



**TOWN OF NAGS HEAD
BOC ACTIONS
APRIL 6, 2022**

1. Call to order - Mayor Cahoon called the meeting to order at 9 am. A few moments of contemplation/prayer for Ukraine was held. It was noted that Comr. Sanders was excused as previously requested.

2. Agenda - The Board approved the April 6th agenda with the removal of Consent Agenda item #4 re: multi-year DebtBook contract for separate discussion.

3. Recognition

NEW EMPLOYEES - Public Services Director Eric Claussen introduced Brush Yard Technician David Pickens and Sanitation Equipment Operator Logan Cuthrell who were welcomed by the Board to Town employment.

FIVE YEARS - Fire Chief Randy Wells introduced Firefighter/EMT Scott Hooper who was recognized by the Board for five years of service.

FIFTEEN YEARS - Police Chief Phil Webster introduced Police Sergeant Chase Tadlock who was recognized by the Board for 15 years of service.

TWENTY-FIVE YEARS - Public Services Director Eric Claussen introduced Fleet Maintenance Superintendent Charlie Bliven who was recognized by the Board for 25 years of service.

4. Proclamation - The Board adopted the proclamation declaring April 2022 as Child Abuse Prevention Month Proclamation as presented.

5. Proclamation - The Board adopted the proclamation declaring April 2022 as Fair Housing Month as presented.

6. Public Comment

The following persons spoke during Public Comment asking for help from the Board to mitigate the issues on Soundside Road/Jockey's Ridge State Park concerning high traffic volume and speed, parking, enforcement, and overall safety: Via emails read by Mayor Cahoon - Jim Arnold, Hilarey Ball, Karen Reeder, and Carole Hoffman. In person - Cabot Gavin, Megan Vaughan, Erica Arnold, Maja Holy, Bobbie Murray, Michelle Smith, Brian Harvey, Molly Vaughan-Howard, and Michelle Chimento.

Michelle West of Danube Street - spoke expressing her concerns about the number of trees being cut down; John Cece of Village at Nags Head - spoke concerning the shut down of Links Drive in the Village at Nags Head on weekends for running events.

7. Consent agenda - The Consent Agenda was approved (with the removal of item #4 re: the multi-year DebtBook contract for separate discussion) and consisted of the following items:

Consideration of Tax Adjustment Report

Approval of minutes

Consideration of adoption of updated State Records Retention Schedules

Request for Public Hearing to consider adoption of System Development Fee Analysis

- 8.** Item removed from Consent Agenda - Consideration of multi-year DebtBook Contract - The Board approved the DebtBook Contract in the amount of \$6,500 for fiscal year 22/23. Clarification of costs is to be included with the contract.
- 9.** Public Hearing - to consider rezoning the property located at 2110 S Pond Avenue (Nags Head Water Plant) from SED-80, Special Environmental District, to C-3, Commercial Services in advance of the design process for the Public Services Master Plan - The Board approved the rezoning as presented.
- 10.** Public Hearing - to consider the permanent closing of a portion of Eighth Street as follows: The approximate 300' portion of Eighth Street located between Pond Avenue and Fresh Pond in the Fresh Pond Beaches Subdivision - adjacent to Lots 1 - 6 in the Town of Nags Head. The Board adopted the resolution to permanently close a portion of Eighth Street - with the addition of verbiage indicating that the resolution is to be effective simultaneously with the Town of Kill Devil Hills taking similar action.
- 11.** Planning Director - The monthly Planning Director's report was presented to the Board.
- 12.** Whalebone Park - Staff is to provide an estimated cost to the Board comparing the use of potable water vs treated water in the Spray Play option - to provide a better cost analysis for water use. The Board passed a motion approving execution of the PARTF application for the Whalebone Park redevelopment plans as presented.
- 13.** Decentralized Wastewater Management Plan - The Plan will be finalized within the next couple of weeks and will be provided to the Board for consideration at their May 2022 meeting. Mayor Cahoon appreciated the pro-activeness on behalf of the Town. Manager Garman noted that the budget will be presented next month where these ideas are being incorporated.
- 14.** Taxicab rates - Staff was directed to evaluate the fuel surcharge in the Town Code to determine if it is financially feasible in the current world. It is currently a \$2.00 per trip increase when implemented. The Board adopted the ordinance modifying Town Code Chapter 46 re: taxicab rates as presented.
- 15.** Beach Nourishment/Restoration Project - Approval of Multi-Decadal Master Plan Task Order for Year 3/4 with Moffat and Nichol - The Board took the following actions:
 - Adopted the Beach Nourishment/Restoration Capital Project Ordinance, amendment #3 as presented,
 - Adopted the associated Budget Amendment for the Multi-Decadal Master Plan Task Order with Moffat and Nichol Task as presented, and
 - Authorized the Town Manager to execute the Multi-Decadal Master Plan Task Order with Moffat and Nichol as presented.
- 16.** Town Manager Garman - The Draft Traffic Control Map was displayed on screen; Inventory of all signs has been completed and there is now a data set to open up on top of the draft Traffic Control Map within GIS. The map will return, in digital form, to the Board for consideration at an upcoming meeting. Manager Garman thanked several staff members especially Public Services Director Eric Claussen and Public Services Office Manager Karen Heagy for their work on this project.

- 17.** Town Manager Garman - Town Manager Garman reported that he, along with several staff members met on March 16, 2022 with NCDOT officials concerning quite a few topics. Some of the discussions included: Pavement markings - NCDOT has a contract in place to have the markings painted before Memorial Day; US 158 repaving is scheduled to take place in two phases at 18 months each - The first phase is from Eighth Street to Gray Eagle Street with the contract let in June 2022; Whalebone traffic and pedestrian improvements - if proposed design is agreed upon by all parties, this could be handled during the repaving work. It was Board consensus to agree with Mayor Cahoon to ask legislators to consider taking action to have the US 158 repaving projects completed in one to two years rather than 18 months each.
- 18.** Task Order/Contract with McAdams to provide American Rescue Plan Act (ARPA) grant assistance - The Board took the following actions:
- Adopted the resolution authorizing the Town Manager to execute an application for a State grant,
 - Approved the associated Budget Amendment as requested, and
 - Authorized the Town Manager to execute the contract with McAdams as requested.
- 19.** Comr. Renée Cahoon - The Board passed a motion to nominate Webb Fuller to serve as a member of the Coastal Resources Advisory Council (CRAC).
- 20.** Mayor Pro Tem Siers - In response to Mayor Pro Tem Siers, Town Manager Garman stated that he spoke with State Park Superintendent Joy Greenwood this week and there are no plans at this time for any expansion in the park. Board members agreed with Comr. Renée Cahoon's suggestion to invite Superintendent Joy Greenwood to present an annual report at an upcoming meeting.
- 21.** Comr. Brinkley - Comr. Brinkley thanked those who came to today's meeting and those who sent emails concerning Soundside Road and Jockey's Ridge State Park. He is interested in hearing from staff concerning ways to mitigate some of the issues reported such as any traffic calming measures recommended as well as increased speed enforcement in that area.
- 22.** Comr. Brinkley - Comr. Brinkley mentioned the issue brought forward by John Cece during Public Comment re: closure of Links Drive on weekends for running events. Staff was directed to research crowd gathering event permits issued for Links Drive as soon as possible and bring back a recommendation.
- 23.** Mayor Cahoon - Mayor Cahoon tabled consideration of a resolution in support of a Wright Brothers Tribute Museum and Observatory until additional information was obtained from Town of Kitty Hawk.
- 24.** Mayor Cahoon - Mid-Currituck Bridge Project - The Board adopted the resolution in support of the mid-Currituck Bridge Project as presented. Comr. Brinkley asked about support for improvements to the Alligator River Bridge which is where many live that come from Tyrrell County to this area to work.
- 25.** Closed/Open Session - The Board entered Closed Session to consult with the Town Attorney re: matters concerning 205 Baltic Street and the Cherry Inc. house. The time was 12:09. The Board re-entered Open Session at 12:49 p.m.
- 26.** Recess - Mayor Cahoon recessed the Board meeting to the Budget/CIP workshop at 2 p.m. The time was 12:50 p.m.