



**BOC ACTIONS**  
**WEDNESDAY, AUGUST 6, 2025**

1. Call to order - Mayor Cahoon called the meeting to order at 9:00 a.m. A moment of silence was followed by the Pledge of Allegiance.
2. Agenda – The Board approved the August 6<sup>th</sup> agenda as presented.
3. Recognition – TWENTY YEARS – Fire Chief Randy Wells introduced Fire Lieutenant Mark Edwards who was recognized for twenty years of service.
4. Public Comment – There was no one present who wished to speak during Public Comment.
5. Consent Agenda – The Consent Agenda was approved as presented and consisted of the following:
  - Consideration of Tax Documents
    - FY 24/25 Year End Tax Adjustment Report and FY 24/25 Year End Tax Settlement Report
  - Approval of Minutes
  - Consideration of Resolution Authorizing the Surplus and Donation of Police Dept Items to the Tyrrell County Sheriff's Department
  - Request for Public Hearing Consider a Text Amendment Request Submitted by TW's Outdoor Outfitters, LLC to Amend Section 10.86.2.4.2 of the Unified Development Ordinance to Reduce the Required Building Separation from 20 feet to 10 feet for Buildings Serving as Accessory to the Principal Commercial Use on the Site.
6. Planning Director – Planning Director Kelly Wyatt summarized her monthly report and was thanked by the Board for her efforts.
7. Planning Director – The Board unanimously approved the renewal of the Sand Relocation and Dune Management Cost Share Program for FY 25/26.
8. Planning Director – Deputy Planning Director Joe Costello updated the Board on the Estuarine Shoreline Management Plan.
9. Committee Reports
  - Comr. Lambert – Reported that the Government Access Channel met and they've hired a part-time employee that will be assisting Chad. She also extended thanks to Roberta for her exceptional work on the life-saving video.
  - Mayor Pro Tem Siers – Reported that the Dare Community Housing Task Force is in the process of hiring HREM to handle 501(c)(3) work and explore government land acquisition options to reduce housing costs. Seven potential sites have been identified, and he expects another report by the end of the year. He also noted that the Tourism Board would be meeting on Tuesday to discuss the boardwalk project for the tourism board site.

- Comr. Sanders – Acknowledged the report given by Deputy Planning Director Joe Costello and noted that he is looking forward to the community stakeholder meeting on August 7<sup>th</sup>.
- Mayor Cahoon – Reported that the Jennette’s Pier Advisory Group had met, and a written report would be shared with the Board.

- 10.** Fishing Tournaments – The Board adopted resolutions authorizing Fall 2025 Tournaments for the Nags Head Surf Fishing Club, Fraternal Order of Eagles, Outer Banks Association of Realtors, and the Bodacious Babes as presented.
- 11.** Traffic Control Map – The Board unanimously adopted the ordinance to amend the TCM extending the *No Parking Between Signs - Tow Away Zone* currently ending at 2229 S. Wrightsville Ave. south to E. Driftwood St. on the east side of Wrightsville Ave.
- 12.** Town Manager – Deputy Town Manager/Finance Officer Amy Miller presented a financial update to the Board. It was noted that she will do this quarterly to allow for adjustments throughout the year.
- 13.** Town Manager – Ocean Rescue Housing Update – Town Engineer David Ryan reported that we are nearing 100% completion on the project, and it should be finished ahead of schedule.
- 14.** Town Manager – Manager Garman discussed some concerns with our Park Use Policies and Crowd Gathering Permits. It was Board consensus that we examine our ordinances/policies related to crowd gatherings and the use of town facilities for events. Revisions for review/approval to the November BOC meeting to provide adequate notice to potential event organizers for the 2026 season.
- 15.** Comr. Sanders – Noted all the positive initiatives happening in town such as the Dark Sky program, the Septic Health Initiative being used as a model for other communities, workforce housing, and the many events at Dowdy Park. He expressed gratitude to the town staff for their hard work and dedication in making these initiatives a success for Nags Head residents and visitors alike.

Mayor Pro Tem Siers – Suggested that with the growing number of park events, the town might need to consider developing a dedicated parks division. He praised staff for accomplishing so much with limited resources.

Comr. Lambert – Agreed with Comr. Sanders and Mayor Pro Tem Siers and thanked everyone involved in ensuring a safe July 4th celebration, particularly emergency services staff.

Mayor Cahoon - Echoed the above sentiments and noted that he receives compliments from other mayors about the appearance of Nags Head and the town's initiatives.

- 16.** Other Business – Manager Garman introduced Public Information Officer Roberta Thuman who shared one of six social media reels with the Board in recognition of National Water Quality month. These reels support the environmental goals outlined in the Town’s Strategic Plan, specifically addressing the threats to water quality in Nags Head.
- 17.** Adjournment - The Board passed a motion to adjourn at 10:01 a.m.