



# TOWN OF NAGS HEAD

## AGENDA

TOWN OF NAGS HEAD BOARD OF COMMISSIONERS  
NAGS HEAD MUNICIPAL COMPLEX - BOARD ROOM  
*WEDNESDAY, AUGUST 4, 2021, 9:00 A.M.*

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**A. CALL TO ORDER / MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE**

**B. ADOPTION OF AGENDA**

**C. RECOGNITION**

**D. PUBLIC COMMENT**

**E. CONSENT AGENDA**

1. Consideration Of Budget Adjustment #2 To FY 21/22 Budget

Documents:

[8 E1 BUDGET ADJ TO FY 21-22 SUMMARY.PDF](#)  
[8 E1 BUD ADJ WORKSHEET.PDF](#)

2. Consideration Of Tax Documents

- FY 20/21 Year End Tax Adjustment Reports
- FY 20/21 Year End Tax Settlement Report
- FY 21/22 Charge to Tax Collector to prepare new year taxes

Documents:

[8 E2 TAX DOCUMENTS SUMMARY.PDF](#)  
[8 E2 MSD TAX ADJ YR END.PDF](#)  
[8 E2 TOWN-WIDE TAX ADJ YR END.PDF](#)  
[8 E2 TAX SETTLEMENT REPORT YR END.PDF](#)  
[8 E2 ORDER TO TAX COLLECTOR.PDF](#)

3. Approval Of Minutes

Documents:

[8 E3 MINUTES SUMMARY.PDF](#)  
[8 E3 JUL 7 2021 BOC MINS.PDF](#)  
[8 E3 JUL 19 2021 BOC MINS.PDF](#)

4. Consideration Of Beach Nourishment Master Plan Capital Project Ordinance -

Amendment #2

Documents:

[8 E4 BN CAP PROJECT ORD AMENDMENT 2 SUMMARY.PDF](#)  
[8 E4 BN CAP PROJECT ORD AMENDMENT 2 ORD.PDF](#)

5. Consideration Of ACI Payment, Inc. ELockbox Agreement

Documents:

[8 E5 ACI PAYMENTS INC ELOCKBOX SUMMARY.PDF](#)  
[8 E5 ACI PAYMENT INC ELOCKBOX PRE AUDIT STAMP.PDF](#)  
[8 E5 ACI PAYMENTS INC ELOCKBOX AGREEMENT.PDF](#)

6. Formal Approval Of Law Firm Contract - Terms Approved At July 7th Board Meeting

Documents:

[8 E6 ATTORNEY AGREEMENT SUMMARY.PDF](#)  
[8 E6 ATTORNEY AGREEMENT.PDF](#)

7. Consideration Of Banking Renewal With Southern Bank Multi-Year Contract

Documents:

[8 E7 BANK RENEWAL CONTRACT SUMMARY.PDF](#)  
[8 E7 BANK RENEWAL MULTI-YEAR CONTRACT.PDF](#)

8. Request For Public Hearing

to consider adoption of the Town of Nags Head CAMA Land Use Plan Update

Documents:

[8 E9 RPH CAMA LUP SUMMARY.PDF](#)  
[8 E9 RPH CAMA LAND USE PLAN ATTACHMENTS.PDF](#)

9. Request For Public Hearing

to consider a text amendment to the Unified Development Ordinance pertaining to lot coverage associated with recycling dumpsters

Documents:

[8 E10 RPH RECYCLING DUMPSTERS SUMMARY.PDF](#)

**F. PUBLIC HEARINGS**

1. Public Hearing To Consider

Special Use Permit/Change of Use Application submitted by Outer Banks Community Church to operate a Religious Complex within Croatan Center Shopping Center, Unit 12 (former Radio Shack). The property is zoned C-2, General Commercial and is located at 4711 S. Croatan Highway, Nags Head NC

Documents:

8 F1 PH OB COMMUNITY CHURCH SUMMARY.PDF  
8 F1 PH PUBLIC HEARING PN.PDF  
8 F1 PH OB COMMUNITY CHURCH REPORT.PDF

2. Public Hearing To Consider  
FY 2021/2022 Public Beach and Coastal Waterfront Grant pre-application for Epstein  
Street Beach Access

Documents:

8 F2 PH EPSTEIN BEACH ACCESS GRANT PRE-APP SUMMARY.PDF  
8 F2 PH PUBLIC HEARING PN.PDF  
8 F2 PH EPSTEIN BEACH ACCESS GRANT BACKUP.PDF

**G. REPORTS AND RECOMMENDATIONS FROM THE PLANNING BOARD AND THE  
PLANNING AND DEVELOPMENT DIRECTOR**

1. Update From Planning Director

Documents:

8 G1 PD UPDATE REPORT SUMMARY.PDF  
8 G1 PLANNING DIRECTOR REPORT.PDF  
8 G1 PD PERMITTING REPORT.PDF

2. Consideration Of An SED-80 Zoning District Site Plan  
for 468 W. Villa Dunes Drive required by the requested removal of trees greater than  
16" in caliper

Documents:

8 G2 LOUISA FARR TREE REMOVAL SUMMARY.PDF  
8 G2 LOUISA FARR TREE REMOVAL SITE PLAN.PDF

3. Consideration Of Dune Grass Planting Program

Documents:

8 G3 DUNE VEGETATION COST SHARE PGM SUMMARY.PDF  
8 G3 DUNE VEGETATION COST SHARE PGM MEMO.PDF  
8 G3 DUNE VEGETATION COST SHARE PGM.PDF

4. Consideration Of Specifications For Streetlights; Consider Updates To The Town's  
Street Lighting Policy

Documents:

8 G4 STREETLIGHTS SUMMARY.PDF  
8 G4 STREETLIGHTS STAFF MEMO.PDF  
8 G4 STREETLIGHTS POLICY OF NOV 2013.PDF  
8 G4 STREETLIGHTS DOMINION CATALOG.PDF

**H. NEW BUSINESS**

1. Committee Reports

Documents:

[8 H1 COMMITTEE REPORTS SUMMARY.PDF](#)

2. Consideration Of Resolution In Support Of Nags Head Surf Fishing Tournament

Documents:

[8 H2 NH SURF FISHING TOURN SUMMARY.PDF](#)  
[8 H2 NH SURF FISHING TOURN REQUEST.PDF](#)  
[8 H2 NH SURF FISHING TOURN RES.PDF](#)

**I. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN ATTORNEY**

**J. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN MANAGER**

1. Request For Closed Session

to discuss possible acquisition of real property located at 105 W Seachase Drive in accordance with GS 143-318.11(a)(3)

Documents:

[8 J2 TM RCS SUMMARY.PDF](#)

**K. BOARD OF COMMISSIONERS AGENDA**

1. Comr. Renée Cahoon - Discussion Of Crosswalks - Signage And Lights

Documents:

[8 K1 R CAHOON CROSSWALKS SUMMARY.PDF](#)

2. Comr. Webb Fuller

Discussion of possible wind/water sport event venue at Harvey Sound Access/Outer Banks Visitors Bureau site

Documents:

[8 K2 W FULLER HARVEY SITE SUMMARY.PDF](#)

**L. MAYOR'S AGENDA**

1. Discussion Of Next Board Retreat

Documents:

[8 L1 MAYOR DISC OF BOC RETREAT SUMMARY.PDF](#)

2. Future Town Envision

Documents:

[8 L2 MAYOR ENVISION THE TOWN SUMMARY.PDF](#)

**M. OTHER BUSINESS**

**N. ADJOURNMENT**

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**5401 S. Croatan Hwy, Nags Head, NC 27959  
252-441-5508**