



## Agenda Item Summary Sheet

Item No: H-2  
Meeting Date: March 4, 2020

**Item Title:** Consideration of recommendations for services:  
- Beach Surveying Services  
- Coastal Engineering and Design Services

### Item Summary:

The attached memo provides detailed recommendations for both the Beach Surveying Services as well as the Coastal Engineering and Design Services for the next Town Beach Nourishment Project.

The Town's Request For Qualifications (RFQ) for beach surveying received four (4) submissions; the RFQ for coastal engineering received three (3) submissions.

Provided for Board consideration at the March 4<sup>th</sup> Board of Commissioners meeting.

Number of Attachments: 1

---

### Specific Action Requested:

If the Board concurs, request the following approvals at the March 4<sup>th</sup> Board of Commissioners meeting:

- 1) Authorize the Town Manager to enter into contractual negotiations with Moffat and Nichol for coastal engineering and design services for an agreed upon fair and reasonable compensation.
- 2) Authorize the Town Manager to enter into contractual negotiations with McKim and Creed for beach surveying and monitoring services for an agreed upon fair and reasonable compensation.

Submitted By: Administration

Date: February 26, 2020

---

### Finance Officer Comment:

Insufficient information to determine fiscal impact.

Signature: Amy Miller

Date: February 26, 2020

---

### Town Attorney Comment:

I will participate in the discussion and comment as necessary.

Signature: John Leidy

Date: February 26, 2020

---

### Town Manager Comment and/or Recommendation:

Provided for Board discussion and consideration on March 4<sup>th</sup>.

Signature: Cliff Ogburn

Date: February 26, 2020