



Agenda Item Summary Sheet

Item No: **E-7**
Meeting Date: **January 3, 2024**

Item Title: Request for Public Hearing to consider a Special Use/Site Plan Review submitted by Quible & Associates, P.C. on behalf of Mazzi, LLC. for construction of a Trade Center

Item Summary:

Special Use Permit/Site Plan Review submitted by Quible & Associates, P.C. and Beacon Architecture and Design, PLLC for the construction of an 11,200 square foot building that includes eight (8) units operating as a "Trade Center". The property is zoned C-3, Commercial Services and is located on Lot 2a-1r of the Charles L. Sineath Subdivision (PIN# 989317113533), a vacant lot directly behind TW's Bait and Tackle located at 2230 S. Croatan Highway, Nags Head. Note that the Board of Commissioners originally reviewed and approved this Special Use/Site Plan Review on November 2, 2022. Absent the issuance of a building permit for this project, the Special Use Permit/Site Plan approval expires 12 months from the date of the Commissioners approval. This Special Use Permit/Site Plan Review is being requested for reconsideration as the original approval expired on November 2, 2023.

By definition, "Trade Center" means a structure containing two or more individual units, primarily devoted to service and wholesale operations and the storage of materials for off-site work.

Staff Recommendation/Planning Board Recommendation

The Planning, Fire, Police, and Public Services Department as well as the Town Engineer have reviewed the submittal and find it to be consistent, and still in compliance with the November 2, 2022, approved submittal. There have been no changes in the applicable codes for each respective department over the past year that would affect this submittal, therefore staff recommends approval of the Special Use/Site Plan Review application as submitted.

At their December 19, 2023, meeting the Planning Board voted unanimously to recommend approval of the Special Use Permit/Site Plan Review as presented.

Number of Attachments: 0

Specific Action Requested:

Request for the Public Hearing to be scheduled for the February 7, 2024 Board of Commissioners meeting.

Submitted By: Planning and Development Date: December 28, 2023

Finance Officer Comment:

N/A

Signature: Amy Miller Date: December 28, 2023

Town Attorney Comment:

N/A

Signature: John Leidy Date: December 28, 2023

Town Manager Comment and/or Recommendation:

N/A

Signature: Andy Garman Date: December 28, 2023