

**TOWN OF NAGS HEAD**  
**Floodplain Development Permit Application Form**  
**Submittal Date: \_\_\_\_\_**



**PROPERTY INFORMATION**

Street Address \_\_\_\_\_ PIN \_\_\_\_\_

**TYPE OF DEVELOPMENT** Excavation  Fill  Grading  Erosion Control Measures/Structures

Non-Residential  Residential  New Construction  Addition  Renovation  Other

Project Description \_\_\_\_\_

Lot Size (Sq. Ft.): \_\_\_\_\_ Area of Disturbance (Sq. Ft.): \_\_\_\_\_

<b>FIRM DATA:</b>	Map Panel No.	_____	Suffix: _____
	Map Panel Date:	_____	Map Index Date: _____
	Flood Zone	<input type="checkbox"/> VE <input type="checkbox"/> AE <input type="checkbox"/> X	COBRA Zone: _____ (Enter y/n or year)

**Development Standards Data (All Zones):**

1. Regulatory flood elevation at development site (BFE): \_\_\_\_\_ (NGVD 1929 or NAVD 1988). **Circle correct datum.**
2. Elevation in relation to mean sea level (MSL) at or above which all attendant utilities to include, but not limited to, all heating, air conditioning and electrical equipment, must be installed \_\_\_\_\_ (NGVD 1929 or NAVD 1988). **Circle correct datum.**
3. Will any watercourse be altered or relocated as a result of the proposed development?  
 \_\_\_\_\_ If yes, attach a description of the extent of the alteration or relocation.

**Development Standards Data (V Zones Only):**

1. Elevation in relation to mean sea level (MSL) at or above which the bottom of the lowest supporting horizontal member must be constructed \_\_\_\_\_ (NGVD 1929 or NAVD 1988). **Circle correct datum.**
2. V-Zone Certification with back-up plans and specifications are required prior to Floodplain Development Permit issuance.  
 Submitted \_\_\_\_\_ Approved \_\_\_\_\_ Will Submit prior to Permit Issuance \_\_\_\_\_
3. When any erosion control measurements are proposed that may affect wave run-up, ramping or cause any obstruction, coastal engineering analysis would be required.  
 Submitted \_\_\_\_\_ Approved \_\_\_\_\_

**Development Standards Data (A Zones Only):**

1. Elevation in relation to mean sea level (MSL) at or above which the lowest floor (including basement) must be constructed \_\_\_\_\_ (NGVD 1929 or NAVD 1988). **Circle correct datum.**  
 @ or above BFE
2. Will garage (if applicable) be used for any purpose other than parking vehicles, building access or storage?  
 \_\_\_\_\_ If yes, then garage must be used in determining the lowest floor elevation.  
 (Enter y/n)
3. Proposed method of elevating the structure:  
 \_\_\_\_\_  
 (Fill and/or Foundation)  
 (a) If foundation wall is used – provide minimum of two (2) openings  
 (b) Total area of openings required: \_\_\_\_\_ (1 sq. inch per sq. foot of enclosed footprint area below BFE).
4. Floodproofing information (if applicable): FYI Note: Non-residential structures only. Elevation in relation to mean sea level (MSL) to which structure shall be floodproofed \_\_\_\_\_ (NGVD 1929 or NAVD 1988). **Circle correct datum.**  
 @ or above BFE

**Applicant Acknowledgement:** I, the undersigned, understand that the issuance of a floodplain development permit is contingent upon the above information being correct and that the plans and supporting data have been or shall be provided as required, including but not limited to a proposed elevation certificate. I also understand that during construction an under-construction elevation certificate will be required, and that prior to the issuance of a certificate of occupancy, a final elevation certificate must be on file with the Town of Nags Head Planning and Development Department indicating the “as built” elevations in relation to mean seal level (MSL). Note: all elevation certificates must be signed by a professional engineer or registered land surveyor.

**APPLICANT SIGNATURE/DATE** \_\_\_\_\_ **OWNER SIGNATURE/DATE** \_\_\_\_\_

<b>APPLICANT</b>	<b>OWNER</b>
Name _____	Name _____
Address _____	Address _____
Phone _____	Phone _____

