



# Agenda Item Summary Sheet

Item No: **E-6**  
Meeting Date: **June 5, 2024**

**Item Title:** Consideration of Personnel Policy Change – Limitation of employment of relatives

**Item Summary:**

Staff recommends updating the Limitation to the Employment of Relatives policy that allows the town manager to make an exception to this policy in unique circumstances. For example, this revision would allow the town manager to approve members of the same family to work in the same department under limited circumstances. For example, this would include family members working in an intermittent/part-time position (approximately 1-2 days month) in the fire department, or to be hired seasonally as Ocean Guards. Under no circumstances would this create a situation where a family member would be supervising another family member.

Number of Attachments: 1

**Specific Action Requested:**

Approval of Coverage Policy Change

Submitted By: Administrative Services

Date: May 30, 2024

**Finance Officer Comment:**

Signature: Amy Miller

Date: May 30, 2024

**Town Attorney Comment:**

N/A

Signature: John Leidy

Date: May 30, 2024

**Town Manager Comment and/or Recommendation:**

I concur with staff's request.

Signature: Andy Garman

Date: May 30, 2024