



Agenda Item Summary Sheet

Item No: **E-5**
Meeting Date: **August 7, 2024**

Item Title: Consideration of modification to the Consolidated Fee Schedule

Item Summary:

Request approval of listed modification to the Consolidated Fee Schedule:

- *Electric Vehicle Charging Fee 0.16 per kilowatt hour*

This fee is to recuperate the energy costs associated with the use of electric vehicle chargers on Town-owned properties. Electric bills across various town owned buildings were reviewed during the month of June. The cost per kilowatt hour varied depending on the location with the highest cost being at just below 0.15 per kilowatt hour. Therefore, we would suggest charging 0.16 per kilowatt hour to allow the Town to recuperate what the Town is paying in electricity plus the 4% surcharge the EvoCharge deducts from each transaction. EvoCharge will also charge an additional credit card processing fee of 3.9% + 0.30 cents per transaction. The cost per kilowatt hour and additional fees can be added and customized at any time on the EvoCharge portal. EvoCharge utilizes Stripe to maintain all customer credit card information and payment processing.

A copy of the affected page from the Fee Schedule is attached.

Number of Attachments: 1

Specific Action Requested:

Provided for Board review and approval.

Submitted By: Administration

Date: July 30, 2024

Finance Officer Comment:

No unbudgeted costs associated with this agenda item.

Signature: Amy Miller

Date: July 30, 2024

Town Attorney Comment:

N/A

Signature: John Leidy

Date: July 30, 2024

Town Manager Comment and/or Recommendation:

The suggested rate is conservative and ensures the Town can recover its costs from the use of the EvoCharge system. We will monitor our energy rates and suggest future rate adjustments as necessary.

Signature: Andy Garman

Date: July 30, 2024