



DRAFT MINUTES
TOWN OF NAGS HEAD
BOARD OF COMMISSIONERS BUDGET WORKSHOP
WEDNESDAY, MAY 15, 2019

The Nags Head Board of Commissioners met in the Board Room of the Nags Head Municipal Complex located at 5401 S Croatan Highway in Nags Head, North Carolina on Wednesday, May 15, 2019 at 12:35 pm.

Board members Present: Mayor Ben Cahoon; Mayor Pro Tem Susie Walters; Comr. Renée Cahoon; Comr. Webb Fuller; and Comr. Michael Siers

Board members Absent: None

Others present: Town Manager Cliff Ogburn; Andy Garman; Amy Miller; and Town Clerk Carolyn Morris

Call To Order

Mayor Cahoon called the Budget Workshop to order at 12:35 p.m.

Comr. Fuller

The chart of five, 10, and 15 year expenditures/revenues provided to Board members concerns him because he doesn't feel the Town will be receiving revenues as listed. He is concerned from a tax rate basis – he questioned how the number of expenditures can be limited. He made the following comments:

- Personnel – he cannot support a Dep Public Works Director position
- Planning – he feels this department is overstaffed
- Tax - He supports a one-cent but not a two-cent tax increase
- Recycling - Recycling needs to be revisited at some point

Mayor Pro Tem Walters

No burning issues at this time; her questions re: maintenance were previously answered.

Comr. Renée Cahoon

- Hiring of a Dep Public Works Director should be delayed
- Planning – she feels this department is overstaffed
- At a recent Board Retreat reducing the Town's footprint was discussed – increasing some items in the proposed budget does not reduce the Town's footprint
- Dues and subscriptions – last few years there has been a 50% increase – Staff will review.
- Volunteer firefighters had a jump from \$14,000 to \$19,000 – Staff will review.
- She is not in favor of the Police Dept proposal to switch vehicles to white
- She is not in favor of a two-cent tax increase
- She questioned where were the Powell Bill funds spent this year if no street paving took place; Ms. Miller explained that funds were used for street supplies, etc.

Comr Siers

- He feels there is a lot of talk but not a lot getting done
- There is trimming that can be done but wants to see more work getting done

Comr. Fuller

- Dowdy Park movie signs – Town is against signage but has allowed several to stay up; Town Manager Ogburn is to contact those responsible to remove the signs

Mayor Pro Tem Walters

- Dep Public Works Director – if hired, needs to be someone who can transition into the position with a high energy level and the expertise to make it happen; wants to make the decision based on position, not on a particular person

Mayor Cahoon

- Budget reductions are based on historical actuals and he wants to see a plan if going to reduce
- Reviewing expenses – he asked what would it take to present a plan to reduce expenditures
- He suggested delaying the short-term rental process for tracking/accountability to more fully involve not just the Tax Collector but the Planning Dept also.

In summary, Town Manager Ogburn is to:

Remove the Short-Term Rental software,
Remove the Dep Public Works Director and Sanitation Equipment Operator positions,
Find an additional \$27,000 to remove,
Forward a list of reductions to the Board.

The Board will vote on the proposed budget with a one-cent tax reduction (from two-cent tax increase recommendation to a one-cent tax increase recommendation).

Adjournment

The Board Workshop adjourned at 1:50 p.m.

Carolyn F. Morris, Town Clerk

Date Approved: _____

Mayor: _____
Benjamin Cahoon