



# AGENDA ITEM SUMMARY

Town of Nags Head Board of Commissioners

REGULAR SESSION: November 6, 2024

## AGENDA ITEM E.8.

Consideration of Design Scope of Services for Replacement Fitness Center

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### Prepared by

Carolyn Morris, Town Clerk

### Reviewed by

Carolyn Morris  
Andy Garman

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### Staff Comments/Recommendation

Staff would recommend Board approval of the scope of services for the design of the replacement fitness center. A budget amendment for this scope is included in item E.1 on the consent agenda. This project will be financed and a reimbursement resolution for this project was previously approved by the Board.

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### Specific Action Requested

Staff would request Board authorization of the Town Manager to enter into a contract with Oakley Collier to design a replacement fitness center per the attached scope of services.

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### Summary

Over the past year the Board and staff have been working on a master plan to determine existing and future needs for town departments occupying the Town Hall property as well as the two properties across from Town Hall. These properties are currently used by the Fire Department (Station 16) and a temporary location for the Town's fitness center. In late 2023, the existing Town fitness center was closed due to mold and persistent moisture within the building envelope. This building is roughly 50 years old and is functionally obsolete. The master plan has identified a location for a replacement fitness center in the vicinity of the parking area on the north side of the existing building. This is envisioned as a simple 3,000+ square foot building that would be designed to be expanded with a half-story 2nd floor space in the future. The replacement fitness center was included in the FY 2024/25 budget. It is anticipated that Dare County will take possession of the temporary fitness center at 105 W Seachase Drive in the Fall of 2025 to begin construction of an EMS station. Although there will likely be a lag time between demolition of the temporary fitness center and completion of the replacement fitness center, staff would like to get started ASAP to minimize the time we are without a facility. Attached is the proposed design scope from Oakley Collier. Civil/site design will either be handled in-house or through a separate agreement with the Town's on-call services engineer.

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### Attachments

1. 11 E8 Fitness Center replacement OCA memo