



## AGENDA

**TOWN OF NAGS HEAD BOARD OF COMMISSIONERS  
NAGS HEAD MUNICIPAL COMPLEX - BOARD ROOM  
WEDNESDAY, OCTOBER 2, 2024, 9:00 A.M.**

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**A. CALL TO ORDER / MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE**

**B. ADOPTION OF AGENDA**

**C. RECOGNITION**

1. Recognition

NEW EMPLOYEE - Facilities Maintenance Technician John Stewart - September 11, 2024

NEW EMPLOYEE - Sanitation Equipment Operator Steve Farrow - September 16, 2024

FIVE YEARS - Fire Chief Randy Wells - September 4, 2019

PROCLAMATION - Fire Prevention Week - October 6 - 12, 2024

Documents:

[10 C RECOG SUMMARY.PDF](#)

[10 C RECOGNITION FIRE PREV WK PROC.PDF](#)

**D. PUBLIC COMMENT**

**E. CONSENT AGENDA**

1. Consideration Of Budget Amendment #4 To FY 24/25 Budget

Documents:

[10 E1 BUD AMEND TO FY 24-25 SUMMARY.PDF](#)

[10 E1 BUD AMEND TO FY 24-25 WORKSHEET.PDF](#)

2. Approval Of Minutes

Documents:

[10 E3 MINUTES SUMMARY.PDF](#)

[10 E3 MINUTES SEP 4 2024 BOC MINS.PDF](#)

[10 E3 MINUTES SEP 18 2024 BOC MINS.PDF](#)

3. Consideration Of Seventh Amendment To Verizon Lease Of Town Hall Monopole

Documents:

[10 E4 VERIZON TOWN MONOPOLE AGREE AMEND 7 SUMMARY.PDF](#)  
[10 E4 VERIZON TOWN MONOPOLE AGREEMENT AMEND 7.PDF](#)  
[10 E4 VERIZON TOWN MONOPOLE STRUCTURAL ANALYSIS  
REPORT.PDF](#)

4. Consideration Of Great Trails State Program Grant Application For Multi-Use Path Engineering

Documents:

[10 E5 GREAT TRAILS STATE PGM APP SUMMARY.PDF](#)  
[10 E5 GREAT TRAILS APPLICATION.PDF](#)  
[10 E5 GREAT TRAILS APP - BOARD APPROVAL FORM.PDF](#)

5. Consideration Of Resolution Authorizing Execution Of NC-DEQ Grant Contract For The June St Beach Access

Documents:

[10 E6 NCDEQ JUNE ST BCH ACCESS GRANT SUMMARY.PDF](#)  
[10 E6 NCDEQ JUNE ST BCH ACCESS GRANT RES.PDF](#)

6. Consideration Of Capital Project Fund Ordinance Amendments:

- Amendment #5 to Capital Project Fund (General) for Public Services Complex
- Amendment #3 to Capital Project Fund (Water) for AMI and Public Services Complex

Documents:

[10 E7 CAP PROJ ORDINANCES SUMMARY.PDF](#)  
[10 E7 CAP PROJ FUND AMEND 5 ORD.PDF](#)  
[10 E7 CAP PROJ WATER FUND AMEND 3 ORD.PDF](#)

7. Consideration Of Modification To Rules Of Procedure Re: Time Allotted For Speakers

Documents:

[10 E8 MOD TO RULES OF PROCEDURE SUMMARY.PDF](#)  
[10 E8 MOD TO RULES OF PROCEDURE.PDF](#)

8. Consideration Of Resolution Accepting NC-DEQ Local Assistance For Stormwater Infrastructure Investments (LASII) Funding Offer;

Authorization for Town Manager to execute contract with McAdams

Documents:

[10 E9 NCDEQ STORMWATER INFRA LASII SUMMARY.PDF](#)  
[10 E9 NCDEQ STORMWATER INFRA LASII RES.PDF](#)  
[10 E9 NCDEQ STORMWATER INFRA LASII MCADAMS REPORT.PDF](#)

9. Request For Public Hearing To Consider A Special Use/Site Plan Review for the construction of a 2-story, 8-bedroom dormitory.

Documents:

[10 E10 RPH DORMITORY AT CCC SUMMARY.PDF](#)

10. Request For Public Hearing To Consider Various Amendments To The UDO Within SPD-C,  
Village Commercial-1 Zoning District to accommodate a new use, EMS Station

Documents:

[10 E11 RPH UDO EMS STATION SUMMARY.PDF](#)

**F. PUBLIC HEARINGS**

1. Public Hearing To Consider A Map Amendment Request  
submitted by Chris Greening of Coastal Bluewater Capital, LLC, as authorized by  
property owner Mazzi, LLC  
to rezone the property located at 0 W. Satterfield Landing Road, Lot 2a-1r of the  
Charles Sineath Subdivision,  
(Parcel # 005618002) from C-3, Commercial Services to C-2, General Commercial.  
This is the vacant property  
west of TW's Bait and Tackle

Documents:

[10 F1 PH ZONING MAP AMEND SUMMARY.PDF](#)  
[10 F1 PH ZONING MAP AMEND MEMO.PDF](#)  
[10 F1 PH ZONING MAP AMEND PN.PDF](#)  
[10 F1 PH ZONING MAP AMEND ORD.PDF](#)

**G. REPORTS AND RECOMMENDATIONS FROM THE PLANNING BOARD AND THE PLANNING AND DEVELOPMENT DIRECTOR**

1. Update From Planning Director

Documents:

[10 G1 PLANNING DIRECTOR SUMMARY.PDF](#)  
[10 G1 PLANNING DIRECTOR REPORT.PDF](#)

**H. OLD BUSINESS TABLED FROM PREVIOUS MEETINGS**

1. From Sep 4th Board Meeting – Consideration Of Multi-Family Dwelling Ordinance  
-Workshop held on Sep 18th

Documents:

[10 H1 MULTI-FAMILY SUMMARY.PDF](#)  
[10 H1 MULTI-FAMILY WORKSHOP PACKET.PDF](#)

**I. NEW BUSINESS**

1. Committee Reports

Documents:

[10 I1 COMMITTEE REPORTS SUMMARY.PDF](#)

2. Consideration Of Board/Committee Appointments/Reappointments

- Personnel Grievance Panel / Board of Adjustment

Documents:

[10 I2 BOARDS-COMMITTEES SUMMARY.PDF](#)  
[10 I2 CURRENT - PGP.PDF](#)  
[10 I2 CANDIDATE - PGP.PDF](#)  
[10 I2 CURRENT - BOA.PDF](#)  
[10 I2 CANDIDATE -BOA.PDF](#)

3. Estuarine Shoreline Management Project Areas 1 And 2 Engineering And Design:
  - Consideration of resolution authorizing the Town Manager to enter into a contract with NCDEQ
  - Request authorization for the Town Manager to enter into a contract with McAdams
  - Consideration of associated budget amendment

Documents:

[10 I3 ESMP CONTRACT AUTH SUMMARY.PDF](#)  
[10 I3 ESMP CONTRACT AUTH RES.PDF](#)  
[10 I3 ESMP MCADAMS LIVING SHORELINE PROPOSAL.PDF](#)  
[10 I3 ESMP BUDGET AMENDMENT.PDF](#)

4. Consideration Of Fire Truck Purchase Contract

Documents:

[10 I4 FIRE TRUCK PURCHASE SUMMARY.PDF](#)  
[10 I4 FIRE TRUCK PURCHASE MEMO.PDF](#)

5. Consideration Of Resolution Authorizing Application To NC-DEQ Division Of Water Infrastructure For Septic Health Project Grant;  
 Consideration of revised Septic Health Loan Policy

Documents:

[10 I5 NCDEQ SEPTIC HEALTH GRANT SUMMARY.PDF](#)  
[10 I5 NCDEQ SEPTIC HEALTH GRANT RES.PDF](#)  
[10 I5 NCDEQ SEPTIC HEALTH POLICY.PDF](#)

6. Discussion Of Stormwater Master Plan Process/Public Engagement

Documents:

[10 I6 STORMWATER MP SUMMARY.PDF](#)  
[10 I6 STORMWATER MP MEMO.PDF](#)  
[10 I6 STORMWATER MP MCADAMS PROPOSAL FINAL.PDF](#)

#### **J. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN ATTORNEY**

#### **K. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN MANAGER**

1. Presentation - Annual Beach Condition Survey – Moffat & Nichol – Time Specific 11 Am
  - Consideration of amendment to Beach Nourishment Maintenance Capital Project Ordinance

Documents:

[10 K1 TM ANNUAL BEACH COND SUMMARY.PDF](#)  
[10 K1 TM ANNUAL BEACH COND SURVEY.PDF](#)  
[10 K1 TM ANNUAL BEACH COND FALL SURVEY PROPOSAL.PDF](#)  
[10 K1 TM ANNUAL BEACH COND FALL SURVEY SCOPE.PDF](#)  
[10 K1 TM ANNUAL BEACH COND FALL SURVEY CAP PROJ ORD.PDF](#)

2. Update On Construction Of The Public Services Facility

Documents:

[10 K2 TM PUBLIC SVCS FACILITY UPDATE SUMMARY.PDF](#)

3. 2023 Statewide Mutual Aid Agreement

Documents:

[10 K3 UNPUB TM 2023 STATEWIDE MUTUAL AID AGREEMENT.PDF](#)

**L. BOARD OF COMMISSIONERS AGENDA**

**M. MAYOR'S AGENDA**

**N. CLOSED SESSIONS**

**O. OTHER BUSINESS**

**P. ADJOURNMENT**

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**5401 S. Croatan Hwy, Nags Head, NC 27959**  
**252-441-5508**