



**TOWN OF NAGS HEAD  
BOC ACTIONS  
March 21, 2012**

1. Call to order - Mayor Oakes called the meeting to order at 7:00 p.m.
2. Adoption of agenda – The Board passed a motion to adopt the agenda as presented.
3. Audience Response - No one spoke during Audience Response.
4. Beach Nourishment Monitoring/Maintenance Plan – The Board passed a motion to authorize the Town Manager to hire CS&E as the Town’s post nourishment monitoring and maintenance contractor and to exempt the project from the competitive selection process for the following reasons:
  - a) CS&E has intimate knowledge and familiarity with the Beach Nourishment Project (CS&E is the firm of record for design, permitting, and construction management for the project).
  - b) Based upon their previous participation in the project, CS&E possesses all pertinent background data with respect to pre and post project beach and near-shore physical profiles, off-shore borrow area, sediment and benthic data. A different firm could acquire this info from CS&E to evaluate and incorporate into their work scope, but that would take additional work to do so.
  - c) CS&E has demonstrated that they possess the ability and equipment to perform, coordinate and manage in-house and/or sub-contracted services for land surveying, bathymetric, geological, biological and scientific services specific and unique for coastal NC beach nourishment work.
  - d) CS&E has a demonstrated record, specific to this project, in dealing with all pertinent local/state/federal regulatory agencies.
5. Gov-Ed Grants – The Board passed a motion to authorize staff to apply for the non-matching Government Access Channels Committee grants for the upgraded Board Room Sound System and for the joint documentary with UNC-CSI on the USS Huron.
6. Town Attorney – Town Attorney Leidy requested a Closed Session to discuss Sansotta and Cherry, Inc. litigation and to consider the acquisition of real property.
7. Town Manager – Town Manager Ogburn congratulated Outer Banks Hospital on its 10-year anniversary.
8. Town Manager – Town Manager Ogburn provided an update on the Town’s ocean outfall extension project – the project is complete and cleanup is continuing – delineators from the surf to the dune identifying the exposed bolts will be done prior to Memorial Day.
9. Town Manager – Beach Nourishment Project update indicates that the beach looks great and continues to build up; a meeting will take place between staff and CAMA tomorrow to discuss sand clean up on beach accesses.
10. Town Manager - Town Manager Ogburn congratulated Captain Phillip Wolfe on his promotion.
11. Mayor Pro Tem Remaley - Mayor Pro Tem Remaley confirmed attendance by several of the Board members at the Outer Banks Hospital reception to be held at Jennette’s Pier on Friday, March 23<sup>rd</sup>.

**12.** Comr. Walters – District signage - It was Board consensus that staff:

- Allocate the funds for the signage, i.e., move funds to Planning or Public Works departments
- Prioritize the district signage, i.e., Gallery Row (get with businesses), Bonnett Street, SNH
- Confirm location for each sign with NCDOT; at entrance to district is preferred
- Look into long-term maintenance/irrigation of plantings surrounding the signs
- Order signs one at a time after any concerns have been resolved

**13.** Comr. Walters – Colony Ridge improvements – Town Manager Ogburn reported that Town building inspectors met with the Colony Ridge parent company and discussed the following improvements to the facility: A new roof, wallpaper removal, replace sheetrock in resident rooms and bathrooms; Paint and install wall protection and refinish wardrobes - this will be done in the corridors also. Convert some of the semi-private rooms to make more private rooms available; The existing dining room will become the new rehabilitation gym; The lounge and therapy rooms will be opened up to make a new living/dining area; Redo the existing courtyard; The existing drive-thru canopy will be closed-in for additional administrative areas and a new lobby; A new drive-thru will be added for transport and arrival out of the weather; Construct an awning from the 500 Hall to this new area for transport of residents and for the convenience of staff. The parking lot will be resurfaced and restriped and dumpster pads will be enclosed and gated out of sight; The present storage/maintenance shop will be demolished.

Town Manager Ogburn is to verify that improvements are to be completed within 18 months – per the contract.

**14.** Comr. Cahoon - Comr. Cahoon encouraged everyone to support the Manteo High School theater program and attend its West Side Story production which takes place the next two (2) weekends.

**15.** Comr. Sadler - Comr. Sadler attended a DCTB meeting last week and it appears that the Town will receive its requested funds for 2012 fireworks; she also pointed out that it was reported that statistics show that one person out of nine in the nation are employed in the tourist industry.

**16.** Comr. Sadler – Comr. Sadler thanked Town Police, Fire, and Public Works departments for their help during and after yesterday's St. Patrick's Day Parade. She was surprised there weren't more incidents with the amount of traffic and people present.

**17.** Comr. Sadler - Comr. Sadler said that since the National Park Service is not planning on opening the beach access at the end of South Nags Head, she is concerned at not having an access for vehicles during beach driving season past the Juncos Street access in South Nags Head. Board members concurred with Town Manager Ogburn contacting the National Park Service and asking if they will allow the Town to maintain that southernmost access – it would also take some pressure off the beach itself.

**18.** Mayor Oakes - Mayor Oakes thanked Mike Kelly for the St. Patrick's Day Parade and he appreciated the Taste of the Beach which also took place this past weekend - he noted that Comr. Sadler served as a judge. Mayor Oakes stated that it was a great weekend with a lot of visitors in Town.

**19.** Closed Session – The Board passed a motion to enter Closed Session to receive advice from counsel on the Cherry, Inc. and Sansotta litigation and to discuss the following real property: Fin & Feather Motel site on the Causeway, Dowdy's Amusement Park on US 158, Dowdy's Race Track on the Beach Road, and the Gilliam Wood properties between the highways at milepost 13 - The time was 8:04 p.m.

**20.** Open Session - The Board re-entered Open Session at 8:56 p.m. Attorney Leidy reported that during Closed Session the Board did discuss the two litigation matters listed as well as the potential acquisition of property and gave instruction to the Town Manager - no other action was taken.

**21.** Adjournment - The Board passed a motion to adjourn at 8:58 p.m.