

Police and Animal Control – Overview, Goals, and Objectives

Overview

The Nags Head Police Department is a full-service law enforcement agency that proudly serves the residents and visitors of our community. The Department strives to be a contributing factor in creating a better quality of life through proactive policing, with an emphasis on community relations. The Department places its highest value on the preservation of human life, the protection of property, and service to humankind.

The Department is comprised of the following units: Administration, Patrol, Criminal Investigations, and Animal Control.

The Administration Unit performs the administrative duties of the Police Department such as record keeping, computer operations and budget preparation.

The Patrol Unit is comprised of sergeants and officers. Sergeants supervise the patrol officers on their shifts, as well as participate in patrol activities. Patrol officers are responsible for preventative patrol, traffic enforcement and response to calls for service. This unit also includes two Police K-9's capable of drug detection and search/rescue.

The Criminal Investigation Unit is responsible for in-depth investigations of felony and serious misdemeanor crimes to build successful cases for prosecution. This unit also investigates violations of the State and Federal Controlled Substance Act and prepares cases for prosecution in both state and federal courts.

The Animal Control Unit is responsible for the operation of an effective animal control, animal protection, and rabies mitigation program. The full-time animal control/law enforcement officer investigates animal bites, animals running at large, feral animal colonies, and nuisance animal problems. The Unit provides for the placement and monitoring of animal traps and the transport of animals taken into the custody to the Dare County Animal Shelter. In addition, Animal Control returns domestic animals to their rightful owner(s) and investigates animal-related complaints to ensure the public's safety.

Goals

- Continually improve cooperative working relationships with our residents, visitors, and business owners through educational and innovative programs. (BOC Values 3, 4, 5, 6)
- Continue to identify alternative funding sources for departmental programs and resources. (BOC Values 2, 3, 4, 6)
- Promote clean, safe, secure, and livable neighborhoods through proactive police activities that increase the overall safety of our residents, visitors, and business owners. (BOC Values 1, 3, 4, 5, 6)
- Continue to internally promote a service oriented department that works with our community to solve problems and create solutions. (BOC Values 2, 4)

Objectives and Related Performance Indicators

- **Objective** -Modernize existing programs while creating new ones to further our community policing philosophy.

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Performance Indicators –

1. Continue exploring methods to increase participation in our Community Watch Program, while building on our successes with National Night Out and our annual Easter Egg Hunt.
2. Continue to improve upon our Citizen's Police Academy by using knowledge acquired from the previous classes to help strengthen our community relationships.
3. While continuing our presence at Nags Head Elementary, explore opportunities to establish new programs for adults and children that promote our community policing philosophy, such as Coffee with a Cop.
4. Use our reestablished bike patrol program to promote community policing in our neighborhood and business communities.

- **Objective** - Pursue grant and partnership opportunities using local, state, and federal resources to increase our level of service to the community.

Performance Indicators –

1. Continue the close working relationship with the Governor's Crime Commission, while researching all grant opportunities that may be available to increase our level of service.
2. Meet with police personnel to determine needs and what may qualify for grant funding.
3. Continue the close working relationship with the Dare County Sheriff's Office in all areas including narcotics enforcement and criminal investigations to provide a higher level of service to our community.

- **Objective** – Promote a safe and secure Town utilizing educational programs that enhance traffic and pedestrian safety.

Performance Indicators –

1. Continue current pedestrian and bicycle safety programs at Nags Head Elementary while expanding avenues that further educate our citizens and visitors.
2. Continue to work closely with the North Carolina Department of Transportation and the Watch for Me NC Program to identify and improve conditions contributing to traffic accidents/pedestrian safety (i.e. successes in acquiring bike helmets through a grant with North Carolina Department of Transportation).
3. Continue to partner with other Town departments, the Outer Banks Bicycle and Pedestrian Safety Coalition and the Safe Routes to School initiative to inform and educate our residents and visitors on traffic and pedestrian safety.

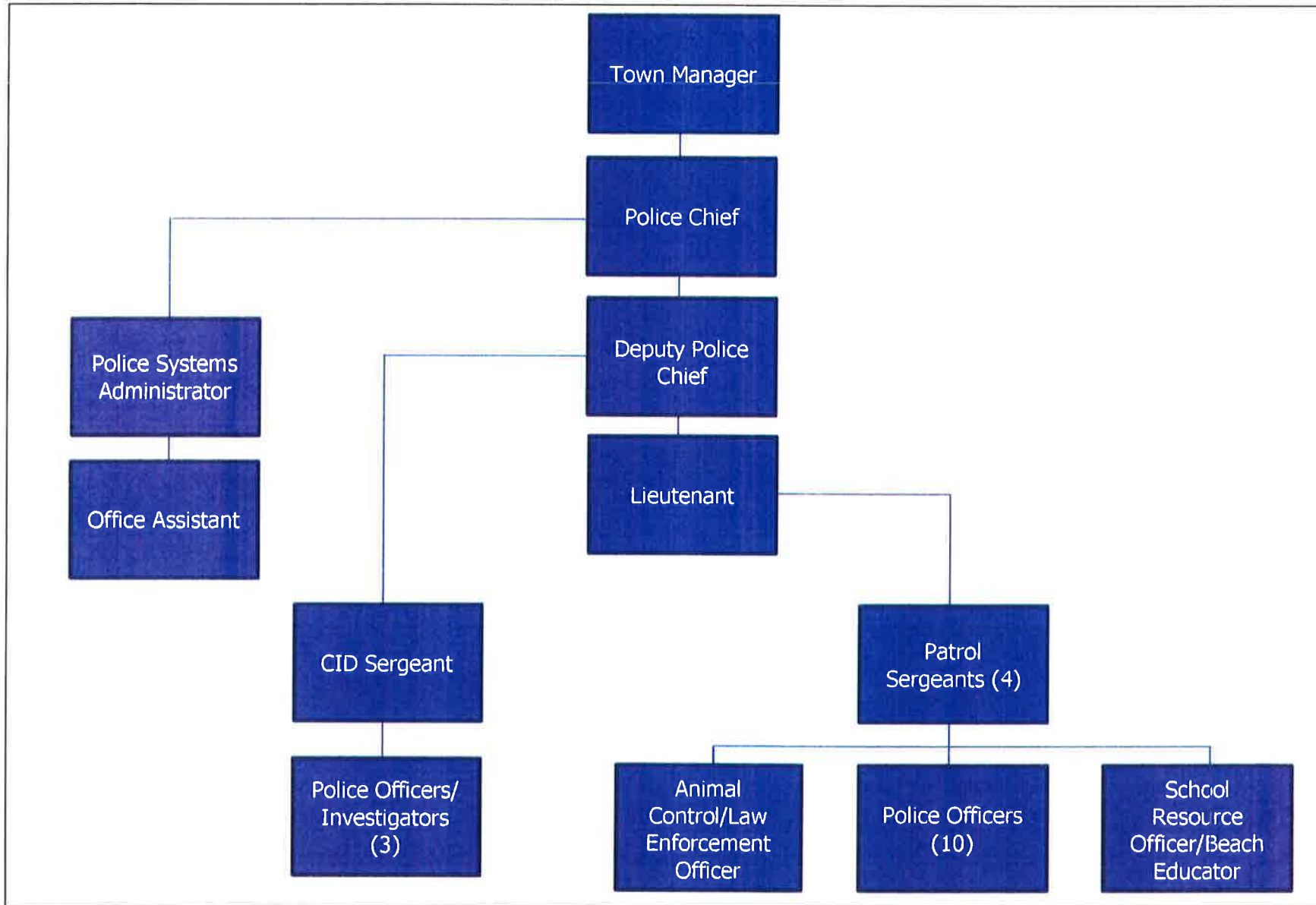
- **Objective** - Increase citizen education and information sharing strategies

Performance Indicators –

1. Continue the effective use of internet based outlets, such as the department's website, the Nags Head Community Information Exchange Program, Facebook and Twitter, to detect and deter crimes, and inform and educate our residents and visitors on public safety issues.
2. Utilize the police officer assigned to patrol our beaches during the summer months to further educate our visitors and citizens.
3. Through the Town's public information officer, continue the use of video technology in creation of Public Service Announcements to further promote education of our citizens/visitors while increasing public safety awareness.

Police

Recommended Organization and Staffing



Police – Budget Highlights

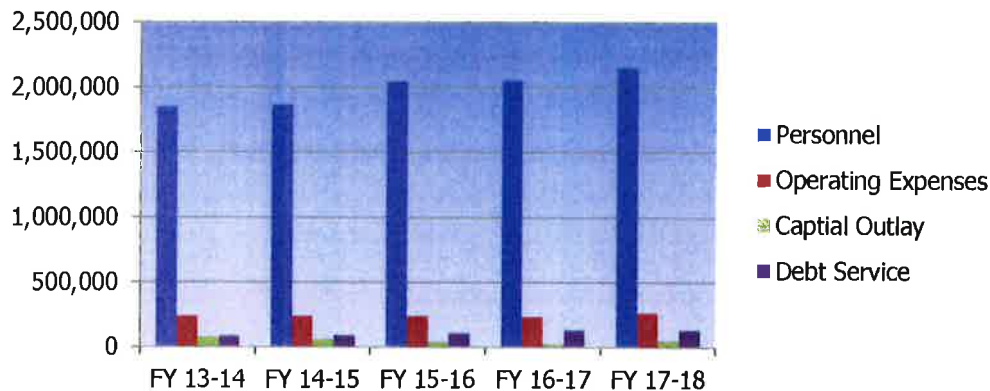
Highlights

- Capital outlay includes the purchase of four vehicles at \$170,461, financed over three years at \$59,053/year. The cost includes a police body camera to be purchased with each vehicle.
- Funds are included for the second year of taser replacements made under the Taser Assurance Plan.
- Capital outlay funds of \$50,486 for mobile vision software/hardware are included, of which \$24,500 is funded from a North Carolina Governor’s Crime Commission grant and \$10,000 is funded from the police facility fee reserve.
- Funding of \$2,850 is included for three new automated external defibrillators for police vehicles.
- Funding in the amount of \$42,622 is included for the state statute-required police separation allowance for two retired officers.
- Funding is included to convert one lieutenant position to a deputy police chief position.

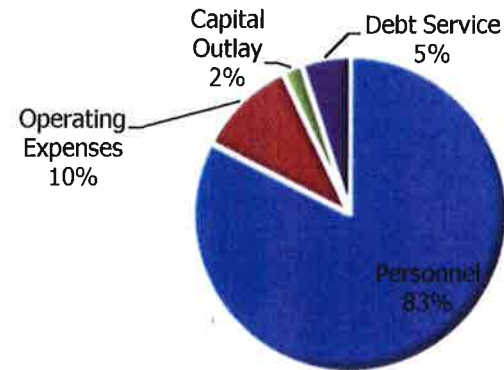
Expenditures by Function

		FY 2016-2017	FY 2017-2018	Percent
		<u>Adopted</u>	<u>Recommended</u>	<u>Change</u>
Personnel Services	\$	2,053,691	\$ 2,150,942	4.74%
Operating Expenses	\$	240,486	\$ 269,241	11.96%
Capital Outlay	\$	27,500	\$ 54,486	98.13%
Debt Service	\$	132,831	\$ 132,925	0.07%
Total	\$	2,454,508	\$ 2,607,594	6.24%

Fiscal Year 2017-2018 Recommended Expenditures and Adopted Expenditure History



Fiscal Year 2017-2018 Recommended Expenditures by Function



**Town of Nags Head
Recommended Budget
For the Fiscal Year 2017-2018**

Department: *Police*

Account Description	Departmental Requested 2017-2018	Manager's Recommended 2017-2018	Financial Plan 2018-2019	Adopted Budget 2016-2017	Adjusted Budget 2016-2017	Estimated Actual Expenditures 2016-2017	Actual Expenditures 2015-2016	Actual Expenditures 2014-2015
PERSONNEL SERVICES								
SALARIES- REGULAR PAY	\$ 1,335,779	\$ 1,335,779	\$ 1,359,384	\$ 1,381,704	\$ 1,381,704	\$ 1,309,519	\$ 1,346,857	\$ 1,240,339
SALARIES - LONGEVITY PAY	34,473	34,473	36,903	-	-	-	-	31,391
SALARIES/WAGES - PARTTIME	-	-	-	-	-	-	-	(44)
OVERTIME PAY	26,100	26,100	26,100	-	-	-	-	36,519
HOLIDAY PAY	38,066	38,066	38,066	-	-	-	-	14,565
FICA TAX	109,733	109,733	111,725	105,700	105,700	95,224	97,971	96,045
GROUP HEALTH INSURANCE	338,434	338,434	352,255	312,288	312,288	304,519	289,204	293,668
RETIRES GROUP HEALTH INSUR	40,446	40,446	49,322	36,612	36,612	37,832	35,502	24,297
RETIREMENT	8,249	8,249	8,545	7,628	7,628	7,429	6,919	7,149
RETIREMENT LAW ENFORCEMENT	108,874	108,874	114,531	103,198	103,198	95,876	88,831	90,173
401 K	2,182	2,182	2,243	2,104	2,104	2,030	2,051	2,022
401 K LAW ENFORCEMENT	65,984	65,984	67,134	61,835	61,835	59,854	62,037	60,913
POLICE SEPARATION ALLOWANCE	42,622	42,622	67,570	42,622	42,622	42,622	45,000	75,000
Subtotal Personnel Services	\$ 2,150,942	\$ 2,150,942	\$ 2,233,778	\$ 2,053,691	\$ 2,053,691	\$ 1,954,904	\$ 1,974,372	\$ 1,972,038
OPERATIONS								
TRAINING	\$ 33,615	\$ 25,615	\$ 21,283	\$ 23,303	\$ 25,553	\$ 22,424	\$ 21,223	\$ 11,674
BUILDING/EQUIPMENT RENTAL	9,049	9,049	8,775	8,300	8,300	7,119	8,708	7,467
TELEPHONE	14,339	14,339	14,927	13,809	14,087	11,643	13,678	12,685
TELEPHONE - CELL PHONE STIPEND	9,540	9,540	9,540	9,300	9,745	9,124	5,908	4,368
POSTAGE	1,950	1,950	1,950	1,648	1,648	1,109	969	964
ADVERTISING	300	300	300	300	300	-	-	145
PRINTING	998	998	998	998	998	249	479	164
FUEL COSTS	61,000	61,000	61,000	67,000	57,500	47,084	44,709	64,395
DEPARTMENT SUPPLIES	46,016	41,016	43,015	33,897	38,398	43,311	39,560	43,673
OTHER SUPPLIES	7,060	7,060	7,060	6,510	6,970	5,467	6,324	5,001
OTHER SUPPLIES - COMPUTER	-	-	-	-	-	-	-	1,426
MAINT/REPAIR EQUIPMENT	29,138	29,138	33,402	25,847	25,847	36,540	24,563	21,519
MAINT/REPAIR FIRING RANGE	1,150	1,150	1,150	1,100	20,593	20,593	20,143	20,592
VEHICLE MAINTENANCE	28,375	28,375	32,325	17,500	24,277	16,500	16,285	15,578
UNIFORMS	16,883	16,883	16,653	11,893	12,645	10,808	21,185	16,330
PROFESSIONAL FEES	16,135	16,135	16,135	13,743	13,848	13,500	13,173	11,347
CONTRACTED SERVICES	3,030	3,030	3,030	1,600	1,600	1,284	962	515
DUES AND SUBSCRIPTIONS	1,663	1,663	1,663	1,738	1,738	1,166	1,309	1,404
SPECIAL INVESTIGATIONS	2,000	2,000	2,000	2,000	2,000	2,000	-	2,000
Subtotal Operations	\$ 282,241	\$ 269,241	\$ 275,206	\$ 240,486	\$ 266,047	\$ 249,920	\$ 239,179	\$ 241,245

**Town of Nags Head
Recommended Budget
For the Fiscal Year 2017-2018**

Department: *Police*

Account Description	Departmental Requested 2017-2018	Manager's Recommended 2017-2018	Financial Plan 2018-2019	Adopted Budget 2016-2017	Adjusted Budget 2016-2017	Estimated Actual Expenditures 2016-2017	Actual Expenditures 2015-2016	Actual Expenditures 2014-2015
<i>CAPITAL OUTLAY</i>								
CAPITAL OUTLAY EQUIPMENT	\$ -	\$ -	\$ -	\$ 3,000	\$ 134,472	\$ 134,405	\$ 122,214	\$ 198,185
CAPITAL OUTLAY GOV CRIME COMM	50,486	50,486	-	24,500	24,500	24,500	-	7,092
CAPITAL OUTLAY VEHICLE	4,000	4,000	3,000	-	-	-	-	-
<i>Subtotal Capital Outlay</i>	\$ 54,486	\$ 54,486	\$ 3,000	\$ 27,500	\$ 158,972	\$ 158,905	\$ 122,214	\$ 205,277
<i>DEBT SERVICE</i>								
L/P PRINCIPAL	\$ 130,964	\$ 130,964	\$ 136,105	\$ 131,229	\$ 131,229	\$ 130,446	\$ 149,224	\$ 149,201
L/P INTEREST	1,961	1,961	5,443	1,602	1,602	1,601	1,772	1,832
<i>Subtotal Debt Service</i>	\$ 132,925	\$ 132,925	\$ 141,548	\$ 132,831	\$ 132,831	\$ 132,047	\$ 150,996	\$ 151,033
TOTALS	\$ 2,620,594	\$ 2,607,594	\$ 2,653,532	\$ 2,454,508	\$ 2,611,541	\$ 2,495,776	\$ 2,486,761	\$ 2,569,593

**Town of Nags Head
Recommended Budget
For the Fiscal Year 2017-2018**

Police

Description of Capital Items	Department Requested 2017 - 2018	Manager's Recommended 2017 - 2018	Financial Plan 2018 - 2019
Capital Outlay Governor's Crime Commission			
1. L3 Mobile Vision (\$24,500 grant, \$10,000 reserves, \$15,986 local)	\$ 50,486	\$ 50,486	\$ -
Total Capital Outlay Governor's Crime Commission	\$ 50,486	\$ 50,486	\$ -
New Lease Payments			
1. 4 Vehicles totaling \$170,461 (includes body cameras)	\$ 59,063	\$ 59,063	\$ 59,063
2. 3 Vehicles totaling \$141,068 (includes body cameras)	-	-	48,879
Total New Lease Payments	\$ 59,063	\$ 59,063	\$ 107,942
Capital Outlay Vehicle			
1. Excise tax on new vehicles	\$ 4,000	\$ 4,000	\$ 3,000
Total Capital Outlay Vehicle	\$ 4,000	\$ 4,000	\$ 3,000