



## Agenda Item Summary Sheet

Item No: **H-2**  
Meeting Date: **April 15, 2020**

**Item Title:** Update on/Discussion of Corona Virus-19

**Item Summary:**

Consideration of resolution authorizing fees waived until June 30, 2020

Attached please find a proposed resolution authorizing waiving the following fees until June 30<sup>th</sup> in accordance with the Governor's Executive Order #124:

- Water late fees and reconnection fees
- Tax penalty fees
- E-check/debit/credit card fees for paying of water and taxes

Consideration of Emergency Paid Sick Leave Policy – Attached please find a proposed Emergency Paid Sick Leave Policy for Board consideration; the Policy, in accordance with the Families First Coronavirus Relief Act, provides emergency paid sick leave regardless of an individual's length of employment. The policy as mandated terminates December 31, 2020.

Impact on current/future budgets

Town Manager Ogburn will present potential budget impacts due to COVID-19 along with possible solutions for Board discussion.

Number of Attachments: 2

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**Specific Action Requested:**

Provided for Board discussion and consideration of resolution re: waiving of fees until June 30, 2020 and consideration of policy re: emergency paid sick leave for employees.

Submitted By: Administration

Date: April 6, 2020

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**Finance Officer Comment:**

Signature: Amy Miller

Date: April 6, 2020

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**Town Attorney Comment:**

I will provide comment at the Board meeting.

Signature: John Leidy

Date: April 6, 2020

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**Town Manager Comment and/or Recommendation:**

Signature: Cliff Ogburn

Date: April 6, 2020