



Agenda Item Summary Sheet

Item No: **I-6**
Meeting Date: **October 2, 2024**

Item Title: Discussion of Stormwater Master Plan process/public engagement

Item Summary:

An NCDEQ- Division of Water Infrastructure Stormwater Planning Grant was received in the amount of \$400,000 to fund the preparation of a stormwater master plan update. As part of the grant funding requirements, preliminary scoping documents were developed, reviewed, and approved through NCDEQ- Division of Water Infrastructure. The preliminary scope of work in the master plan will expand on planning work established in the 2015 stormwater master plan update with a condition assessment, identification of current system deficiencies, development of an updated stormwater CIP listing, public engagement, and planning level cost information for general budgeting.

Public participation and engagement are identified as an integral part of the stormwater master plan process. Several techniques can be employed to invite participation of various targeted audiences and will be presented for Board consideration. Staff is requesting Board feedback on selecting a public engagement approach considered to be the most beneficial to the stormwater master plan process. A memo is attached which describes in detail prior stormwater planning efforts and public engagement approaches.

The second part of this request is for consideration of the fee proposal submitted by McAdams to initiate the first phase of work for the Stormwater Master Plan. Requesting the Board to authorize the Town Manager to execute the planning proposal with McAdams in the amount of \$208,000 to begin the stormwater master plan process. Attached is a copy of the September 25, 2024 McAdams proposal.

Number of Attachments: 2

Specific Action Requested:

Discussion/feedback on the public engagement process; approval of the McAdams proposal to provide consulting assistance for the Stormwater Master Plan.

Submitted By: Public Services

Date: September 26, 2024

Finance Officer Comment:

Grant/project funding has been included in the FY 24/25 adopted budget.

Signature: Amy Miller

Date: September 26, 2024

Town Attorney Comment: N/A

Signature: John Leidy

Date: September 26, 2024

Town Manager Comment and/or Recommendation:

The Town has utilized a Stormwater Advisory Committee to guide past stormwater master planning efforts. This consisted of individuals representing various geographic areas of the Town. Staff will review approaches to soliciting public engagement for the upcoming plan. The Board should think about the merits of utilizing a committee approach vs. collecting feedback through a series of workshops.

Signature: Andy Garman

Date: September 26, 2024