



BOC ACTIONS
WEDNESDAY, DECEMBER 21, 2022

1. Call to order - Mayor Cahoon called the meeting to order at 9 a.m.
2. Agenda – The Board approved the December 21st agenda as presented.
3. Public Comment – John Harris of Kitty Hawk Kites; he respectfully requested that the Town send a letter to the State Parks Dep Director Strong and Secretary Reid Wilson retracting/rescinding its Oct 20th letter [re: the proposed Rogallo Museum] which he feels was based on erroneous information.
4. Consent agenda – the Board approved the Consent agenda as presented which consisted of the following items:
 - Consideration of Budget Amendment #8 to FY 22/23 Budget
 - Consideration of Beach Nour Maint ordinance to correct Change Order 3 for additional beach fill
 - Request for Public Hearing – to consider amendment pertaining to multifamily use within C-2 District
 - Consideration of resolution supporting Water Resources Development Grant application
5. From Dec 7th Board meeting - Mayor Cahoon spoke concerning the Rogallo Museum, proposed for Jockey's Ridge State Park by the Rogallo Foundation. He pointed out that the letter of October 28th from the Director of State Parks is not in favor of the museum being located in the park, he felt the letter was definitive and that there is no further action to be considered by the Board.
6. Community Care Clinic – The Board passed a motion to adopt the resolution authorizing execution of the new lease for the former Outer Banks Medical Center (OBMC) Building to the Community Care Clinic of Dare to include the accommodation of improvements for a dental clinic and an extension to December 31, 2030. In addition, the Board passed a motion to approve the Community Care Clinic Landlord Letter of Consent as presented.
7. Public Services Complex and Advanced Metering Infrastructure (AMI) projects

Public Services Complex bids - Tim Oakley and Ann Collier of Oakley/Collier Architects provided a PowerPoint presentation summarizing the process leading up to and the results of the bid opening last week for the proposed Public Services Complex. It was Board consensus to proceed with the shop drawings. Board members spoke in favor of accepting the base bid without any of the deductions.

Advanced Metering Infrastructure Bids - Dep Town Manager/Finance Director Amy Miller summarized the bids received for the Advanced Metering Infrastructure bid opening. The recommended bidder is the lowest bidder – Consolidated Pipe – at \$1.6 million with a recommended 10% contingency – for a total of \$1.8 million.

Presentation from DEC and Associates re: financing (via Zoom Platform) - Financial Advisor Andrew Carter of DEC and Associates presented slides summarizing the process to pay for the Public Services Facility construction and AMI meters; a "Not To Exceed" amount is needed to include on the January 4th Board

meeting public notice. The Board passed a motion to adopt a "Not To Exceed" financing figure of \$19,900,000 for the Public Services Complex and Water Meter Project.

Request for Public Hearing - The Board passed a motion to schedule the Public Hearing on the financing for the Public Services Complex and the Advanced Metering Infrastructure for the Jan 4, 2023 Board meeting.

- 8.** Attorney Leidy - Attorney John Leidy wished everyone a Merry Christmas and stated he is looking forward to working with everyone in 2023.
- 9.** Town Manager Garman – he thanked the Board for its support during the past year and wished everyone a Merry Christmas.
- 10.** Comr. Renée Cahoon – The Pedestrian Project Advisory Committee met last week; she thanked Engineer Ryan for his direction as the committee moves toward finalizing pathway priorities.
- 11.** Comr. Renée Cahoon - Comr. Renée Cahoon thanked staff for all the hard work this past year and wished everyone a Merry Christmas.
- 12.** Comr. Brinkley - Comr. Brinkley thanked staff for a great year and wished everyone a Merry Christmas; he stated he looked forward to 2023.
- 13.** Comr. Sanders - Comr. Sanders said that the Estuarine Shoreline Management Plan meeting he attended last week was the last meeting; he expects a report to be presented early next year.
- 14.** Comr. Sanders – Comr. Sanders thanked staff for a great year and wished everyone a Merry Christmas and Happy New Year.
- 15.** Mayor Cahoon - Mayor Cahoon thanked staff for their work this past year; he also expressed his appreciation to the work done by Oakley/Collier and Town Engineer David Ryan on the Town's proposed Public Services Complex.
- 16.** Mayor Cahoon - At yesterday's Mayors' lunch, he learned that today is Manteo Mayor Bobby Owens' 90th birthday!
- 17.** Adjournment - The Board adjourned at 10:28 a.m.