



**BOC ACTIONS
WEDNESDAY, SEPTEMBER 6, 2023**

1. Call to order/Agenda - Mayor Cahoon called the meeting to order at 9 am. The Board adopted the Sep 6th agenda as presented.

2. Recognition

FIFTEEN YEARS – Water Plant Operator Buddy Beacham was recognized by the Board for 15 years of service.

FIFTEEN YEARS – Fire Lieutenant Hayden Poulin was recognized by the Board for 15 years of service.

PROCLAMATION – The Board adopted the Diaper Need Awareness Proclamation as presented.

PROCLAMATION – The Board adopted the 40th Annual National Night Out Proclamation as presented.

3. Public Comment - Gail Kowalski, owner of Jewelry By Gail; she spoke concerning agenda item F-3 re: a discussion on precious metals; she has two companies to include National Rarities company that she uses and has never had an issue; she would like the Board to consider allowing a jewelry event at her business.

Steve Romine, attorney and represents National Rarities company; he spoke in support of Ms. Kowalski on the jewelry event she is planning; he would like the Board to consider allowing a special occasion business in the Town with safeguards in place – possibly allowing it by expanding the definition of jewelry retail.

4. Consent Agenda - The Consent Agenda was approved as presented and consisted of the following:

- Consideration of Budget Amendment #3 to FY 23/24 Budget
- Consideration of Tax Adjustment Report; FY 23/24 New Year Tax Adjustment Reports
- Approval of minutes
- Consideration of resolution authorizing application for Stormwater Construction Grant
- Consideration of text amendments to Town Code Chapter 8 re: placement of beach driving stickers

5. Planning Director - Planning Director Kelly Wyatt summarized the Aug 15th Planning Board's discussion on the multi-family development joint workshop which was held with the Board of Commissioners on Aug 2nd – it was the consensus of the Planning Board that they did not want multi-family development for the purpose of providing short-term rental opportunities; standards need to be discussed re: properties that have dual frontage on both US 158 and NC 12; Density is a major concern and needs extensive discussion.

Comr. Brinkley said that he would like to see the Planning Board discuss incentives further; Mayor Pro Tem Siers appreciated that the Planning Board is working toward getting the issue right the first time; Comr. Renée Cahoon feels that progress is being made; Comr. Sanders said that he is supportive of a lot of what the Planning Board noted.

In response to Mayor Cahoon, Ms. Wyatt said that restrooms at Whalebone Park are to be added this fall. Comr. Renée Cahoon said that charging stations need to meet the broad range of electric vehicles.

6. Septic Health - The Todd D. Krafft Septic Health Initiative Advisory Committee's progress was updated by member Bob Muller: The Decentralized Wastewater Management Plan was updated; Mission statement was adopted; Reviewed the Town's septic issues; Letters were forwarded to owners of high-risk properties.

Septic Health Coordinator Conner Twiddy provided some general updates from the Septic Health Initiative Program: 153 septic inspections were done in 2022/2023; the Water Quality Sampling Program was expanded so more weeks of data is available; Recent Nags Head Lines newsletter article has garnered additional interest.

7. Discussion of a text amendment to the UDO, Classification and Review of Unlisted Uses, to list Pawnbrokers, Metal Dealers, Scrap Dealers and Precious Metal Businesses as specified in State Statutes as prohibited uses within the Town – After discussion, Planning Director Wyatt stated that she appreciated today's conversation and will plan on returning the item for discussion at the Sep Planning Board meeting. The Board passed a motion to schedule a Public Hearing on the text amendment to the UDO re: selling, buying back, and repair of jewelry (and all precious metals) as accessory uses to an existing business for the Oct 4th Board mtg.

8. Appointment – The Board passed a motion to nominate Mayor Pro Tem Siers as the representative for the Town to serve another term on the Dare County Tourism Board.

9. Police LPR CIP Request – The Board passed a motion to approve the revision to the Police Dept License Plate Reader (LPR) CIP request as presented.

10. Attorney Robert Hobbs – Attorney Hobbs said that he appreciated the opportunity to assist the Board with today's meeting, in Attorney John Leidy's absence.

11. Town Manager - Engineer David Ryan summarized his slides which provided updates for the Administration building, the Water Distribution building, and the Fleet/Facilities/Sanitation building. He stated that the project is approximately 20% complete and is on schedule – with the exception of the Administration Building which is several weeks behind but this doesn't impact progress of the entire site.

12. Town Manager Garman – The Board approved the Training Reimbursement Policy as presented.

13. Town Manager Garman – Mayor Cahoon asked Board members to consider community members to be a part of a working group to analyze Fire Dept staffing - formal appointments to the working group are to be made at the Oct meeting. The Board appointed Comr. Brinkley as the Board representative.

14. Town Manager Garman – The Board adopted the resolution requesting that the state support federal legislation concerning reauthorizing the National Flood Insurance Program - currently authorized until Sep 30th - This was initially brought forward last month by OBAR Government Affairs rep Donna Creef.

15. Mayor Cahoon – He provided info re: the Board's Retreat scheduled for Nov 16 - 17, 2023 to include:

- Facilitator will be conducting 30-minute virtual interviews with Board members
- Consultation with Town Manager Garman in Oct to plan for staff presentations
- Draft Strategic Plan to be provided by facilitator after the retreat
- Community Survey results to be presented to the Board in Nov - a few weeks prior to the retreat
- Implementation Toolkit is to be provided to help management/staff move forward after the retreat

Mayor Cahoon emphasized using the Town's social media to garner additional survey responses.

16. Mayor Cahoon – Mayor Cahoon confirmed with Town Manager Garman that a new formalized process to choose the annual Employee of the Year will be presented to the Board at its Oct meeting.

17. Mayor Pro Tem Siers - On behalf of the Board and Town staff, Police Chief Hale presented a birthday cake to Town Manager Garman.

18. Adjournment – The Board passed a motion to adjourn. The time was 11:11 a.m.