



BOC ACTIONS
WEDNESDAY, JANUARY 10, 2018

1. Call to order - Mayor Cahoon called the meeting to order at 9:07 a.m.
2. Agenda – The Board adopted the January 10th agenda as presented.
3. Recognition – 2017 Earl Murray Jr Employee of the Year – Because he was unable to attend the December 2017 Board meeting, Sanitation Technician II Deronte White was recognized as the 2017 Earl Murray Jr Employee of the Year.

Five Years – Building Inspector Steve Szymanski was recognized for five years of service.

West Point Leadership Graduate – Police Sergeant Chris Braddy was recognized for his recent graduation from the West Point Leadership Program.

Town Video Award – Public information Officer Roberta Thuman reported on the recent recognition the Town received for its Cart Etiquette video.

4. Public Comment – Louis Toth - Village at Nags Head resident, displayed a photo of civil rights artwork focusing on Martin Luther King completed by his daughter, Jennifer; Mr. Toth stated that the artwork is displayed at Ryker's Island in New York.

5. Public Comment – Jackie Chuan - Chair of Community Housing Initiative of Chamber of Commerce, spoke in favor of today's Public Hearing on the dormitory housing site plan; Attorney Leidy suggested to Ms. Chuan that she provide her comments during the Public Hearing on the dormitory conditional use.

6. Recess and Reconvene – the Board recessed at 9:24 a.m. for photos and reconvened at 9:28 a.m.

7. Presentation - Dare County CurrentTV - Dare County Public Relations Dorothy Hester reported on CurrentTV which used to be the GovEd Channel – she provided an update to the Board and citizens re: local programming available on the cable channel as well as the internet. CurrentTV Manager Bobby Dobbs reviewed a brief powerpoint presentation updating Board members and the audience re: CurrentTV-Government and CurrentTV-Education channels.

8. FY 16/17 Annual Audit Report - Ko Tang Cha-Moses of Martin Starnes & Associates provided a powerpoint presentation summarizing the Town's recent audit which was positive. She thanked Finance Officer Amy Miller and her staff for their assistance. Concerning OPEB liability in 2018, Ms. Cha-Moses stated that the Local Government Commission is aware but has not provided a lot of guidance yet.

9. Consent Agenda – The Consent Agenda was approved as presented and consisted of the following:
- Budget Adjustment #7 to FY 17/18 Budget
 - Tax Adjustment Report
 - Approval of minutes
 - Resolutions authorizing lease/purchase financing contracts
 - Resolution authorizing Town signatures at Southern Bank
 - 2018 Fireworks contract

- Request to apply for Assistance to Firefighter grant
- Request for public hearing to consider zoning ordinance text amendments recommended by the Nags Head Local Business Committee to amend Article XIII, Buffering Requirements

10. Public Hearing – to consider a conditional use application submitted by James Rose to convert existing multi-use structure into “Dormitory, Multi-family, Mixed Development” – Mayor Cahoon was recused from the discussion as his firm had prepared some of the documentation for the project and he may have some ex parte information. The Board approved the conditional use application subject to the required three findings of fact and including the condition that the stormwater management measures must be restored back to the original approved plan - as indicated by the Town Engineer. The motion passed 3 – 1 with Comr. Fuller casting the NO vote (he felt he had insufficient information to make a determination).

11. Recess - The Board recessed at 11:00 a.m. and reconvened at 11:10 a.m. Mayor Cahoon returned to the Board meeting.

12. Public Hearing – to consider a conditional use/site plan amendment submitted by Verizon Wireless for the placement of concealed building mounted wireless communication facilities on the rooftop of Comfort Inn South. The Board unanimously approved the request subject to the required three findings of fact.

13. Public Hearing – to consider a conditional use application submitted by Ms. Sarah Letchford for a Massage Therapy Facility to locate in an existing Office/Retail Group Development (South Beach Plaza). The Board approved the conditional use application subject to the required three findings of fact and the business registration application as presented.

14. From Nov 1, 2017 Board meeting – Report on W Morning Dove Court easement – The Board directed staff to investigate a potential text amendment in the R-2 District as relates to paper streets and setbacks. The motion passed 4 – 1 with Comr. Fuller casting the NO vote.

15. Project Update – FOCUS Nags Head – Planner Holly White provided an update; the Board appointed Mayor Cahoon as Board liaison to the FOCUS Nags Head Technical Committee and added Marvin Demers to a position on the Committee.

16. Comr. Cahoon – Local Business Committee – At the Committee’s meeting in December 2017 they began discussions concerning workforce housing.

17. Mayor Pro Tem Walters – She completed her term on the Dare County Tourism Board December 31, 2017; the Dare County Board recently appointed Comr. Fuller as the new Nags Head representative.

18. Traffic Control Map - The Board approved the Traffic Control Map amendment adopting the ordinance designating a No Parking – Tow-Away Zone 20’ west of the driveway at 111 Gulfstream Way – east to Old Oregon Inlet Road – and south to the driveway at 8004 Old Oregon Inlet Road - as presented.

19. Town Manager Ogburn – Dowdy Park Phase II/III - Town Engineer David Ryan provided an update - Comr. Fuller questioned the location of the only comfort station; Mayor Cahoon confirmed with Engineer Ryan that attention has been given to how materials will be imported to areas of the park during future development/construction of the park – to avoid as much as possible traveling on the paths.

20. Town Manager Ogburn - It was Board consensus that the Mayor prepare and forward a letter with comments on the Wildlife Resources Commission’s Draft Coyote Management Plan to the Commission detailing the Town’s concerns with coyotes – and that the letter be entered into the record of these minutes – and that this information be disseminated to the public encouraging their comments as well.

- 21.** Town Manager Ogburn - Police Chief Brinkley thanked all businesses who contributed to the Community Watch Luncheon which took place in December 2017. The supporting businesses were displayed on screen. He reported that without their support and the support of all of the volunteers Community Watch would not be as successful as it is today.
- 22.** Comr. Cahoon – Gov-Ed/CurrentTV – The Board authorized staff to apply for the Local Programming Development Initiative (LPDI) grant from CurrentTV in order to produce videos.
- 23.** Comr. Cahoon – Many have experienced high water bills due to freezing and bursting pipes because of the recent snow storm; she does not want the Town to make money off of other people's misery; the Town should recoup its money plus a nominal fee; Staff is to prepare a memo for clarification; in addition, the Board unanimously authorized staff to revert to the previous policy to address water leaks found during this prolonged period of freezing – for the next two water cycles.
- 24.** Comr. Cahoon – She reported that during the recent snow storm event NCDOT's web site had no information concerning current roadway conditions and the work being done to clear the roadways; in addition, their 511 information phone line was not working. It was Board consensus that staff contact NCDOT concerning their 511 information failure during the recent snow storm event.
- 25.** Mayor Pro Tem Walters – Offshore oil drilling – It was Board consensus that Mayor Pro Tem Walters meet with staff to prepare a fresh resolution from the new Board – in opposition to offshore oil drilling – as Nags Head has been doing since 1989.
- 26.** Comr. Fuller – Town preparedness for snow storm events – The Town has responsibilities, especially from a health care standpoint, that rely on NCDOT – such as making sure the roadway to Peak Resources as well as to the major medical facility, the Outer Banks Hospital - is free and clear. He requested that the Mayor/Manager further relationships with NCDOT to make sure these facilities are addressed in the future. Also, as a Board member, he wants to make sure the public is aware that even though Town offices are closed, the Town is working - but that some non-essential services may not be provided.
- 27.** Mayor Cahoon – CRAC request for nominations – The Board unanimously nominated Currituck County Attorney, Ike McRee, with coastal and inland interests, to serve on the Coastal Resources Advisory Council.
- 28.** Mayor Cahoon – He reported that the Board will be in Retreat sessions next Thursday/Friday to talk about the future of the Town and to discuss critical goals and how they will be accomplished. He asked if anyone from the public had any ideas to forward them to a Board member.
- 29.** Closed Session re: Taxicab driver denial – The Board entered Closed Session at 12:44 p.m. to receive confidential information – and re-entered Open Session at 1:09 p.m. The Board tabled the matter of the taxicab driver denial until the next Board meeting on February 7th.
- 30.** Closed Session re: Jul – Dec 2017 Closed Session minutes and Acquisition of property located at 9828 E Surfside Drive. The Board entered Closed Session at 1:10 p.m. and re-entered Open Session at 1:35 p.m. The Board approved the Closed Session minutes and their disposition and direction was given to the Town Attorney and the Town Manager concerning the property acquisition.
- 31.** Adjournment – The Board recessed to their Retreat scheduled for Thursday, January 18th at 8:00 a.m. at 114 E Seachase Court in the Village at Nags Head. The time was 1:35 p.m.