



BOC ACTIONS WEDNESDAY, AUGUST 4, 2021

- 1.** Call to order - Mayor Cahoon called the meeting to order at 9 am. He pointed out that the Town has returned to some of the previous protocols due to the COVID-19 variant pandemic; Board members are spread out at the Board dais and masks are required.
- 2.** Agenda - The Board approved the August 4th agenda as presented.
- 3.** Recognition

PRESENTATION - Dowdy Park Coordinator Paige Griffin provided an update on Dowdy Park events for the Board. Some highlights: There is now a Young Entrepreneur Program; Yoga started yesterday; Aug/Sep Music/Bands (weather permitting); Sep/Oct Friday movie nights; Nov/Dec Holiday Markets; Ms. Griffin thanked the Board for the sense of community that Dowdy Park provides.

PRESENTATION - Debbie Luke and Matt Whitter of Outer Banks Sporting Events are hosting the upcoming Half Marathon which is scheduled for Sunday, Nov 7th; they distributed a package of information to Board members; they have met with other agencies as necessary; the proposed route starts and ends at the Soundside Event site in Nags Head. Board members spoke highly of the upcoming event.

RETIREMENT - Former Fire Captain/EMT John Kenny - Fire Chief Randy Wells introduced former Fire Captain/EMT John Kenny upon his retirement; he began his career in the Town Water Department moving to the Town's Fire Department in 1989. Board members spoke highly of Mr. Kenny, thanked him for his over 30 years of service to the Town, and wished him well in retirement.

4. Public Comment - Mayor Cahoon read the comment received for today's meeting via email from David Masters, Jr re: support of the Nags Head Surf Fishing Club Tournament resolution.

5. Consent Agenda - The Consent Agenda was approved as presented and consisted of the following:

- Budget Adjustment #2 to FY 21/22 Budget
- Tax Documents (Year End Tax Reports and Charge to Tax Collector document)
- Approval of minutes
- Beach Nourishment Master Plan Capital Project Ordinance - Amendment #2
- ACI Payment, Inc. eLockbox agreement
- Formal approval of Law Firm contract - terms approved at July 7th Board meeting
- Banking renewal with Southern Bank multi-year contract
- Police Dept career progression program
- Request for Public Hearing - to consider adoption of the Town of Nags Head CAMA Land Use Plan Update
- Request for Public Hearing - to consider UDO text amendment re: lot coverage and recycling dumpsters

6. Public Hearing - to consider Special Use Permit/Change of Use Application submitted by Outer Banks Community Church to operate a Religious Complex within Croatan Center Shopping Center, Unit 12 (former Radio Shack). The Board excused Mayor Pro Tem Siers from this agenda item due to a conflict.

After the Public Hearing, the Board passed a motion to approve the Special Use Permit/Change of Use application as presented with the five findings of facts as listed in the staff report.

7. Public Hearing - After the Public Hearing, the Board passed a motion to approve the FY 2021/2022 Public Beach and Coastal Waterfront Grant pre-application for Epstein Street Beach Access as presented.

8. Planning Director update - Planning Director Michael Zehner summarized his report for the Board, which was well received.

9. Planting Program - It was Board consensus to endorse the Dune Grass Planting Program as presented.

10. Street Lighting Policy - It was Board consensus that staff bring back a revised lighting policy for the Sep Board meeting; and, further, staff is to pursue the amber demonstration.

11. Site Plan - The Board passed a motion to approve the removal of three trees in the SED-80 Zoning District at 468 W Villa Dunes Drive as requested.

12. Committee Reports

- Comr. Fuller - Dare County Tourism Board (DCTB) - the Dare County BOC has unanimously accepted the concept presented by the DCTB re: physical structure on the Soundside Event Site. He anticipates that the Tourism Board and Town staff will be working on the concept in the near future.

- Comr. Brinkley – Jennette’s Pier Advisory Committee - Comr. Brinkley reported on a recent meeting of the committee - this past May the pier celebrated its 10-year anniversary. The report was positive although like most other places they are having staff shortages.

- Mayor Cahoon - Mayors Luncheon - Since the last Board meeting, a discussion re: fire protection in large structures took place at a Mayors luncheon - State Rep. Hanig was in attendance. A sprinkler ordinance was discussed and Rep. Hanig was supportive.

- Comr. Renée Cahoon – Gov-Ed TV - President of College of the Albemarle (COA) is visiting local municipalities with an update. Town Clerk is to issue an invitation.

13. Interim Manager Garman - Presentation of Public Works Master Plan - Interim Manager Garman introduced Donald Booth, Darren Curtis, and Julie Dunks of DJG & Associates. Mr. Booth and Mr. Curtis presented proposed plans for the Public Works site and discussed the assets/constraints of the property.

Interim Manager Garman stated that after more collaboration with the next door neighbor, Town of Kill Devil Hills, he will get back to the Board. Board members confirmed with staff that the rights-of-way are the biggest challenge moving forward. It was noted that the next steps in the Public Works Master Plan development are feedback from the Board; the Development and Design phases are scheduled for Spring/Fall 2022. The next Phase 1 Design step is to apply for a CAMA variance of which funds have already been approved by the Board. Board members spoke in favor of the proposed plan and stated that they are looking forward to future presentations.

14. Resolution - The Board passed a motion to adopt the resolution in support of the Nags Head Surf Fishing Club Tournament scheduled for October 5 - 8, 2021 as presented.

Board members spoke favorably of only allowing three vehicles per team on the beach during the tournament; they expressed concern about the safety of those on the beach in what may be an extended

summer season. Interim Manager Garman stated that the Beach Driving Ordinance committee will be meeting in September.

15. Town Attorney - Attorney Robert Hobbs said that he appreciated the ability to serve the Town; he said that he will respond to any questions the Board may have.

16. Town Manager - Mayor Cahoon reported to the Board that the Closed Session requested re: the possible acquisition of property is postponed as documentation has not yet been received.

17. Comr. Renée Cahoon - Signage - Comr. Renée Cahoon would like the Town's signage to be consistent with DOT signs. She is concerned about the number of vehicles that are not stopping for pedestrians in crosswalks. Public Works Director Eric Claussen is to replace the Whalebone center-of-roadway supplemental sign that was either removed or run over.

18. Mayor Pro Tem Siers - NCDOT traffic studies - Mayor Pro Tem Siers asked about the NCDOT studies requested for Old Oregon Inlet Road and Gray Eagle Street. Director Claussen reported on the meeting he and Interim Manager Garman had last week with NCDOT stating that they were agreeable to doing a study at both of these intersections in August. He also noted that the equipment from the Nags Head/Manteo Causeway at the Little Bridge was enough for two push-button pedestrian signals at two crosswalks on the Beach Road - to be installed when the Town informed NCDOT of two locations. Per staff, at first glance, the crosswalks at Jennette's Pier and Bonnett Street were thought to be good spots.

19. Comr. Renée Cahoon - Dove Street - Comr. Renée Cahoon indicated that Dove Street, where the new event center/wedding venue (Keepers Galley) is located seems to have a lot of RV/Winnebago vehicles parked for days at a time. Board members discussed the parking issues on Dove Street and noted that another commercial business is to be constructed on the same street. The Board passed a motion to establish a No Parking - Tow Away Zone at E Dove Street - with the appropriate signage installed.

20. Comr. Fuller - Comr. Fuller thanked staff and Interim Manager Garman for providing emails to the Board re: what is going on with pending weather, outfall, and other drainage issues.

21. Comr. Fuller - It was Board consensus to support the concept of developing the Harvey Sound Access site as a major wind/water activity access.

22. Comr. Brinkley - He thanked the employees that went out last Sunday to pick up trash that had blown over during a storm. Board members agreed with Comr. Brinkley re: providing something to those who worked on Sunday.

23. Comr. Brinkley - He asked the public to come out and voice their opinions on the proposed development at the Soundside Event site; It was thought that County officials may go out in the community with a presentation to encourage feedback; in addition, the Mayor encouraged feedback from Town citizens re: what they wanted to see at the site.

24. Mayor Cahoon - Discussion of next Board Retreat - It was Board consensus to organize, pending Facilitator Richard Fursman's schedule, a one-day retreat on Thursday, September 23rd. Interim Manager Garman is to contact Mr. Fursman.

25. Adjournment - The Board recessed to Friday, August 6, 2021 at 2:30 pm in the Board Room for the Town Manager candidate assessment with Developmental Associates. The time was 12:18 p.m.