



## AGENDA

**TOWN OF NAGS HEAD BOARD OF COMMISSIONERS  
NAGS HEAD MUNICIPAL COMPLEX - BOARD ROOM  
WEDNESDAY, SEPTEMBER 4, 2024, 9:00 A.M.**

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**A. CALL TO ORDER / MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE**

**B. ADOPTION OF AGENDA**

**C. RECOGNITION**

1. Recognition

FIVE YEARS – Fire Engineer Brandon Stallings – August 5, 2019

FIVE YEARS – Sanitation Equipment Operator II John McDowell – August 19, 2019

TEN YEARS – Tax Collector Linda Bittner – August 25, 2014

PRESENTATION – Outer Banks Visitors Bureau “The Outer Banks Promise”

PROCLAMATION – Septic Smart Week – September 16 - 20, 2024

PROCLAMATION – National Night Out – October 1, 2024

PROCLAMATION – Diaper Need Awareness Week – September 23 - 29, 2024

Documents:

[9 C RECOG SUMMARY.PDF](#)

[9 C RECOG SEPTIC SMART PROC.PDF](#)

[9 C RECOG NATIONAL NIGHT OUT PROC.PDF](#)

[9 C RECOG CYP DIAPER NEED PROC.PDF](#)

**D. PUBLIC COMMENT**

**E. CONSENT AGENDA**

1. Consideration Of Budget Amendment #3 To FY 24/25 Budget

Documents:

[9 E1 BUD AMEND TO FY 24-25 SUMMARY.PDF](#)

[9 E1 BUD AMEND TO FY 24-25 WORKSHEET.PDF](#)

2. Consideration Of Tax Adjustment Report

- FY 24/25 TAX ADJUSTMENT REPORT (New Year and Year-to-date)

Documents:

[9 E2 TAX ADJ REPORT SUMMARY.PDF](#)

[9 E2 TAX ADJ REPORT MSD NEW YEAR.PDF](#)

[9 E2 TAX ADJ REPORT TOWN-WIDE NEW YEAR.PDF](#)

[9 E2 TAX ADJ MSD REPORT.PDF](#)

3. Approval Of Minutes

Documents:

9 E3 MINUTES SUMMARY.PDF  
9 E3 MINUTES AUG 7 2024 BOC MINS.PDF

4. Consideration Of Policy For Neighborhoods To Request Traffic Calming Devices  
- presented at Aug 7th Board meeting

Documents:

9 E4 TRAFFIC CALMING POLICY SUMMARY.PDF  
9 E4 TRAFFIC CALMING POLICY - FINAL.PDF

5. Request For Public Hearing To Consider A Map Amendment Request  
submitted by Chris Greening of Coastal Bluewater Capital, LLC, as authorized by  
property owner Mazzi, LLC  
to rezone the property located at 0 W. Satterfield Landing Road, Lot 2a-1r of the  
Charles Sineath Subdivision,  
(Parcel # 005618002) from C-3, Commercial Services to C-2, General Commercial.  
This is the vacant property  
west of TW's Bait and Tackle.

Documents:

9 E5 RPH ZONING MAP AMEND SUMMARY.PDF

**F. PUBLIC HEARINGS**

1. Public Hearing To Consider Text Amendment To The Unified Development Ordinance  
submitted by Anlauf Engineering, PLLC on behalf of Ark Church, to modify the  
definition of "Religious Complex" to include  
an additional single-family residence for church staff, in addition to the existing  
allowance for an onsite parsonage

Documents:

9 F2 PH UDO RELIGIOUS COMPLEX SUMMARY.PDF  
9 F2 PH UDO RELIGIOUS COMPLEX MEMO ORD.PDF  
9 F2 PH UDO RELIGIOUS COMPLEX ORD.PDF  
9 F2 PH UDO RELIGIOUS COMPLEX STATEMENT OF CONSISTENCY.PDF  
9 F2 PH UDO RELIGIOUS COMPLEX PN.PDF

2. Public Hearing To Consider Various Amendments To The Unified Development  
Ordinance  
as it pertains to dormitory use in the SED-80, Special Environmental District

Documents:

9 F3 PH UDO SED DORMITORY USE SUMMARY.PDF  
9 F3 PH UDO SED DORMITORY USE MEMO ORD.PDF  
9 F3 PH UDO SED DORMITORY USE ORD.PDF

[9 F3 PH UDO SED DORMITORY USE STATEMENT OF CONSISTENCY.PDF](#)  
[9 F3 PH UDO SED-80 DORMITORY USE PN.PDF](#)

**G. REPORTS AND RECOMMENDATIONS FROM THE PLANNING BOARD AND THE PLANNING AND DEVELOPMENT DIRECTOR**

1. Update From Planning Director

Documents:

[9 G1 PLANNING DIRECTOR SUMMARY.PDF](#)  
[9 G1 PLANNING DIRECTOR REPORT.PDF](#)

**H. OLD BUSINESS TABLED FROM PREVIOUS MEETINGS**

1. From July 3rd Board Meeting - Results Of Board Requested Vanasse Hangen Brustlin, Inc. (VHB) traffic study at the intersection of Lakeside St and Hwy 158

Documents:

[9 H1 TRAFFIC STUDY INN AT WHALEBONE SUMMARY.PDF](#)  
[9 H1 TRAFFIC STUDY INN AT WHALEBONE.PDF](#)

**I. NEW BUSINESS**

1. Committee Reports

Documents:

[9 I1 COMMITTEE REPORTS SUMMARY.PDF](#)

2. Consideration Of Resolution In Support Of AEC Protections For Jockey's Ridge State Park

Documents:

[9 I2 SUPPORT AEC FOR JRSP SUMMARY.PDF](#)  
[9 I2 SUPPORT AEC FOR JRSP RES.PDF](#)

**J. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN ATTORNEY**

**K. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN MANAGER**

1. Update On Construction Of The Public Services Facility

Documents:

[9 K1 TM PUBLIC SVCS UPDATE SUMMARY.PDF](#)

**L. BOARD OF COMMISSIONERS AGENDA**

**M. MAYOR'S AGENDA**

1. Recognition Of Ten Years Of Service - Town Manager Andy Garman

Documents:

[9 M1 MAYOR RECOG SUMMARY.PDF](#)

## **N. CLOSED SESSIONS**

1. Request For Closed Session To Confer With The Board  
re: matters related to attorney/client privilege and to preserve that privilege, pursuant to GS 143-318.11(a)(3)  
and to discuss possible acquisition of real property located at 4222 S Croatan Highway pursuant to GS 143-318.11(a)(5)

Documents:

[9 N1 CS REQUEST SUMMARY.PDF](#)

## **O. OTHER BUSINESS**

## **P. ADJOURNMENT**

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**5401 S. Croatan Hwy, Nags Head, NC 27959  
252-441-5508**