



Agenda Item Summary Sheet

Item No: **J-2**
Meeting Date: **September 2, 2020**

Item Title: Interim Town Manager Greg Sparks – Consideration of Proposed Town Organizational Chart

Item Summary:

At the August 5th Board of Commissioners meeting, Interim Town Manager Greg Sparks presented a report titled "Organizational Assessment and Recommendations". The Board reviewed the report and gave approval to bring back preliminary recommendations for specific Board action. Attached is the Proposed Town of Nags Head Organization Chart that reflects the recommendation from the report.

Number of Attachments: 1

Specific Action Requested:

Request Board review and approval of attached organizational chart.

Submitted By: Administration

Date: August 26, 2020

Finance Officer Comment:

No unbudgeted fiscal impact.

Signature: Amy Miller

Date: August 26, 2020

Town Attorney Comment:

N/A

Signature: John Leidy

Date: August 26, 2020

Town Manager Comment and/or Recommendation:

Provided for Board review and approval.

Signature: Greg Sparks

Date: August 26, 2020