



# Agenda Item Summary Sheet

Item No: **E-8**  
Meeting Date: **July 3, 2024**

**Item Title:** Consideration of resolution authorizing higher federal micro-purchase thresholds

**Item Summary:**

The micro-purchase threshold regulation suggests that a unit of local government in North Carolina may raise its micro-purchase threshold via annual self-certification to \$30,000 for the purchase of "apparatus, supplies, materials, or equipment" or the purchase of "construction or repair work", and to \$50,000 for service contracts other than those subject to the Mini-Brooks Act.

The Town of Nags Head is eligible to raise the micro-purchase thresholds to the levels identified below, which are consistent with North Carolina law:

\$30,000, for the purchase of "apparatus, supplies, materials, or equipment"; and

\$30,000, for the purchase of "construction or repair work"; and

\$50,000, for the purchase of services not subject to competitive bidding under North Carolina law; and

\$50,000, for the purchase of services subject to the Mini-Brooks Act (Article 3D of Chapter 143), but only where the unit of local government exercises, in writing, an exemption to the Mini-Brooks Act for a particular project pursuant to G.S. 143-64.32. Where the unit does not exercise an exemption to the Mini-Brooks Act for a particular project, the micro-purchase threshold shall be \$10,000 (as adjusted periodically for inflation pursuant to 48 CFR Subpart 2.1).

This regulation allows the Town to align its federal micro-purchases subject to Uniform Guidance (\$10,000 threshold) with the informal purchase thresholds consistent with North Carolina law and the Town of Nags Head purchasing and bid requirements policy.

This will make conformity standards clear and consistent in working with projects at any funding level (local, state, or federal).

Number of Attachments: 1

---

**Specific Action Requested:**

Request Board adoption of attached resolution.

Submitted By: Administrative Services

Date: June 26, 2024

---

**Finance Officer Comment:**

Adoption of attached resolution would raise micro-purchase thresholds to be consistent with NC law.

Signature: Amy Miller

Date: June 26, 2024

---

**Town Attorney Comment:**

N/A

Signature: John Leidy

Date: June 26, 2024

---

**Town Manager Comment and/or Recommendation:**

I concur with staff's request.

Signature: Andy Garman

Date: June 26, 2024