



**BOC ACTIONS**  
**WEDNESDAY, MAY 12, 2021**

1. Call to order - Mayor Cahoon called the recessed meeting/budget workshop to order at 9 am.
2. Introduction - Interim Town Manager Sparks introduced new Public Works Director Eric Claussen who provided some information on himself and a status of the current fuel capacity in Public Works.
3. Interim Manager Sparks summarized his proposed budget. A \$.01 tax increase is being proposed.
4. Overview of Projected Revenues – Finance Director Amy Miller summarized her memo. The requested CIP Policy can be found in Section 7 of the proposed Budget Ordinance; Land Transfer Tax figures are projected to be almost 104% above budget - last year at this time these figures were 79% above budget; She anticipates \$1.3 million in revenues over budgeted amount.
5. MSD's and proposed tax rates - Dep Town Manager Andy Garman presented - he suggested continuing to grow Fund Balance by adopting a nominal rate for the new MSD's.

It was Board consensus to implement the following in the FY 21/22 Budget:

- MSD District 4 (all of S Nags Head) - One cent
- MSD Districts 3 and 6 (east of S Croatan Hwy to Gulfstream) - Half cent
- Town-wide - Quarter cent

6. Pay and Classification Study - The draft report was received from the MAPS Group on Friday afternoon; staff is reviewing/developing questions for Becky Veazy. Mayor Cahoon appointed Mayor Pro Tem Siers and Comr. Renée Cahoon to work with staff on the study for preparation of a report with recommendations to be presented to the Board at its July 7<sup>th</sup> meeting.
7. Follow-up from CIP Issues/Stormwater-Old Nags Head Place (ONHP)/Other - It was Board consensus to authorize \$255,000 in FY 21/22 for roadway drainage improvements in the ONHP Subdivision for the re-establishment of swales, culverts and associative infrastructure with the understanding that the ONHP Property Owners' Association contribute towards the driveway culverts for a total estimated project value of approximately \$355,000.
8. Departments - Fire Chief Randy Wells, Police Chief Phil Webster, Public Works Director Eric Claussen provided their budget summaries.
9. Closed Session - The Board entered Closed Session to discuss a confidential personnel matter at 12:05 p.m.
10. Open Session - The Board re-entered Open Session at 12:20 p.m. The Board appointed Dep Town Manager Andy Garman as Interim Town Manager for the period June 1<sup>st</sup> through June 30<sup>th</sup>. [Interim Town Manager Greg Sparks' last day is May 31<sup>st</sup> - New Town Manager Michael Silverman begins July 1<sup>st</sup>.]
11. Adjournment - The Board recessed to Wednesday, May 19<sup>th</sup> at 9 am. The time was 12:22 p.m.