



AGENDA

**TOWN OF NAGS HEAD BOARD OF COMMISSIONERS
NAGS HEAD MUNICIPAL COMPLEX - BOARD ROOM
WEDNESDAY, NOVEMBER 6, 2024 9:00 A.M.**

A. CALL TO ORDER / MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE

B. ADOPTION OF AGENDA

C. RECOGNITION

1. Recognition

NEW EMPLOYEE - Police Officer Kyle Kuhar - October 1, 2024

FIVE YEARS - Public Services Office Assistant Sue Cummings - October 28, 2019

TWENTY YEARS - Accounts Payable Specialist Vicky Wright - October 4, 2004

PRESENTATION - Earl Murray Jr Employee of the Year

- Nominees presented by Dept Heads

- Closed Session for Board consideration of nominees pursuant to GS 143-318.11(a)
(2)

- Designation of Earl Murray Jr Employee of the Year for 2024

PRESENTATION - Nags Head Woods Annual Report - Aaron McCall, Northeast Land
Steward

Documents:

[11 C RECOGNITION SUMMARY.PDF](#)

[11 C NH WOODS ANNUAL REPORT.PDF](#)

D. PUBLIC COMMENT

E. CONSENT AGENDA

1. Consideration Of Budget Amendment #5 To FY 24/25 Budget

Documents:

[11 E1 BUDGET AMEND SUMMARY.PDF](#)

[11 E1 BUDGET AMEND TO FY 24-25 5.1-5.2.PDF](#)

[11 E1 BUDGET AMEND TO FY 24-25 5.3 FITNESS FACILITY.PDF](#)

2. Consideration Of Tax Adjustment Report

Documents:

[11 E2 TAX ADJ SUMMARY.PDF](#)
[11 E2 TAX ADJ MSD REPORT.PDF](#)
[11 E2 TAX ADJ REPORT.PDF](#)

3. Approval Of Minutes

Documents:

[11 E3 MINUTES SUMMARY.PDF](#)
[11 E3 OCT 2 2024 BOC MINS.PDF](#)

4. Consideration Of Amendment To Town Code Sec 44-35 Re: Water Cut-Offs

Documents:

[11 E4 WATER CUT OFF SUMMARY.PDF](#)
[11 E4 WATER CUT OFF SEC 44-35 ORD.PDF](#)

5. Consideration Of Fee Waiver For Training Burn

Documents:

[11 E5 FEE WAIVER TRAINING BURN SUMMARY.PDF](#)

6. Consideration Of Policy For Streaming/Recording Board Meetings

Documents:

[11 E6 LIVESTREAMING PROCESS SUMMARY.PDF](#)
[11 E6 LIVESTREAMING PROCESS POLICY.PDF](#)

7. Consideration Of Reimbursement Resolution In Support Of Property Purchase

Documents:

[11 E7 REIMB 4222 S CRO HWY SUMMARY.PDF](#)
[11 E7 REIMB 4222 S CRO HWY RES.PDF](#)

8. Consideration Of Design Scope Of Services For Replacement Fitness Center

Documents:

[11 E8 FITNESS CENTER REPLACEMENT SUMMARY.PDF](#)
[11 E8 FITNESS CENTER REPLACEMENT OCA MEMO.PDF](#)

9. Request For Public Hearing To Consider Amendments To UDO Re: Hotel Parking Standards

Documents:

[11 E9 RPH UDO HOTEL PARKING SUMMARY.PDF](#)

F. PUBLIC HEARINGS

1. Public Hearing To Consider A Special Use/Site Plan Review For The Construction Of A 2- Story, 8- Bedroom Dormitory

Documents:

[11 F1 PH DORMITORY AT CCC SUMMARY.PDF](#)
[11 F1 PH DORMITORY AT CCC SITE PLAN.PDF](#)
[11 F1 PH DORMITORY AT CCC PN.PDF](#)

2. Public Hearing To Consider Various Amendments To The UDO Within SPD-C, Village At Nags Head Commercial-1 Zoning District To Accommodate A New Use, EMS Station

Documents:

[11 F2 PH UDO EMS STATION SUMMARY.PDF](#)
[11 F2 PH UDO EMS STATION ORD.PDF](#)
[11 F2 PH UDO EMS STATION STATEMENT OF CONSISTENCY.PDF](#)
[11 F2 PH UDO EMS STATION PN.PDF](#)

G. REPORTS AND RECOMMENDATIONS FROM THE PLANNING BOARD AND THE PLANNING AND DEVELOPMENT DIRECTOR

1. Update From Planning Director

Documents:

[11 G1 PLANNING REPORT SUMMARY.PDF](#)
[11 G1 PLANNING MONTHLY REPORT.PDF](#)

H. NEW BUSINESS

1. Committee Reports

Documents:

[11 H1 COMMITTEE REPORTS SUMMARY.PDF](#)

2. Consideration Of Amendment To Traffic Control Map Re: S. Linda Lane

Documents:

[11 H2 TCM NP-TAZ LINDA LANE SUMMARY.PDF](#)
[11 H2 TCM NP-TAZ LINDA LANE ORD.PDF](#)

3. Discussion Of Scope For Design/Engineering Of 2026/2027 Beach Nourishment Project
- Consideration of amendment to Beach Nourishment Maintenance Capital Project Ordinance with associated budget amendment

Documents:

[11 H3 BN 2026-2027 ENGINEERING AND PERMITTING SCOPE SUMMARY.PDF](#)
[11 H3 BN 2026-2027 ENGINEERING AND PERMITTING SCOPE.PDF](#)
[11 H3 BN CAP PROJ AMEND 13 ORD.PDF](#)

I. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN ATTORNEY

J. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN MANAGER

1. Presentation – Moffat & Nichol - Time Specific 11 Am
 - Consideration of update to the Town's Beach Maintenance and Monitoring Plan
 - Discussion of Beach Nourishment triggers

Documents:

[11 J1 UPDATED BN MONITORING AND MAINTENANCE SUMMARY.PDF](#)
[11 J1 UPDATED BN MONITORING AND MAINTENANCE PLAN.PDF](#)

2. Update On Construction Of The Public Services Facility

Documents:

[11 J2 UPDATE ON PUBLIC SERVICES CONSTRUCTION SUMMARY.PDF](#)

3. Consideration Of Acceptance Of A North Carolina Land & Water Fund Grant To Place Conservation Easements
on Town-Owned Properties (parcels 026404001, 006114000, and 005946000)
Surrounding the Fresh Pond and in Nags Head Woods

Documents:

[11 J3 LWF GRANT SUMMARY.PDF](#)
[11 J3 LWF GRANT AWARD LETTER .PDF](#)
[11 J3 CONSERVATION EASEMENT MAP.PDF](#)
[11 J3 NH WOODS PROTECTION MAP.PDF](#)

K. BOARD OF COMMISSIONERS AGENDA

L. MAYOR'S AGENDA

1. Discussion Of Appointment Process To Fill Vacant Board Of Commissioners Seat

Documents:

[11 L1 MAYOR REQ FOR BOC CANDIDATES SUMMARY.PDF](#)
[11 L1 DRAFT APPLICATION BOC APPOINTMENT.PDF](#)

M. CLOSED SESSIONS

1. Request For Closed Session To Consider The Unsealing Of Various Closed Session Minutes Pursuant To GS 143-318.11(A)(1)

Documents:

[11 M1 CS SUMMARY.PDF](#)

N. OTHER BUSINESS

O. ADJOURNMENT