



Agenda Item Summary Sheet

Item No: **I-3**
Meeting Date: **March 6, 2024**

Item Title: Consideration of revised Residential Recycling Contract / Ordinance

Item Summary:

Please see attached the memo from Town Manager Andy Garman re: the Town's residential recycling program. The Town's contract with TFC Recycling ends in May 2024. The Town solicited an RFQ (Request For Qualifications) for those interested in submitting a proposal for an exclusive franchise for a three-year curbside subscription-based recycling collection service. This includes collection at Town-owned and maintained locations.

One responsive bid was received from TFC Recycling; staff recommends awarding the contract to TFC. This would include an increase in cost; staff would like the Board's direction on maintaining or increasing the current Town subsidized portion for those participating in the program.

Please see Manager's Garman attached memo for additional details.

Number of Attachments: 2

Specific Action Requested:

Provided for Board consideration which would include approval of contract with TFC Recycling and the adoption of the attached ordinance incorporating revisions. Any change in the Town subsidy would require Board approval.

Submitted By: Administration

Date: February 28, 2024

Finance Officer Comment:

The new monthly fee with TFC Recycling would be \$19.85. Staff is requesting the Board's direction on maintaining or increasing the Town's subsidized portion. If approved, an associated budget amendment can be brought forward later in the fiscal year if necessary.

If approved, an ordinance incorporating the revisions listed is also attached for the Board's consideration.

Signature: Amy Miller

Date: February 28, 2024

Town Attorney Comment:

N/A

Signature: John Leidy

Date: February 28, 2024

Town Manager Comment and/or Recommendation:

I recommend awarding the contract to TFC Recycling for three years with the option for renewal. I would also recommend increasing the subsidy from \$5 per month per subscriber to \$6.5 per month per subscriber.

Signature: Andy Garman

Date: February 28, 2024