

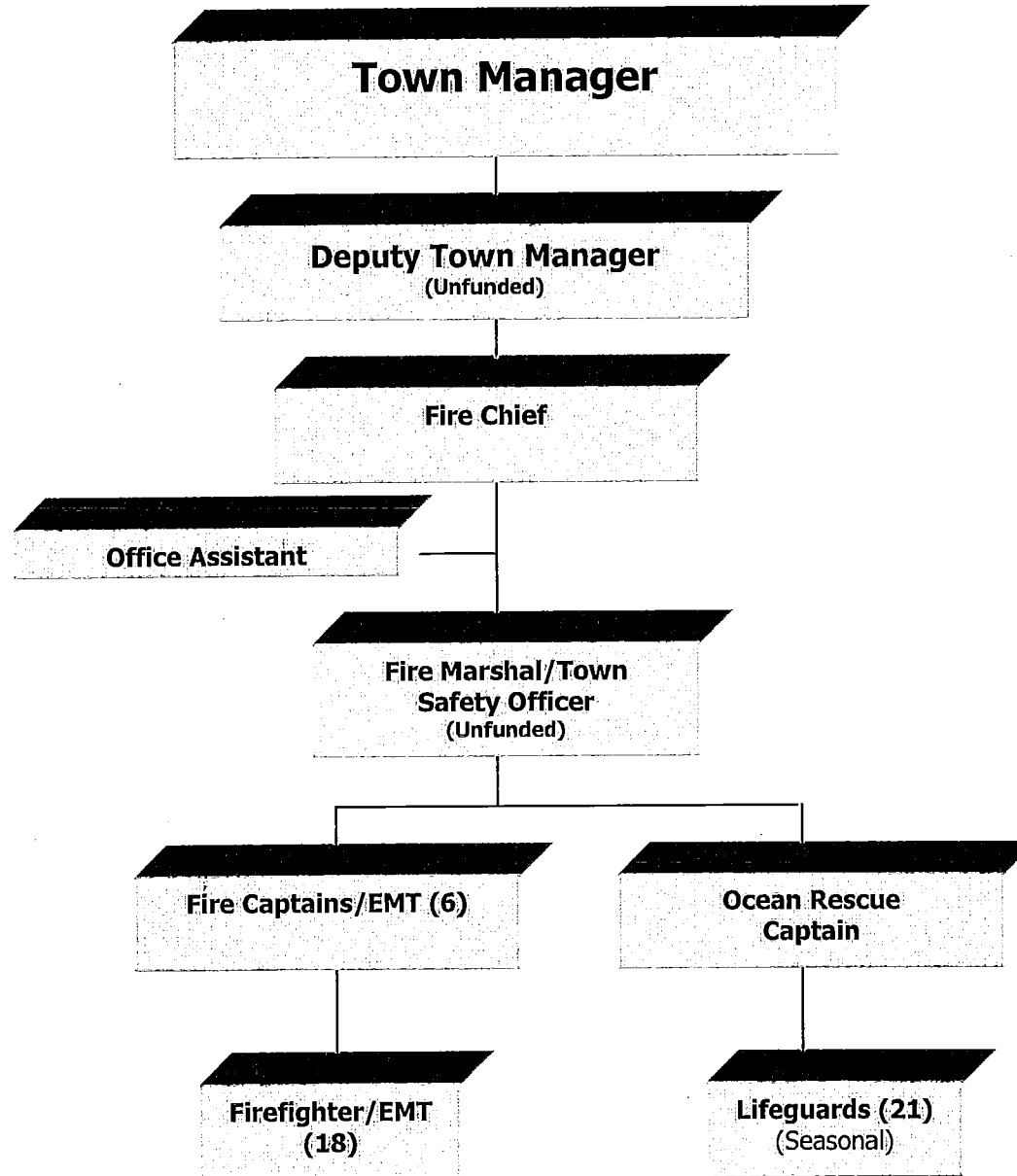
The Fire and Rescue Department believes maintaining a safe community is our primary responsibility and that all of our work should be structured with that goal in mind.

Fire and Rescue Objectives

- Maintain fire safe communities and business districts throughout Nags Head.
- Maintain and expand fire prevention, fire mitigation, and community outreach throughout the Town.
- Provide quality fire suppression and rescue service through career and reserve Fire and Rescue Department personnel efforts.
- Minimize life and property loss due to unsafe conditions and uncontrolled fire through an aggressive and proactive fire prevention, mitigation, and inspection program.
- Continue to foster and improve our organizational culture, which recognizes that the customer is the reason we exist.
- Upgrade all firefighter training levels to exceed all OSHA Standards and NFPA recommendations.
- Provide all necessary training and support to ensure a competent reserve cadre.
- Improve firefighter physical fitness levels to minimize the risk of injury and create better response to emergency incidents.

Performance Measures and Workload Indicators

	<u>FY 07-08 Actual</u>	<u>FY 08-09 Actual</u>	<u>FY 09-10 Actual</u>
Number of Structure Calls	11	11	15
Number of False Alarms	117	191	175
Number of Auto Accidents	51	64	63
Number of Water Rescues	104	100	156
Number of People Assisted	162	133	231
Number of Days Ocean Water Closed to Swimming	11	15	17
First Responder Calls	358	344	339
Fire Safety Inspections	295	349	320
Fire Prevention Contacts	978	1,122	1,260



Fire and Rescue

Departmental Organization and Staffing

	<u>Grade</u>	<u>Adopted Positions FY 10-11</u>	<u>Existing Positions</u>	<u>Requested Positions FY 11-12</u>	<u>Recommended Positions FY 11-12</u>
Fire Chief	26	1	1	1	1
Fire Marshal/Town Safety Officer*	24	1	1	1	1
Fire Captain/EMT	19	6	6	6	6
Ocean Rescue Captain	19	1	1	1	1
Firefighter/EMT	15	18	18	18	18
Office Assistant – Fire and Rescue	11	1	1	1	1
Seasonal lifeguards**	-	20	20	21	21
TOTAL FULL – TIME:		28	28	28	28
TOTAL PART – TIME/SEASONAL:		20	20	21	21

* The fire marshal/safety officer position is unfunded at this time.

** This number represents positions to be covered rather than actual number of guards needed to fill those slots.

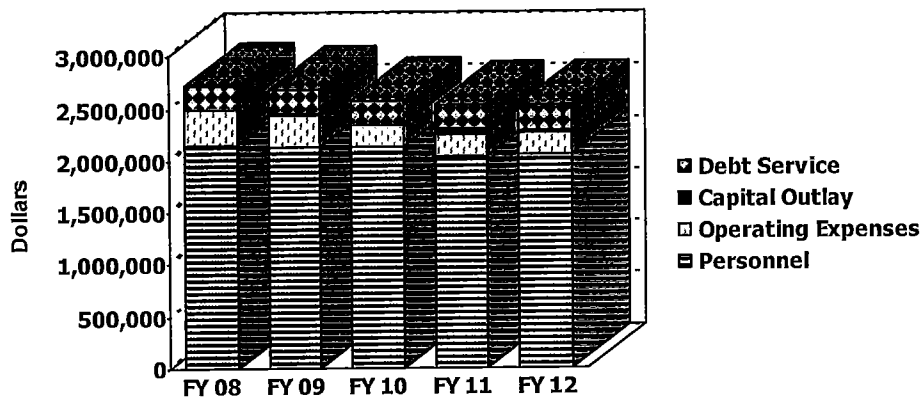
Highlights

- Funding is included in Ocean Rescue for an additional lifeguard and stand to be placed at the Ida Street public beach access.
- Fire capital outlay funds include the replacement of 2 Self Contained Breathing Apparatus bottles.

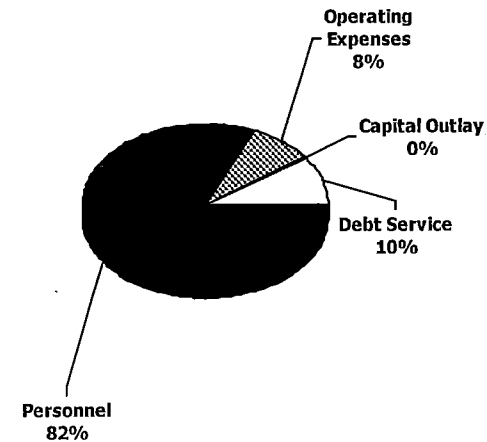
Expenditures by Function

	FY 2010-2011 Adopted	FY 2011-2012 Recommended	Percent Change
Personnel Services	\$ 2,039,011	\$ 2,056,467	0.86%
Operating Expenses	\$ 195,546	\$ 212,097	8.46%
Capital Outlay	\$ 74,464	\$ 12,200	-83.62%
Debt Service	\$ 220,195	\$ 242,964	10.34%
Total	\$ 2,529,216	\$ 2,523,728	-0.22%

Adopted Expenditure History



Recommended FY 2011-2012 Expenditures by Function



TOWN OF NAGS HEAD
EXPENDITURE BUDGET FY 2011-2012

GENERAL FUND	FY 10/11 ADOPTED BUDGET	FY 10/11 AMENDED BUDGET	UNAUDITED YTD ACTUAL @ 04/30/2011	FY 11/12 REQUESTED BUDGET	FY 11/12 RECOMMENDED BUDGET	FY 11/12 ADOPTED BUDGET
FIRE						
730 577405 CAPITAL OUTLAY GRANT	.00	.00	.00	.00	.00	.00
SALARIES						
730 510200 SALARIES/WAGES - REGULAR	1,124,383.00	1,118,555.00	946,610.33	1,132,012.00	1,134,885.00	.00
730 510200 1 SALARIES/WAGES - REGULAR	.00	.00	.00	.00	.00	.00
730 510200 2 SALARIES/WAGES - REGULAR	.00	.00	.00	.00	.00	.00
730 510201 SALARIES - LONGEVITY PAY	29,421.00	29,421.00	20,725.53	30,196.00	30,350.00	.00
730 510300 SALARIES/WAGES - PARTTIME	.00	.00	.00	.00	.00	.00
730 510300 1 SALARIES/WAGES - PARTTIME	.00	.00	.00	.00	.00	.00
730 510300 2 SALARIES/WAGES - PARTTIME	.00	.00	.00	.00	.00	.00
730 510400 OVERTIME PAY	17,000.00	25,000.00	25,073.51	17,000.00	17,000.00	.00
730 510400 1 OVERTIME PAY	.00	.00	.00	.00	.00	.00
730 510400 2 OVERTIME PAY	.00	.00	.00	.00	.00	.00
730 510500 HOLIDAY PAY	35,000.00	35,000.00	26,401.28	35,000.00	35,000.00	.00
730 510500 1 HOLIDAY PAY	.00	.00	.00	.00	.00	.00
730 510500 2 HOLIDAY PAY	.00	.00	.00	.00	.00	.00
730 521100 CAREER DEVELOPMENT	.00	.00	.00	.00	.00	.00
TOTAL SALARIES	1,205,804.00	1,207,976.00	1,018,810.65	1,214,208.00	1,217,235.00	.00
BENEFITS						
730 520600 FICA TAX	92,244.00	92,410.00	74,598.54	92,904.00	93,132.00	.00
730 520600 1 FICA TAX	.00	.00	.00	.00	.00	.00
730 520600 2 FICA TAX	.00	.00	.00	.00	.00	.00
730 520700 GROUP HEALTH INSURANCE	238,534.00	238,534.00	184,915.84	266,604.00	238,751.00	.00
730 520701 RETIREE'S GROUP HEALTH INSUR	.00	.00	.00	.00	.00	.00
730 520710 EMPLOYEE DENTAL	.00	.00	.00	.00	.00	.00
730 520720 EMPLOYEE LIFE	.00	.00	.00	.00	.00	.00
730 520800 RETIREMENT	77,533.00	77,673.00	67,418.78	83,267.00	83,476.00	.00
730 520800 1 RETIREMENT	.00	.00	.00	.00	.00	.00
730 520800 2 RETIREMENT	.00	.00	.00	.00	.00	.00
730 521000 401 K	12,058.00	12,080.00	10,444.21	12,153.00	12,183.00	.00
730 521000 1 401 K	.00	.00	.00	.00	.00	.00
730 521000 2 401 K	.00	.00	.00	.00	.00	.00
TOTAL BENEFITS	420,369.00	420,697.00	337,377.37	454,928.00	427,542.00	.00
OPERATIONS						
730 522011 CAREER DEVELOPMENT OTHER COSTS	.00	.00	.00	.00	.00	.00

TOWN OF NAGS HEAD
EXPENDITURE BUDGET FY 2011-2012

GENERAL FUND	FY 10/11 ADOPTED BUDGET	FY 10/11 AMENDED BUDGET	UNAUDITED YTD ACTUAL @ 04/30/2011	FY 11/12 REQUESTED BUDGET	FY 11/12 RECOMMENDED BUDGET	FY 11/12 ADOPTED BUDGET
730 532000 TRAINING	2,065.00	2,065.00	1,572.17	2,190.00	1,490.00	.00
730 532002 SAFETY TRAINING	1,656.00	1,656.00	1,556.19	3,851.00	3,851.00	.00
730 532003 OSHA COMPLIANCE COSTS	1,500.00	1,500.00	1,489.94	7,000.00	3,500.00	.00
730 532100 BUILDING/EQUIPMENT RENTAL	2,220.00	2,220.00	1,503.72	2,220.00	1,600.00	.00
730 532100 1 BUILDING/EQUIPMENT RENTAL	.00	.00	.00	.00	.00	.00
730 532100 2 BUILDING/EQUIPMENT RENTAL	.00	.00	.00	.00	.00	.00
730 532200 TELEPHONE	7,250.00	7,250.00	5,421.78	8,636.00	7,500.00	.00
730 532200 1 TELEPHONE	.00	.00	.00	.00	.00	.00
730 532200 2 TELEPHONE	.00	.00	.00	.00	.00	.00
730 532400 TRAVEL	5,330.00	2,930.00	1,713.91	5,546.00	5,546.00	.00
730 532500 POSTAGE	500.00	570.00	548.34	500.00	500.00	.00
730 532600 ADVERTISING	200.00	130.00	.00	200.00	200.00	.00
730 532700 PRINTING	575.00	575.00	559.75	575.00	575.00	.00
730 543100 FUEL COSTS	16,000.00	16,000.00	12,047.54	18,920.00	18,920.00	.00
730 543100 1 FUEL COSTS	.00	.00	.00	.00	.00	.00
730 543100 2 FUEL COSTS	.00	.00	.00	.00	.00	.00
730 543300 DEPARTMENT SUPPLIES	24,168.00	30,885.00	29,342.59	30,398.00	21,018.00	.00
730 543300 1 DEPARTMENT SUPPLIES	.00	.00	.00	.00	.00	.00
730 543300 2 DEPARTMENT SUPPLIES	.00	.00	.00	.00	.00	.00
730 543400 OTHER SUPPLIES	2,504.00	2,691.00	1,847.29	2,586.50	2,589.00	.00
730 543405 OTHER SUPPLIES - COMPUTER	.00	.00	.00	.00	.00	.00
730 543600 MAINT/REPAIR EQUIPMENT	6,180.00	5,428.00	4,647.16	6,512.50	6,513.00	.00
730 543600 1 MAINT/REPAIR EQUIPMENT	.00	.00	.00	.00	.00	.00
730 543600 2 MAINT/REPAIR EQUIPMENT	.00	.00	.00	.00	.00	.00
730 543601 MAINT/REPAIR COMPUTER EQUIP.	.00	.00	.00	.00	.00	.00
730 543700 MAINT/REPAIR VEHICLES	16,500.00	19,004.00	16,377.08	16,500.00	16,500.00	.00
730 543700 1 MAINT/REPAIR VEHICLES	.00	.00	.00	.00	.00	.00
730 543700 2 MAINT/REPAIR VEHICLES	.00	.00	.00	.00	.00	.00
730 543701 VEHICLE REPAIRS	.00	.00	.00	.00	.00	.00
730 543900 UNIFORMS	7,987.00	7,987.00	3,599.19	9,887.00	7,987.00	.00
730 544000 PROFESSIONAL FEES	9,923.00	8,923.00	8,625.30	10,748.00	10,748.00	.00
730 544500 CONTRACTED SERVICES	8,090.00	8,892.00	8,891.97	9,930.00	11,430.00	.00
730 555300 DUES AND SUBSCRIPTIONS	2,352.00	2,352.00	2,116.76	2,433.00	2,433.00	.00
730 566202 GRANT NC FOREST SERVICE	.00	.00	.00	.00	.00	.00
730 566400 GRANT - FEMA FIRE GRANT	.00	.00	.00	.00	.00	.00
730 566600 GRANT NCLM SAFETY	1,250.00	1,250.00	.00	1,250.00	1,250.00	.00
730 566601 GRANT-NCLM PROPERTY/LIABILITY	.00	.00	.00	.00	.00	.00
730 577433 CAPITAL OUTLAY BUDGETARY	.00	.00	.00	.00	.00	.00
TOTAL OPERATIONS	116,250.00	122,308.00	101,860.68	139,883.00	124,150.00	.00
CAPITAL OUTLAY						
730 577400 CAPITAL OUTLAY EQUIPMENT	41,502.00	164,747.00	164,704.60	12,200.00	12,200.00	.00
TOTAL CAPITAL OUTLAY	41,502.00	164,747.00	164,704.60	12,200.00	12,200.00	.00
DEBT SERVICE						

TOWN OF NAGS HEAD
EXPENDITURE BUDGET FY 2011-2012

GENERAL FUND	FY 10/11 ADOPTED BUDGET	FY 10/11 AMENDED BUDGET	UNAUDITED YTD ACTUAL @ 04/30/2011	FY 11/12 REQUESTED BUDGET	FY 11/12 RECOMMENDED BUDGET	FY 11/12 ADOPTED BUDGET
730 578100 L/P PRINCIPAL	167,910.00	197,212.00	.00	175,900.00	176,497.00	.00
730 578200 LEASE PURCHASE INTEREST	41,503.00	41,503.00	.00	36,464.00	36,606.00	.00
TOTAL DEBT SERVICE	209,413.00	238,715.00	.00	212,364.00	213,103.00	.00
TOTAL FIRE	1,993,338.00	2,154,443.00	1,622,753.30	2,033,583.00	1,994,230.00	.00

BUDGET PROJECTION 2012 FY 2011-2012

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	Recommend	PERCENT CHANGE
730	577400	CAPITAL OUTLAY EQUIPMENT	164,747.00	11,000.00	12,200.00	-92.59
	010 -2-730-577400-	THERMAL IMAGING CAMERA - DEFER REPLACEMENT	.00	13,500.00	.00	
		SCOTT SCBA AIRPAK 75 10 YEAR REPLACEMENT SCHEDULE	2.00	6,100.00	12,200.00	

TOWN OF NAGS HEAD
EXPENDITURE BUDGET FY 2011-2012

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OCEAN RESCUE						
SALARIES						
792 510200 SALARIES/WAGES - REGULAR	50,848.00	50,935.00	32,064.91	50,022.00	50,022.00	.00
792 510200 1 SALARIES/WAGES - REGULAR	.00	.00	.00	.00	.00	.00
792 510200 2 SALARIES/WAGES - REGULAR	.00	.00	.00	.00	.00	.00
792 510201 SALARIES - LONGEVITY PAY	1,001.00	1,001.00	1,000.43	1,000.00	1,000.00	.00
792 510300 SALARIES/WAGES - PARTTIME	328,704.00	328,704.00	189,580.26	332,057.00	329,849.00	.00
792 510300 1 SALARIES/WAGES - PARTTIME	.00	.00	.00	.00	.00	.00
792 510300 2 SALARIES/WAGES - PARTTIME	.00	.00	.00	.00	.00	.00
792 510400 OVERTIME PAY	.00	.00	.00	.00	.00	.00
TOTAL SALARIES	380,553.00	380,640.00	222,645.60	383,079.00	380,871.00	.00
BENEFITS						
792 520600 FICA TAX	20,967.00	20,974.00	10,906.95	18,903.00	18,903.00	.00
792 520600 1 FICA TAX	.00	.00	.00	.00	.00	.00
792 520600 2 FICA TAX	.00	.00	.00	.00	.00	.00
792 520700 GROUP HEALTH INSURANCE	5,916.00	5,916.00	4,772.70	6,573.00	6,212.00	.00
792 520701 RETIREE'S GROUP HEALTH INSUR	.00	.00	.00	.00	.00	.00
792 520710 EMPLOYEE DENTAL	.00	.00	.00	.00	.00	.00
792 520720 EMPLOYEE LIFE	.00	.00	.00	.00	.00	.00
792 520800 RETIREMENT	3,334.00	3,340.00	2,615.94	3,551.00	3,551.00	.00
792 520800 1 RETIREMENT	.00	.00	.00	.00	.00	.00
792 520800 2 RETIREMENT	.00	.00	.00	.00	.00	.00
792 520801 RETIREMENT LAW ENFORCEMENT	.00	.00	.00	.00	.00	.00
792 521000 401 K	518.00	519.00	417.84	510.00	510.00	.00
792 521000 1 401 K	.00	.00	.00	.00	.00	.00
792 521000 2 401 K	.00	.00	.00	.00	.00	.00
792 521001 401 K LAW ENFORCEMENT	.00	.00	.00	.00	.00	.00
TOTAL BENEFITS	30,735.00	30,749.00	18,713.43	29,537.00	29,176.00	.00
OPERATIONS						
792 522011 CAREER DEVELOPMENT OTHER COSTS	.00	.00	.00	.00	.00	.00
792 532000 TRAINING	300.00	300.00	225.00	175.00	240.00	.00
792 532100 BUILDING/EQUIPMENT RENTAL	.00	.00	.00	.00	.00	.00
792 532100 1 BUILDING/EQUIPMENT RENTAL	.00	.00	.00	.00	.00	.00
792 532100 2 BUILDING/EQUIPMENT RENTAL	.00	.00	.00	.00	.00	.00
792 532200 TELEPHONE	1,920.00	1,920.00	1,282.26	1,680.00	1,680.00	.00

TOWN OF NAGS HEAD
EXPENDITURE BUDGET FY 2011-2012

GENERAL FUND	FY 10/11 ADOPTED BUDGET	FY 10/11 AMENDED BUDGET	UNAUDITED YTD ACTUAL @ 04/30/2011	FY 11/12 REQUESTED BUDGET	FY 11/12 RECOMMENDED BUDGET	FY 11/12 ADOPTED BUDGET
792 532400 TRAVEL	1,500.00	1,500.00	963.75	1,500.00	1,500.00	.00
792 532500 POSTAGE	300.00	300.00	161.69	300.00	300.00	.00
792 532600 ADVERTISING	300.00	300.00	.00	300.00	300.00	.00
792 532700 PRINTING	450.00	450.00	366.00	400.00	400.00	.00
792 543100 FUEL COSTS	11,000.00	11,000.00	6,431.29	13,000.00	13,000.00	.00
792 543300 DEPARTMENT SUPPLIES	9,380.00	10,893.00	10,428.09	8,840.00	8,840.00	.00
792 543300 1 DEPARTMENT SUPPLIES	.00	.00	.00	.00	.00	.00
792 543300 2 DEPARTMENT SUPPLIES	.00	.00	.00	.00	.00	.00
792 543405 OTHER SUPPLIES - COMPUTER	.00	.00	.00	.00	.00	.00
792 543600 MAINT/REPAIR EQUIPMENT	6,000.00	6,502.00	5,980.35	4,700.00	4,700.00	.00
792 543600 1 MAINT/REPAIR EQUIPMENT	.00	.00	.00	.00	.00	.00
792 543600 2 MAINT/REPAIR EQUIPMENT	.00	.00	.00	.00	.00	.00
792 543700 MAINT/REPAIR VEHICLES	2,400.00	2,400.00	1,320.28	2,400.00	2,400.00	.00
792 543700 1 MAINT/REPAIR VEHICLES	.00	.00	.00	.00	.00	.00
792 543700 2 MAINT/REPAIR VEHICLES	.00	.00	.00	.00	.00	.00
792 543701 VEHICLE REPAIRS	.00	.00	.00	.00	.00	.00
792 543900 UNIFORMS	9,887.00	9,887.00	9,604.40	12,233.00	10,973.00	.00
792 544000 PROFESSIONAL FEES	4,175.00	4,175.00	325.00	5,935.00	4,405.00	.00
792 544500 CONTRACTED SERVICES	.00	.00	.00	.00	.00	.00
792 555300 DUES AND SUBSCRIPTIONS	1,120.00	1,120.00	130.00	1,120.00	1,370.00	.00
792 577433 CAPITAL OUTLAY BUDGETARY	14,700.00	12,300.00	12,300.00	14,400.00	14,400.00	.00
TOTAL OPERATIONS	63,432.00	63,047.00	49,518.11	66,983.00	64,508.00	.00
CAPITAL OUTLAY						
792 577400 CAPITAL OUTLAY EQUIPMENT	32,962.00	118,147.00	117,146.92	.00	.00	.00
TOTAL CAPITAL OUTLAY	32,962.00	118,147.00	117,146.92	.00	.00	.00
DEBT SERVICE						
792 578100 L/P PRINCIPAL	10,493.00	43,455.00	10,493.34	25,060.00	25,060.00	.00
792 578200 LEASE PURCHASE INTEREST	289.00	289.00	283.82	4,801.00	4,801.00	.00
TOTAL DEBT SERVICE	10,782.00	43,744.00	10,777.16	29,861.00	29,861.00	.00
TOTAL OCEAN RESCUE	518,464.00	636,327.00	418,801.22	509,460.00	504,416.00	.00

TOWN OF NAGS HEAD
EXPENDITURE BUDGET FY 2011-2012

GENERAL FUND	FY 10/11 ADOPTED BUDGET	FY 10/11 AMENDED BUDGET	UNAUDITED YTD ACTUAL @ 04/30/2011	FY 11/12 REQUESTED BUDGET	FY 11/12 RECOMMENDED BUDGET	FY 11/12 ADOPTED BUDGET

VOLUNTEER FIRE						
BENEFITS						
735 520600 FICA TAX	230.00	230.00	180.64	383.00	383.00	.00
735 520800 RETIREMENT	1,320.00	1,320.00	970.00	1,260.00	1,260.00	.00
TOTAL BENEFITS	1,550.00	1,550.00	1,150.64	1,643.00	1,643.00	.00
OPERATIONS						
735 532000 TRAINING	475.00	275.00	20.00	475.00	475.00	.00
735 532400 TRAVEL	1,087.00	587.00	94.00	1,087.00	1,087.00	.00
735 532500 POSTAGE	.00	.00	.00	.00	.00	.00
735 543300 DEPARTMENT SUPPLIES	3,015.00	6,328.00	6,327.37	11,546.00	6,596.00	.00
735 543600 MAINT/REPAIR EQUIPMENT	.00	.00	145.00	.00	.00	.00
735 543900 UNIFORMS	978.00	978.00	679.01	1,036.00	1,036.00	.00
735 544000 PROFESSIONAL FEES	7,030.00	8,155.00	7,004.25	8,785.00	8,785.00	.00
735 544100 INCENTIVE PAY	3,000.00	5,593.00	3,770.00	5,000.00	5,000.00	.00
735 555300 DUES AND SUBSCRIPTIONS	279.00	279.00	437.00	460.00	460.00	.00
TOTAL OPERATIONS	15,864.00	22,195.00	18,476.63	28,389.00	23,439.00	.00
CAPITAL OUTLAY						
735 577400 CAPITAL OUTLAY EQUIPMENT	.00	.00	.00	.00	.00	.00
TOTAL CAPITAL OUTLAY	.00	.00	.00	.00	.00	.00
TOTAL VOLUNTEER FIRE	17,414.00	23,745.00	19,627.27	30,032.00	25,082.00	.00