



## AGENDA

**TOWN OF NAGS HEAD BOARD OF COMMISSIONERS  
NAGS HEAD MUNICIPAL COMPLEX - BOARD ROOM  
WEDNESDAY, JULY 3, 2024, 9:00 A.M.**

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**A. CALL TO ORDER / MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE**

**B. ADOPTION OF AGENDA**

**C. RECOGNITION**

1. Recognition

NEW EMPLOYEE - Public Services - Facilities Maintenance Technician Kevin  
McFarland - June 17, 2024

NEW EMPLOYEE - Public Services - Sanitation Equipment Operator Donnie Brown -  
June 24, 2024

RECOGNITION - Town Engineer David Ryan awarded the American Society of Civil  
Engineers' Coasts, Oceans, Ports and Rivers Institute  
- 2024 Orville T. Magoon Sustainable Coasts Award

Documents:

[7 C RECOGNITION SUMMARY.PDF](#)

**D. PUBLIC COMMENT**

**E. CONSENT AGENDA**

1. Consideration Of Budget Amendment #1 To FY 24/25 Budget

Documents:

[7 E1 BUD AMEND TO FY 24-25 SUMMARY.PDF](#)  
[7 E1 BUD AMEND TO FY 24-25 WORKSHEET.PDF](#)

2. Consideration Of Tax Adjustment Report

Documents:

[7 E2 TAX ADJ REPORT SUMMARY.PDF](#)  
[7 E2 TAX ADJ MSD REPORT.PDF](#)  
[7 E2 TAX ADJ TOWN-WIDE REPORT.PDF](#)

3. Consideration Of Order To Collect Taxes

Documents:

7 E3 ORDER TO COLLECT TAXES SUMMARY.PDF  
7 E3 ORDER TO COLLECT TAXES NOTICE.PDF

4. Consideration Of Business License/Registration Fee Debt Release/Write-Offs

Documents:

7 E4 BUS LIC AND REGIS FEE DEBT RELEASE SUMMARY.PDF  
7 E4 BUS LIC AND REGIS FEE DEBT RELEASE MEMO.PDF

5. Approval Of Minutes

Documents:

7 E5 MINUTES SUMMARY.PDF  
7 E5 MINUTES JUN 5 2024 BOC MINS.PDF

6. Consideration Of Modifications To Consolidated Fee Schedule

Documents:

7 E6 CFS MODIFICATION SUMMARY.PDF  
7 E6 CFS POLICE DEPT MEMO.PDF  
7 E6 CFS MODIFICATION AFFECTED PAGES.PDF

7. Consideration Of Reimbursement Resolution For Workforce Housing  
and Town Campus Master Plan - Phase 1 (Fitness Facility)

Documents:

7 E7 REIMB OR HOUSING FITNESS FACILITY SUMMARY.PDF  
7 E7 REIMB OR HOUSING FITNESS FACILITY RES.PDF

8. Consideration Of Resolution Authorizing Higher Federal Micro-Purchase Thresholds

Documents:

7 E8 MICRO PURCHASE THRESHOLDS SUMMARY.PDF  
7 E8 MICRO PURCHASE THRESHOLDS RES.PDF

9. Consideration Of Interlocal Agreement With Dare County/Municipalities  
re: connection to Motorola FLEX Public Safety Software System

Documents:

7 E9 MOTOROLA FLEX INTERLOCAL AGREE SUMMARY.PDF  
7 E9 MOTOROLA FLEX INTERLOCAL AGREEMENT - DC.PDF

10. Consideration Of Amendment To MOU Between Town Of Nags Head  
and Town of Kill Devil Hills for shared Eighth Street Beach Access maintenance

Documents:

7 E10 KDH NH EIGHTH ST RENEWAL SUMMARY.PDF  
7 E10 KDH NH EIGHTH ST ACCESS ADDENDUM.PDF

11. Consideration Of Resolution Authorizing The Town Manager To Execute a contract on behalf of the Town with the State for a Coastal Storm Damage Mitigation Grant

Documents:

[7 E11 CSDM GRANT SUMMARY.PDF](#)  
[7 E11 CSDM GRANT RES.PDF](#)

## **F. PUBLIC HEARINGS**

1. Public Hearing To Consider NC Public Beach And Coastal Waterfront Access Grant Application

Documents:

[7 F1 PH JUNE ST ACCESS COASTAL WATERFRONT GRANT SUMMARY.PDF](#)  
[7 F1 PH JUNE ST ACCESS COASTAL WATERFRONT GRANT APP.PDF](#)  
[7 F1 PH JUNE ST ACCESS COASTAL WATERFRONT GRANT PN.PDF](#)

## **G. REPORTS AND RECOMMENDATIONS FROM THE PLANNING BOARD AND THE PLANNING AND DEVELOPMENT DIRECTOR**

1. Update From Planning Director

Documents:

[7 G1 PLANNING DIRECTOR SUMMARY.PDF](#)  
[7 G1 PLANNING DIRECTOR REPORT.PDF](#)

2. Discussion Of Accessory Dwelling Units (ADU)

Documents:

[7 G2 ADU DISCUSSION SUMMARY.PDF](#)

3. Modification To Site Plan Submitted By House Engineering, P.C. For Construction Of a four-story, 90-unit Hotel (Inn at Whalebone). The property is zoned SPD-C, Village Hotel is located within the Hotel Overlay District at 6632 W Pheasant Avenue - approved at October 2023 Board meeting

Documents:

[7 G3 WHALEBONE SITE PLAN SUMMARY.PDF](#)  
[7 G3 WHALEBONE SITE PLAN MEMO.PDF](#)

## **H. OLD BUSINESS TABLED FROM PREVIOUS MEETINGS**

1. From May 1st Board Meeting - Discussion/Review Of Multi-Use Path Pavement Markings

Documents:

[7 H1 MUP SIGNAGE REQUEST SUMMARY.PDF](#)

2. From Feb 7th Board Meeting – Consideration Of Approval for Beach Nourishment Master Plan

Documents:

[7 H2 BEACH NOURISHMENT MASTER PLAN SUMMARY.PDF](#)  
[7 H2 BEACH NOURISHMENT MASTER PLAN REPORT.PDF](#)

#### **I. NEW BUSINESS**

1. Committee Reports

Documents:

[7 I1 COMMITTEE REPORTS SUMMARY.PDF](#)

2. Consideration Of Amendment To Traffic Control Map Re: Bonnett Street And Wrightsville Avenue

Documents:

[7 I2 TCM - BONNETT-WRIGHTSVILLE NP-TAZ SUMMARY.PDF](#)  
[7 I2 TCM - BONNETT-WRIGHTSVILLE NP-TAZ MEMO.PDF](#)  
[7 I2 TCM - BONNETT-WRIGHTSVILLE NP-TAZ MAP.PDF](#)  
[7 I2 TCM BONNETT-WRIGHTSVILLE NP-TAZ ORD.PDF](#)

#### **J. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN ATTORNEY**

#### **K. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN MANAGER**

1. Update On Construction Of The Public Services Facility

Documents:

[7 K1 TM PUBLIC SVCS FACILITY UPDATE SUMMARY.PDF](#)

2. Town Projects - Year In Review

Documents:

[7 K2 TM PROJECTS IN REVIEW SUMMARY.PDF](#)

#### **L. BOARD OF COMMISSIONERS AGENDA**

1. Comr. Kevin Brinkley - Discussion Of High-Flying Kites On The Beach

Documents:

[7 L1 COMR BRINKLEY KITES ON BEACH SUMMARY.PDF](#)  
[7 L1 COMR BRINKLEY KITES ON BEACH EMAILS.PDF](#)

#### **M. MAYOR'S AGENDA**

#### **N. CLOSED SESSIONS**

1. Request For Closed Session To Confer With The Board re: matters related to attorney/client privilege, to include use of Town site at 105 W Seachase Drive, and to preserve that privilege,

pursuant to GS 143-318.11(a)(3) and to discuss possible acquisition of real property located at 4222 S Croatan Highway pursuant to GS 143-318.11(a)(5)

Documents:

[7 N1 RCS ATTORNEY-CLIENT AND PROPERTY SUMMARY.PDF](#)

**O. OTHER BUSINESS**

**P. ADJOURNMENT**

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**5401 S. Croatan Hwy, Nags Head, NC 27959  
252-441-5508**