



Agenda Item Summary Sheet

Item No: **F-1**
Meeting Date: **March 4, 2020**

Item Title: Update from Planning Director

Item Summary:

Attached please find a monthly update from Planning Director Michael Zehner.

Number of Attachments: 4

Specific Action Requested:

Provided for Board information and update.

Submitted By: Planning and Development Date: February 26, 2019

Finance Officer Comment:

Signature: Amy Miller Date: February 26, 2019

Town Attorney Comment:

Signature: John Leidy Date: February 26, 2019

Town Manager Comment and/or Recommendation:

The report provided by the Planning and Development Director is intended to update the Board and public on items that you have prioritized, such as building permit review and turnaround time. Staff's intent is to provide you with the attached report as well as an opportunity for Board members to ask any questions or for clarifications on any of the items in the report. A verbal presentation is not planned to accompany the attached report. Ordinarily, unless there is a specific item to be heard under this agenda item, nothing takes place.

Staff would like to know if the Board would like to use this time on the agenda to ask any questions or for any clarifications on items usually found in the monthly report.

I will participate in the discussion as necessary.

Signature: Cliff Ogburn  Date: February 26, 2019