



**BOC ACTIONS  
WEDNESDAY, JULY 1, 2020**

1. Call to order - Mayor Cahoon called the meeting to order at 9:00 a.m.
2. New Manager - On behalf of the Board, Mayor Cahoon welcomed new Interim Town Manager Greg Sparks to the Board meeting.
3. 2020 Season Lifeguards - Fire Chief Randy Wells reported that in keeping with the Governor's Executive Order which extends Phase 2 of the COVID-19 pandemic that the Town's 2020 summer season lifeguards will be introduced via video at the August 5<sup>th</sup> Board meeting.
4. Agenda - The Board passed a motion to adopt the July 1<sup>st</sup> agenda as presented.
5. Recognition - New employees Environmental Planner Kylie Shephard and Payroll and Benefits Specialist Sandra Garland were welcomed to Town employment by their respective Dept Heads Michael Zehner and Amy Miller.

Fire Chief Randy Wells introduced Fire Engineer Anthony Dillon who was recognized by the Board for 10 years of service; He also introduced Fire Lieutenant Mark Edwards who was recognized for 15 years of service.

Water Plant Superintendent Nancy Carawan introduced Water Operations Supervisor David Perry who was recognized and congratulated for 25 years of service.

6. Public Comment - no one spoke during Public Comment.

7. Consent agenda - The Consent Agenda was approved as presented and consisted of the following:  
Budget Adjustment #1 to the FY 20/21 Budget  
Write-off of old business licenses/registration fees  
Approval of minutes  
Consideration of agreement with Dare County for Coronavirus Relief Fund allocation  
Consideration of FY 20/21 Reimbursement Resolution to reimburse the cost of certain expenditures  
Consideration of resolution to update Town banking signatures  
Consideration of updated Cashier Policy  
Request for Public Hearing to consider a revised preliminary plat for a major subdivision - Coastal Villas

8. Public Hearing - to consider text amendments to the Unified Development Ordinance to expand the principal sale items from outdoor stands to include reservations and tickets for events/activities - The Board adopted the text amendments as presented with a 4 - 1 vote with Comr. Fuller casting the NO vote. Comr. Fuller felt that the use is already an allowed use and that the amendment allows additional square footage of building space that is not needed.

9. Planning Director update - Planning Director Michael Zehner presented his monthly update which included reports on the following:  
Regulations on large occupancy homes  
Residential stormwater regulations - from the Jan 2020 Board Retreat  
2020 Census  
Update on beach access grants

Dowdy Park Farmers Market - The Board passed a motion to unfreeze the \$16,000 Dowdy Park part-time position funds for a 30-day period - until the August 5<sup>th</sup> Board meeting - and to have staff spend the funds at their discretion. A post-action report from staff after tomorrow's Dowdy Park Farmer's event was requested.

Recommendations on stormwater control measures/possibilities - Mayor Cahoon spoke in favor of Director Zehner's presentation and he noted that a tiered approach may work. He felt that the stormwater discussion would be well served in a Board workshop setting in late fall/winter and Board members agreed.

**10.** Town Code amendment - The Board adopted the amendment re: camping as presented. Staff is to return at some point with another proposal with further clarifications for Board consideration.

**11.** Hazard Mitigation Plan - The Board adopted the resolution adopting the Hazard Mitigation Plan as presented.

**12.** Decentralized Wastewater Management Plan - It was Board consensus to approve the Decentralized Wastewater Management Plan scope as presented and that staff take into account the Board's comments/questions from the discussion.

**13.** Multi-use Path - RPC Contracting representative Eddie Valdivieso was present and spoke with the Board concerning issues found with construction of the west side multi-use path project. Mr. Valdivieso reported that substantial completion for the 8C path project is July 16<sup>th</sup>; for the 8B path project it is mid-August. Traffic conflicts, unexpected utility line locations to include changes in elevation, and subtle design changes made out in the field have contributed to delays. Staff is to keep the public updated on the status.

**14.** Committee reports - It was noted that there are people out on Jennette's Pier; Comr. Brinkley reported that there has not been a recent meeting on the pier status.

**15.** Interim Town Manager Greg Sparks - He thanked the Board for his appointment and stated that he has been made to feel very welcome by everyone. He emphasized that he is in the process of getting up to speed on the Town's issues.

**16.** Comr. Brinkley - Dep Town Manager Garman provided an update on recycling: Subscription service for Town residents – Currently, there are 129 residents that have expressed interest. Reduce and Recycle Task Force - Currently, there are 25 people that have expressed interest. The Town's recycling centers will continue to be utilized in the off season. The Task Force discussion to include an accurate charge and appointments will take place at the August Board meeting.

**17.** Mayor Cahoon - Possible dates for a Sep 2020 Retreat will be discussed at the Aug Board meeting.

**18.** Comr. Renée Cahoon - She noted that the Governor's Executive Order mandated the wearing of masks and she has seen more people here on the Outer Banks than ever before. She feels it is the responsibility of the Outer Banks Visitors Bureau to communicate to the public that the Outer Banks requires mask-wearing - she is concerned that not enough communication is being given to the public.

Comr. Fuller is the Town's representative on the Dare County Tourism Board and he agreed and pointed out that the OBVB currently has a campaign to run throughout the summer on many media outlets and they have created a web page that speaks to the mask-wearing issue and that emphasizes the three W's (Wear, Wait, Wash). In addition, the OBVB has produced masks that are branded and handed out free from welcome centers. Comr. Renée Cahoon spoke in favor of this campaign and suggested a stronger message that is more visible to the public so that people are prepared before they visit.

**19.** Adjournment - The Board passed a motion to adjourn at 11:20 a.m.