



## Agenda Item Summary Sheet

Item No: **E-4**  
Meeting Date: **February 7, 2024**

**Item Title:** Approval of minutes from Board of Commissioners meetings/workshops

**Item Summary:**

Attached for Board review and approval are the following DRAFT Board of Commissioners meeting/workshop minutes:

November 16-17, 2024 Board of Commissioners Retreat minutes

January 3, 2024 Regular Board of Commissioners meeting

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Number of Attachments: 2

**Specific Action Requested:**

Provided for Board review and approval.

Submitted By: Carolyn F. Morris, Town Clerk

Date: January 31, 2024

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**Finance Officer Comment:**

No unbudgeted costs associated with this agenda item.

Signature: Amy Miller

Date: January 31, 2024

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**Town Attorney Comment:**

N/A

Signature: John Leidy

Date: January 31, 2024

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**Town Manager Comment and/or Recommendation:**

N/A

Signature: Andy Garman

Date: January 31, 2024