



## AGENDA

TOWN OF NAGS HEAD BOARD OF COMMISSIONERS  
NAGS HEAD MUNICIPAL COMPLEX - BOARD ROOM  
*WEDNESDAY, MAY 1, 2024, 9:00 A.M.*

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**A. CALL TO ORDER / MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE**

**B. ADOPTION OF AGENDA**

**C. RECOGNITION**

1. Recognition

FIVE YEARS - Customer Service Rep Shannon Krzyzanowski - April 1, 2019

TEN YEARS - Senior Fleet Mechanic Peter "Pete" Woickelman - April 28, 2014

TWENTY-FIVE YEARS - Facilities Maintenance Crew Leader Janis Farmer - April 30, 1999

PROCLAMATION - National Police Officer's Week - May 12 - 18, 2024

Documents:

[5 C RECOGNITION SUMMARY.PDF](#)

[5 C RECOGNITION POLICE OFFICER WEEK PROC.PDF](#)

**D. PUBLIC COMMENT**

**E. CONSENT AGENDA**

1. Consideration Of Budget Amendment #11 To FY 23/24 Budget

Documents:

[5 E1 BUD AMEND TO FY 23-24 SUMMARY.PDF](#)

[5 E1 BUD AMEND TO FY 23-24 WORKSHEETS.PDF](#)

[5 E1 BUD AMEND POLICE MEMO.PDF](#)

2. Consideration Of Tax Adjustment Report

Documents:

[5 E2 TAX ADJ REPORT SUMMARY.PDF](#)

[5 E2 TAX ADJUST REPORT MSD.PDF](#)

[5 E2 TAX ADJUST REPORT TOWN-WIDE.PDF](#)

3. Approval Of Minutes

Documents:

[5 E3 MINUTES SUMMARY.PDF](#)  
[5 E3 MINUTES APR 3 2024 BOC MINS.PDF](#)  
[5 E3 MINUTES APR 3 2024 BUD WORK MINS.PDF](#)

4. Consideration Of Modification To Consolidated Fee Schedule

Documents:

[5 E4 CFS MODIFICATION SUMMARY.PDF](#)  
[5 E4 CFS MODIFICATION WRECKER MEMO.PDF](#)  
[5 E4 CFS MODIFICATION.PDF](#)

5. Request For Public Hearing To Consider Citizen Comment  
on the Town Manager's proposed operating budget for July 1, 2024 - June 30, 2025,  
proposed CIP requests  
for FY 24/25 through FY 28/29, and updated Consolidated Fee Schedule

Documents:

[5 E5 RPH ON FY 24-25 BUDGET SUMMARY.PDF](#)

6. Request For Public Hearing To Consider Text Amendment To Prohibit  
driving or parking on residential septic systems

Documents:

[5 E6 RPH PARKING ON SEPTIC SUMMARY.PDF](#)

7. Request For Public Hearing To Consider Text Amendment Submitted By  
Jordan Harrell of Jernigan Oil Company, Inc. to allow LED, digital displays for Fueling  
Stations

Documents:

[5 E7 RPH LED DIGITAL SIGNAGE TEXT SUMMARY.PDF](#)

**F. REPORTS AND RECOMMENDATIONS FROM THE PLANNING BOARD AND THE  
PLANNING AND DEVELOPMENT DIRECTOR**

1. Update From Planning Director

Documents:

[5 F1 PLANNING DIRECTOR SUMMARY.PDF](#)  
[5 F1 PLANNING DIRECTOR REPORT.PDF](#)

**G. NEW BUSINESS**

1. Committee Reports

Documents:

[5 G1 COMMITTEE REPORTS SUMMARY.PDF](#)

2. Consideration Of Appointment/Reappointment To Boards/Committees
  - Firemen's Relief Fund Board
  - Arts and Culture Committee

Documents:

[5 G2 BD-COMM APPOINTMENTS SUMMARY.PDF](#)  
[5 G2 BD-COMM CURRENT FIREMENS RELIEF.PDF](#)  
[5 G2 BD-COMM CURRENT ARTS-CULTURE.PDF](#)  
[5 G2 BD-COMM CANDIDATE ARTS-CULTURE.PDF](#)

3. Discussion Of Changes To The Town Code Of Ordinances  
to incorporate a ban on the release of balloons on Town property;  
Discussion of resolution opposing the release of balloons within the Town

Documents:

[5 G3 BALLOON RELEASE SUMMARY.PDF](#)  
[5 G3 BALLOON RELEASE ORD.PDF](#)  
[5 G3 BALLOON RELEASE RES.PDF](#)

4. Discussion Of Multi-Use Path Signage

Documents:

[5 G4 MUP SIGNAGE REQUEST SUMMARY.PDF](#)  
[5 G4 MUP SIGNAGE REQUEST POLICE MEMO.PDF](#)

5. Request For Installation Of Security Dash Cameras Inside/Outside Sanitation Vehicles

Documents:

[5 G5 CAMERAS IN SANITATION VEHICLES SUMMARY.PDF](#)

**H. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN ATTORNEY**

**I. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN MANAGER**

1. Consideration Of Requests For Public Services Dept Sanitation Equipment Operator  
and Part-time/Seasonal Planning and Development position

Documents:

[5 I1 TM PUBLIC SVCS - PLNG DEPT POSITIONS SUMMARY.PDF](#)  
[5 I1 TM PUBLIC SVCS - PLNG DEPT POSITIONS PAY SCALE.PDF](#)  
[5 I1 TM PUBLIC SVCS ORG CHART.PDF](#)  
[5 I1 TM PLNG AND DEV ORG CHART.PDF](#)

2. Update On Construction Of The Public Services Facility

Documents:

[5 I2 TM PUBLIC SVCS FACILITY UPDATE SUMMARY.PDF](#)

3. Presentation Of Town Manager's Recommended Budget

Documents:

[5 I3 TM RECOMMENDED BUDGET SUMMARY.PDF](#)

**J. BOARD OF COMMISSIONERS AGENDA**

**K. MAYOR'S AGENDA**

**L. CLOSED SESSIONS**

1. Request For Closed Session To Discuss Possible Acquisition  
of real property located at 4222 S Croatan Hwy pursuant to GS 143-318.11(a)(5)

Documents:

[5 L1 CS PROPERTY SUMMARY.PDF](#)

2. Request For Closed Session To Consult With Town Attorney  
regarding matters protected by the attorney/client privilege and to preserve that  
privilege, to include the Cherry, Inc litigation and the  
pending litigation re: Dare County municipalities vs the State of NC zoning authority  
pursuant to GS 143-318.11(a)(3)

Documents:

[5 L2 CS LITIGATION SUMMARY.PDF](#)

**M. OTHER BUSINESS**

**N. ADJOURNMENT**

1. Adjournment/ RECESS TO May 15, 2024 Mid-Month Meeting

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**5401 S. Croatan Hwy, Nags Head, NC 27959**  
**252-441-5508**