



**TOWN OF NAGS HEAD  
BOC ACTIONS  
WEDNESDAY, FEBRUARY 2, 2022**

1. Call to order - Mayor Cahoon called the meeting to order at 9 am.
2. Agenda - The February 2<sup>nd</sup> agenda was adopted as amended - with the addition of an award consideration during Closed Session.
3. Recognition -

Introduction of new employee - Police Chief Webster introduced Police Officer Tyson Wild who was welcomed by the Board to Town employment.

Proclamation - Deputy Fire Chief Shane Hite introduced Safety Week as February 6 - 12, 2022 and invited everyone to attend the scheduled events. The Board adopted the Safety Week Proclamation as presented.

Presentation - Dare County Motorsports Charity Group - Director Terry Gray reported on the December 2021 Sixth Annual Toy Run. There were 160 motorcycles and 195 jeeps that participated in the parade. This is a way to provide Christmas for kids that would not have one otherwise. In addition, the Charity Group has been able to give donations to each high school in the amount of \$1,500 to a graduating senior. He thanked the Board of Commissioners for their support and the Police Department for their assistance.

Presentation - Dare County Manager/Attorney Bobby Outten wanted to start a conversation with the Board concerning an EMS Station in the Town. He said that the County has nine EMS stations that are all 30 plus years old and need renovating/replacing. Since the Doug Remaley Fire Station 16 is up for replacement at some point, there seems little sense to renovate it – he is aware the Town acquired the property next door to the existing Fire Station. It was Board consensus that Town Manager Garman and Manager/Attorney Outten meet and discuss a partnership to include a plan along with associated timeframes for a new EMS Station.

Presentation - Award presentations for former Fire Captain John Kenny - Fire Chief Randy Wells introduced former Fire Captain John Kenny. Brent Heath, Eastern Regional Director for the State Dept of Insurance read and presented to Mr. Kenny the Commissioners Award honoring him for over 30 years of public service - He received a standing ovation. Mayor Cahoon and the Board then presented Mr. Kenny the Long Leaf Pine Award thanking him for his many years of service to his community.

4. Public Comment - No one spoke during Public Comment.
5. Consent Agenda - The Consent Agenda was approved as presented and consisted of the following:

Consideration of Budget Amendment #8 to the FY 21/22 Budget

Consideration of Tax Adjustment Report

Request to advertise delinquent taxes

Approval of minutes

Consideration of Resolution for Reimbursement for Public Services Complex project

Consideration of FY 21/22 Audit Contract

Consideration of resolution designating Applicant's Agent

Consideration of acceptance of easement located at 3626 Old Nags Head Woods Road

Request for Public Hearing to consider text amendment to the Flood Damage Prevention Ordinance

**6.** Public Hearing - to consider Residential Stormwater Ordinance - The Board adopted the Residential Stormwater Ordinance (with reference to the Low Impact Development Manual incorporated) as presented.

**7.** Planning Director - Planning Director Wyatt summarized her monthly report which was well received.

**8.** Blue Moon Five Site Plan for new two-story restaurant - Mayor Cahoon was excused from the discussion as his firm, Cahoon & Kasten, is involved in the project. The Board approved the site plan, as amended as shown today [which includes the change to the Commercial Transitional Protective Yard in the rear of the site.].

**9.** Preliminary discussion to review conceptual designs for the Whalebone Park project - Board members spoke in favor of the project and made the following comments:

- Number 1 item needed is a Restroom
- The "Spray N Play" item would set this park apart
- A Shade Element is needed and should be located fairly close to the small children's activities
- The Static Items on the Poles used by smaller children to keep them occupied are broken
- Need Swings for all ages of all children
- No need for Basketball courts, etc - bigger kids have other areas
- No need for a Dog Park - concern about conflict due to smallness of the site
- Consider Multiple Purpose structures - such as multi-functional steps woven into existing areas

**10.** Town Hall Rain Garden Project - Dare County Soil and Water Community Conservation Assistance - Board members spoke favorably of the proposed Town Hall Rain Garden and it was Board consensus to agree to the longer-lasting copper gutters; Funds were confirmed by Finance Director Amy Miller.

**11.** Committee Reports - Consideration of appointment to Rural Transportation Coordination Committee (RTCC) - The Board appointed Public Services Director Eric Claussen to represent the Town on the RTCC.

- Comr. Sanders - He reported that the Estuarine Shoreline Management Plan Advisory Committee is expected to meet the end of February 2022.

- Comr. Renée Cahoon - She reported on last week's Gov-Ed Channel meeting and stated that the Board will be considering the budget at the March meeting.

- Mayor Pro Tem Siers - Jockey's Ridge/Soundside Road Committee - Letter just received from the State is to be forwarded to all committee members.

- Mayor Pro Tem Siers - Dare County Tourism Board - First meeting took place last week and he is excited to participate on this Board.

- Mayor Cahoon - Offshore Wind Task Force - Created by the Governor re: offshore wind regulations - Mayor Cahoon is a member and will be attending the first meeting tomorrow in Wilmington.

**12.** Gov-ED Channel (Current TV) LPDI Grant - the Board approved the request to apply for the \$5,000 LPDI grant for replacement of the three ceiling-mounted cameras and camera controller in the Board Room.

**13.** Town Manager - Project Updates

- Sanitation - Public Services Director Claussen's presentation detailing Sanitation Service Accomplishments / Issues / Upcoming Season was well received by the Board. Enhanced rollout/rollback of

trash carts on the Beach Road/SOOIR (to include both sides of roadway) was conceptually approved by the Board; final costs are being worked on with the vendor and is expected to be less than \$20/month per residential homeowner (May thru Oct); Public Services will be working with the Town's Public Information Officer and the Property Management Companies to relay this information to homeowners.

- Stormwater and Construction projects - Engineer David Ryan provided an update on the Stormwater Projects as well as the Construction Projects in progress. Board members appreciated the update.

**14.** Budget Calendar - Board members agreed to the proposed Budget Workshop dates for FY 22/23 as presented. The first Budget Planning Workshop is scheduled for Wed, March 2<sup>nd</sup> following the Board meeting.

**15.** Mayor Pro Tem Siers - An oceanfront resident shared his concern recently about sand that has blown onto his property. The resident is paying to have sand pushed. Mayor Pro Tem Siers questioned if the resident's costs can be offset by the Town due to the high cost of taxes he pays. Staff was directed to look into this and return for Board discussion.

**16.** Closed Session - The Board entered Closed Session at 12:10 p.m. and re-entered Open Session at 1:05 p.m.

**17.** Mayor Cahoon - The Board adopted/approved the following documents as presented:

- Town Overall Organizational Chart
- Public Services Organizational Chart
- Job description for the Deputy Town Manager/Finance Officer
- Job description for the Deputy Director of Public Services
- Nags Head Grade List

**18.** Adjournment - The Board adjourned at 1:09 p.m.