



AGENDA

**TOWN OF NAGS HEAD BOARD OF COMMISSIONERS
NAGS HEAD MUNICIPAL COMPLEX - BOARD ROOM
WEDNESDAY, AUGUST 7, 2024, 9:00 A.M.**

A. CALL TO ORDER / MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE

B. ADOPTION OF AGENDA

C. RECOGNITION

1. Recognition

NEW EMPLOYEE - Police Administrative Specialist Elizabeth Moran - July 8, 2024

FIVE YEARS - Water Plant Operator Ryan Blythe - July 8, 2019

TEN YEARS - Sr. Police Officer/Animal Control Officer Jimmy Pierce - July 1, 2014

TWENTY YEARS - Police Systems Administrator Dee Johnson - May 10, 2004

PROCLAMATION - Support of the 150th Anniversary of the Establishment of the U.S.
Life-Saving Service in North Carolina

PRESENTATION OF LIFESAVING AWARDS:

- Fire Captain Phil Wolfe, Lt. Trever Tilley, Engineer James Phillips
- Ocean Rescue Staff Hage, Lenz, Federline, Gilbertson, and Dew

Documents:

[8 C RECOGNITION SUMMARY.PDF](#)

[8 C 150 ANNIV US LIFE SAVING SVC PROC.PDF](#)

D. PUBLIC COMMENT

E. CONSENT AGENDA

1. Consideration Of Budget Amendment #2 To FY 24/25 Budget

Documents:

[8 E1 BUD AMEND TO FY 24-25 SUMMARY.PDF](#)

[8 E1 BUD AMEND WORKSHEETS.PDF](#)

2. Consideration Of Tax Documents

- FY 23/24 Year End Tax Adjustment Reports
- FY 23/24 Year End Tax Settlement Report

Documents:

[8 E2 TAX ADJ REPORT SUMMARY.PDF](#)
[8 E2 TAX ADJUSTMENT YEAR END TAX SETTLEMENT REPORT.PDF](#)
[8 E2 TAX ADJUSTMENT YEAR END MSD REPORT.PDF](#)
[8 E2 TAX ADJUSTMENT YEAR END REPORT.PDF](#)

3. Approval Of Minutes

Documents:

[8 E3 MINUTES SUMMARY.PDF](#)
[8 E3 MINUTES JULY 3.PDF](#)

4. Consideration Of Resolution To Declare Surplus/Disposition Of Old Water Meters

Documents:

[8 E4 SURPLUS TOWN EQUIPMENT SUMMARY .PDF](#)
[8 E4 SURPLUS TOWN EQUIPMENT RES .PDF](#)

5. Consideration Of Addition To Fee Schedule Re: EV Charger Payment Fee

Documents:

[8 E5 CFS MODIFICATION SUMMARY.PDF](#)
[8 E5 CFS MODIFICATION.PDF](#)

6. Consideration Of Modification To Personnel Policy To Incorporate Inclement Weather Policy

Documents:

[8 E6 INCLEMENT WEATHER SUMMARY.PDF](#)
[8 E6 INCLEMENT WEATHER MEMO.PDF](#)
[8 E6 INCLEMENT WEATHER POLICY.PDF](#)

7. Sand Relocation And Dune Management Cost Share Program

- Continuation of year three of a three-year program
- Consideration of amendment to Beach Nourishment Maintenance Capital Project Ordinance

Documents:

[8 E7 DUNE MGMT SUMMARY.PDF](#)
[8 E7 DUNE MGMT MEMO.PDF](#)
[8 E7 DUNE MGMT BN MAINT CAP PROJ ORD.PDF](#)

8. Request For Public Hearing To Consider Various Text Amendments to the Unified Development Ordinance (UDO) as it pertains to the use of multi-family dwelling developments

Documents:

[8 E8 RPH MULTI-FAMILY DWELLINGS SUMMARY.PDF](#)

9. Request For Public Hearing To Consider A Text Amendment to the Unified Development Ordinance submitted by Anlauf Engineering, PLLC on behalf of Ark Church, to modify the definition of "Religious Complex" to include an additional single-family residence for church staff, in addition to the existing allowance for an onsite parsonage

Documents:

[8 E9 RPH ARK CHURCH ADDL RESIDENCE SUMMARY.PDF](#)

10. Request For Public Hearing To Consider Various Amendments to the Unified Development Ordinance as it pertains to dormitory use in the SED-80, Special Environmental District

Documents:

[8 E10 RPH DORMITORY USE SUMMARY.PDF](#)

F. REPORTS AND RECOMMENDATIONS FROM THE PLANNING BOARD AND THE PLANNING AND DEVELOPMENT DIRECTOR

1. Update From Planning Director

Documents:

[8 F1 PLANNING DIRECTOR SUMMARY.PDF](#)
[8 F1 PLANNING DIRECTOR REPORT.PDF](#)

2. Year-End Overview/Update On The Todd D Krafft Septic Health Initiative

Documents:

[8 F2 SEPTIC HEALTH PGM OVERVIEW SUMMARY.PDF](#)

G. OLD BUSINESS TABLED FROM PREVIOUS MEETINGS

1. From July 3rd Board Meeting - Roanoke Shores Subdivision
- Consideration of Traffic Control Map amendments

Documents:

[8 G1 TCM ROANOKE SHORES SUMMARY.PDF](#)
[8 G1 TCM ROANOKE SHORES POLICE MEMO.PDF](#)
[8 G1 ROANOKE SHORES TCM IMAGES.PDF](#)
[8 G1 TCM ROANOKE SHORES ORD.PDF](#)

2. From June 5th Board Meeting - Consideration Of Policy for neighborhoods to request traffic calming devices

Documents:

8 G2 TNH TRAFFIC CALMING POLICY SUMMARY.PDF
8 G2 TNH TRAFFIC CALMING POLICY.PDF
8 G2 TNH TRAFFIC CALMING-FLOWCHART-APPLICATION.PDF

H. NEW BUSINESS

1. Committee Reports

Documents:

8 H1 COMMITTEE REPORTS SUMMARY.PDF

2. Consideration Of Resolutions Authorizing Fall 2024 Fishing Tournaments - Nags Head Surf Fishing Club, Fraternal Order of Eagles, and Outer Banks Association of Realtors

Documents:

8 H2 FISHING TOURNAMENTS SUMMARY.PDF
8 H2 NHSF FISH TOURN LTR.PDF
8 H2 NHSF FISH TOURN RES.PDF
8 H2 FOE FISH TOURN LTR.PDF
8 H2 FOE FISH TOURN RES.PDF
8 H2 OBAR FISH TOURN LTR.PDF
8 H2 OBAR FISH TOURN RES.PDF

3. Consideration Of Ordinance Regulating Certain Fishing Practices designed to attract sharks from May 1st through Oct 31st

Documents:

8 H3 SHARK FISHING ORD SUMMARY.PDF
8 H3 SHARK FISHING ORD REQUEST MEMO.PDF
8 H3 SHARK FISHING ORD.PDF

I. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN ATTORNEY

J. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN MANAGER

1. Presentation - Oakley-Collier On Town Master Plan - Time Specific 11:00 A.m.

Documents:

8 J1 TM PRES OAKLEY-COLLIER SUMMARY.PDF

2. Update On Construction Of The Public Services Facility - Consideration of Change Order and associated Capital Project Ordinance Amendments

Documents:

8 J2 TM PUBLIC SVCS UPDATE SUMMARY.PDF
8 J2 TM PUBLIC SVCS CO PROPOSAL.PDF
8 J2 TM PUBLIC SVCS CO CAP PROJ CONSTRUCTION ORD.PDF
8 J2 TM PUBLIC SVCS CO CAP PROJ WATER ORD.PDF

3. Update On Kite Discussion From July 3rd Board Meeting

Documents:

[8 J3 TM KITES ON BEACH SUMMARY.PDF](#)

K. BOARD OF COMMISSIONERS AGENDA

1. Comr. Megan Lambert – Discussion Of Hotel Parking Standards

Documents:

[8 K1 COMR HOTEL PARKING SUMMARY.PDF](#)

L. MAYOR'S AGENDA

1. Discussion Of Fall Retreat 2024

Documents:

[8 L1 MAYOR FALL RETREAT SUMMARY.PDF](#)

M. CLOSED SESSIONS

1. Request For Closed To Confer With The Board Re:
matters related to attorney/client privilege to include CRC variance at Juncos St Beach Access;
Use of Town site at 105 W Seachase Drive, and to preserve that privilege, pursuant to GS 143-318.11(a)(3)
and to discuss possible acquisition of real property located at 4222 S Croatan Highway pursuant to GS 143-318.11(a)(5)

Documents:

[8 M1 RCS ATTORNEY-CLIENT AND PROPERTY SUMMARY.PDF](#)

N. OTHER BUSINESS

O. ADJOURNMENT

**5401 S. Croatan Hwy, Nags Head, NC 27959
252-441-5508**