



## AGENDA

**TOWN OF NAGS HEAD BOARD OF COMMISSIONERS  
NAGS HEAD MUNICIPAL COMPLEX - BOARD ROOM  
WEDNESDAY, FEBRUARY 7, 2024, 9:00 A.M.**

---

**A. CALL TO ORDER / MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE**

**B. ADOPTION OF AGENDA**

**C. RECOGNITION**

1. Recognition

NEW EMPLOYEE – Public Services – Sanitation Equipment Operator Larry  
Bunting – Jan 8, 2024

FIVE YEARS – Public Safety - Fire Engineer/EMT Guy Crocker – Jan 22, 2019

TWENTY-FIVE YEARS – Public Safety – Fire Lieutenant Diego Dayan – Dec 29,  
1998

PROCLAMATION – Annual Safety Week – March 4 – 8, 2024

Documents:

[2 C RECOGNITION SUMMARY.PDF](#)

[2 C RECOGNITION SAFETY WEEK PROC.PDF](#)

**D. PUBLIC COMMENT**

**E. CONSENT AGENDA**

1. Consideration Of Budget Amendment #8 To FY 23/24 Budget

Documents:

[2 E1 BUDGET AMEND TO FY 23-24 SUMMARY.PDF](#)

[2 E1 BUDGET AMENDMENTS 8 WORKSHEETS.PDF](#)

2. Consideration Of Tax Adjustment Report

Documents:

[2 E2 TAX ADJ REPORT SUMMARY.PDF](#)

[2 E2 TAX ADJ MSD REPORT.PDF](#)

[2 E2 TAX ADJ TOWN-WIDE REPORT.PDF](#)

3. Request To Advertise Delinquent Taxes

Documents:

[2 E3 TAX DELINQ TAXES SUMMARY.PDF](#)

[2 E3 TAX DELINQ TAXES MEMO.PDF](#)

4. Approval Of Minutes

Documents:

[2 E4 MINUTES SUMMARY.PDF](#)  
[2 E4 MINUTES NOV 16-17 2023 RETREAT MINS.PDF](#)  
[2 E4 MINUTES JAN 3 2024 MINS.PDF](#)

5. Consideration Of Personnel Policy Change  
- Holiday Schedule amendment

Documents:

[2 E5 PP AMEND HOLIDAY POLICY SUMMARY.PDF](#)  
[2 E5 PP AMEND HOLIDAY POLICY.PDF](#)

6. Consideration Of Amendment To The Beach Nourishment Maintenance Capital Project Ordinance

Documents:

[2 E6 BN CAP PROJ AMEND 10 SUMMARY.PDF](#)  
[2 E6 BN CAP PROJ AMEND 10 ORD.PDF](#)

7. Request For Public Hearing To Consider  
text amendments to the Unified Development Ordinance re: prohibiting drive-through restaurants

Documents:

[2 E8 RPH DRIVE-THRU REST SUMMARY.PDF](#)

**F. PUBLIC HEARINGS**

1. Public Hearing To Consider Special Use/Site Plan  
review submitted by Quible & Associates, P.C. and Beacon Architecture and Design PLLC,  
for the construction of a Trade Center. The property is zoned C-3, Commercial Services and  
is located on Lot 2a of the Charles L. Sineath Subdivision (PIN# 989317113533),  
vacant lot  
directly behind TW's Bait and Tackle

Documents:

[2 F1 PH TRADE CENTER SUMMARY.PDF](#)  
[2 F1 PH TRADE CENTER PN.PDF](#)

**G. REPORTS AND RECOMMENDATIONS FROM THE PLANNING BOARD AND THE PLANNING AND DEVELOPMENT DIRECTOR**

1. Update From Planning Director

Documents:

[2 G1 PLANNING DIRECTOR SUMMARY.PDF](#)  
[2 G1 PLANNING DIR REPORT.PDF](#)

#### **H. OLD BUSINESS TABLED FROM PREVIOUS MEETINGS**

1. From Jan 3rd Board Meeting
  - Final acceptance/approval of the Emergency Operations Plan

Documents:

[2 H1 EOP APPROVAL SUMMARY.PDF](#)  
[2 H1 EOP PROMUL LETTER.PDF](#)  
[2 H1 EOP APPROVAL DOCUMENT.PDF](#)

#### **I. NEW BUSINESS**

1. Presentation From Beach Nourishment Project Consultant – Time Specific 11:00 A.m.

Documents:

[2 I2 BN PROJ CONSULT PRES SUMMARY.PDF](#)

2. Committee Reports

Documents:

[2 I3 COMMITTEE REPORTS SUMMARY.PDF](#)

3. Consideration Of Board/Committee Appointments
  - Planning Board

Documents:

[2 I4 BOARDS-COMMITTEES SUMMARY.PDF](#)  
[2 I4 CURRENT - PLNG BD.PDF](#)  
[2 I4 CANDIDATE - PLNG BD.PDF](#)

4. Overview Of Ocean Rescue – 2023 Season/Lifeguard Pay/New Flag System
  - 2023 Season/Lifeguard pay/New Flag System

Documents:

[2 I5 OR OVERVIEW SUMMARY.PDF](#)  
[2 I5 OR PAY MEMO.PDF](#)  
[2 I5 OR RED FLAG MEMO.PDF](#)  
[2 I5 OR POWERPOINT.PDF](#)

5. Presentation Of Strategic Plan
  - from Nov 2023 Board Retreat

Documents:

[2 I6 STRATEGIC PLAN SUMMARY.PDF](#)  
[2 I6 DRAFTSTRATEGICPLAN.PDF](#)

**J. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN ATTORNEY**

**K. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN MANAGER**

1. Update On Public Services Facility

Documents:

[2 K1 TM PUBLIC SVCS FAC UPDATE SUMMARY.PDF](#)

2. Update On Dare County Housing Task Force Meeting

Documents:

[2 K2 TM DC HOUSE TASK FORCE SUMMARY.PDF](#)

**L. BOARD OF COMMISSIONERS AGENDA**

**M. MAYOR'S AGENDA**

**N. CLOSED SESSIONS**

1. Request For Closed Session  
to discuss possible acquisition of real property in accordance with GS 143-318.11(a)  
(5)

Documents:

[2 N1 CS TM SUMMARY.PDF](#)

**O. OTHER BUSINESS**

**P. ADJOURNMENT**

1. Adjournment/ RECESS TO PUBLIC SERVICES FACILITY TOUR

---

**5401 S. Croatan Hwy, Nags Head, NC 27959  
252-441-5508**