



**TOWN OF NAGS HEAD
BOC ACTIONS
WEDNESDAY, JANUARY 20, 2021**

1. Call to order – Mayor Cahoon called the virtual meeting to order at 11 am. A moment of silence was held in memory of the over 400,000 who have died of COVID including those in our own community.
2. Adoption of Agenda – the Board approved the January 20th agenda as presented.
3. Consent agenda – The Board approved the Consent Agenda as presented which consisted of the following:
 - Budget Adjustment #9 to FY 20/21 Budget
 - Waiver of credit card fees/charges during Town Hall closures
 - Waiver of late fees for Cycle 4 water bills; Extension of Cycle 4 cutoff to coincide with Cycle 6 cutoff
 - Request for Public Hearing to consider a Conditional Use Permit and Major Site Plan review for construction of a new dock at Kitty Hawk Water Sports
4. VW Settlement Phase 1 – Level 2 Charger Program – The Board passed a motion to direct staff to not move forward with the grant but to proceed with the alternative (hybrid) option as described by Planning Director Michael Zehner [charger equipment is provided by the vendor at no up-front cost to the Town beyond installation of electrical service to the charger location].
5. BOA – The Board passed a motion to reappoint Bobby Gentry to another three-year term on the Board of Adjustment and to appoint Mr. Gentry as Board of Adjustment Vice-Chair.
6. Interim Town Manager Sparks - It was Board consensus to proceed with planning for the Fourth of July Fireworks display; when the date the Town can pull out of the contract is determined, staff is to inform the Board (prior to the February 3rd Board meeting).
7. Interim Town Manager Sparks – It was Board consensus to get the background information related to Beach Nourishment Funding/MSD's to Board members by close of business on Friday, January 22nd – in preparation for the workshop on Wednesday, January 27th at 9 am.
8. Town Manager Recruit Discussion with Developmental Associates Steve Straus – Mr. Straus walked through the recruiting process briefly with Board members setting up dates for each step. Board members provided input on what they wanted to see in a Town Manager to include specific core competencies, expectations of the position, and salary range. The first date of interest is January 25th when the job advertisement will be provided to Board members for review.
9. Comr. Fuller - Interim Manager Sparks is to follow up on the email from the Old Nags Head Place HOA concerning drainage issues in the subdivision – an update is to be provided to the Board at their February 3rd meeting.
10. Adjournment – the Board passed a motion to recess to Wednesday, January 27th at 9 am for a Beach Nourishment Funding Workshop. The time was 1:02 p.m.