



## AGENDA

**TOWN OF NAGS HEAD BOARD OF COMMISSIONERS  
NAGS HEAD MUNICIPAL COMPLEX - BOARD ROOM  
WEDNESDAY, SEPTEMBER 4, 2024, 9:00 A.M.**

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**A. CALL TO ORDER / MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE**

**B. ADOPTION OF AGENDA**

**C. RECOGNITION**

1. Recognition

FIVE YEARS – Fire Engineer Brandon Stallings – August 5, 2019

FIVE YEARS – Sanitation Equipment Operator II John McDowell – August 19, 2019

TEN YEARS – Tax Collector Linda Bittner – August 25, 2014

PRESENTATION – Outer Banks Visitors Bureau “The Outer Banks Promise”

PROCLAMATION – Septic Smart Week – September 16 - 20, 2024

PROCLAMATION – National Night Out – October 1, 2024

PROCLAMATION – Diaper Need Awareness Week – September 23 - 29, 2024

Documents:

[9 C RECOG SUMMARY.PDF](#)

[9 C RECOG SEPTIC SMART PROC.PDF](#)

[9 C RECOG NATIONAL NIGHT OUT PROC.PDF](#)

[9 C RECOG CYP DIAPER NEED PROC.PDF](#)

**D. PUBLIC COMMENT**

**E. CONSENT AGENDA**

1. Consideration Of Budget Amendment #3 To FY 24/25 Budget

Documents:

[9 E1 BUD AMEND TO FY 24-25 SUMMARY.PDF](#)

[9 E1 BUD AMEND TO FY 24-25 WORKSHEET.PDF](#)

2. Consideration Of Tax Adjustment Report

- FY 24/25 TAX ADJUSTMENT REPORT (New Year and Year-to-date)

Documents:

[9 E2 TAX ADJ REPORT SUMMARY.PDF](#)

[9 E2 TAX ADJ REPORT MSD NEW YEAR.PDF](#)

[9 E2 TAX ADJ REPORT TOWN-WIDE NEW YEAR.PDF](#)

[9 E2 TAX ADJ MSD REPORT.PDF](#)

3. Approval Of Minutes

Documents:

9 E3 MINUTES SUMMARY.PDF  
9 E3 MINUTES AUG 7 2024 BOC MINS.PDF

4. Consideration Of Policy For Neighborhoods To Request Traffic Calming Devices  
- presented at Aug 7th Board meeting

Documents:

9 E4 TRAFFIC CALMING POLICY SUMMARY.PDF  
9 E4 TRAFFIC CALMING POLICY - FINAL.PDF

5. Request For Public Hearing To Consider A Map Amendment Request  
submitted by Chris Greening of Coastal Bluewater Capital, LLC, as authorized by  
property owner Mazzi, LLC  
to rezone the property located at 0 W. Satterfield Landing Road, Lot 2a-1r of the  
Charles Sineath Subdivision,  
(Parcel # 005618002) from C-3, Commercial Services to C-2, General Commercial.  
This is the vacant property  
west of TW's Bait and Tackle.

Documents:

9 E5 RPH ZONING MAP AMEND SUMMARY.PDF

**F. PUBLIC HEARINGS**

1. Public Hearing To Consider Various Text Amendments  
to the Unified Development Ordinance (UDO) as it pertains to the use of multi-family  
dwelling developments

Documents:

9 F1 PH UDO MULTI-FAMILY SUMMARY.PDF  
9 F1 PH UDO MULTI-FAMILY MEMO.PDF  
9 F1 PH UDO MULTI-FAMILY ORD1MFWG.PDF  
9 F1 PH UDO MULTI-FAMILY ORD2PB.PDF  
9 F1 PH UDO MULTI-FAMILY STATEMENT OF CONSISTENCY.PDF  
9 F1 PH UDO MULTI-FAMILY STAFF PRESENTATION.PDF  
9 F1 PH UDO MULTI-FAMILY PN.PDF

2. Public Hearing To Consider Various Amendments To The Unified Development  
Ordinance  
as it pertains to dormitory use in the SED-80, Special Environmental District

Documents:

9 F3 PH UDO SED-80 DORMITORY USE SUMMARY.PDF  
9 F3 PH UDO SED-80 DORMITORY USE MEMO ORD.PDF  
9 F3 PH UDO SED-80 DORMITORY USE ORD.PDF

[9 F3 PH UDO SED-80 DORMITORY USE STATEMENT OF CONSISTENCY.PDF](#)  
[9 F3 PH UDO SED-80 DORMITORY USE PN.PDF](#)

**G. REPORTS AND RECOMMENDATIONS FROM THE PLANNING BOARD AND THE PLANNING AND DEVELOPMENT DIRECTOR**

1. Update From Planning Director

Documents:

[9 G1 PLANNING DIRECTOR SUMMARY.PDF](#)  
[9 G1 PLANNING DIRECTOR REPORT.PDF](#)

**H. OLD BUSINESS TABLED FROM PREVIOUS MEETINGS**

1. From July 3rd Board Meeting - Results Of Board Requested Vanasse Hangen Brustlin, Inc. (VHB) traffic study at the intersection of Lakeside St and Hwy 158

Documents:

[9 H1 TRAFFIC STUDY INN AT WHALEBONE SUMMARY.PDF](#)  
[9 H1 TRAFFIC STUDY INN AT WHALEBONE.PDF](#)

**I. NEW BUSINESS**

1. Committee Reports

Documents:

[9 I1 COMMITTEE REPORTS SUMMARY.PDF](#)

2. Consideration Of Resolution In Support Of AEC Protections For Jockey's Ridge State Park

Documents:

[9 I2 SUPPORT AEC FOR JRSP SUMMARY.PDF](#)  
[9 I2 SUPPORT AEC FOR JRSP RES.PDF](#)

**J. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN ATTORNEY**

**K. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN MANAGER**

1. Update On Construction Of The Public Services Facility

Documents:

[9 K1 TM PUBLIC SVCS UPDATE SUMMARY.PDF](#)

**L. BOARD OF COMMISSIONERS AGENDA**

**M. MAYOR'S AGENDA**

1. Recognition Of Ten Years Of Service - Town Manager Andy Garman

Documents:

**N. CLOSED SESSIONS**

1. Request For Closed Session To Confer With The Board  
re: matters related to attorney/client privilege and to preserve that privilege, pursuant to GS 143-318.11(a)(3)  
and to discuss possible acquisition of real property located at 4222 S Croatan Highway pursuant to GS 143-318.11(a)(5)

Documents:

9 N1 CS REQUEST SUMMARY.PDF

**O. OTHER BUSINESS**

**P. ADJOURNMENT**

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**5401 S. Croatan Hwy, Nags Head, NC 27959  
252-441-5508**