



TOWN OF NAGS HEAD

DATE RECEIVED _____

AREA OF ENVIRONMENTAL CONCERN (AEC) LAND DISTURBANCE APPLICATION & CHECKLIST

1. LOCATION AND ZONING INFORMATION

- A. PROJECT TITLE _____
- B. STREET ADDRESS _____
- C. SUBDIVISION _____
LOT(S) _____ BLOCK _____ SECTION _____

2. CERTIFICATION AND STANDING

A. As applicant of standing of the above named project, I certify that the information on this checklist and the site plan is complete and accurate.

OWNER AGENT CONTRACTOR

- B. APPLICANT/DEVELOPER: NAME _____
ADDRESS _____
TELEPHONE _____

- C. CONTACT PERSON: NAME _____
ADDRESS _____
TELEPHONE _____

3. ADJACENT OWNERSHIP INFORMATION (TO BE SHOWN ON SITE PLAN)

- NAME/ADDRESS (N) _____
 - NAME/ADDRESS (S) _____
- (If additional space is needed, please attach separate sheets.)

4. PROJECT DESCRIPTION

- A. Width of land-disturbing activities proposed in AEC _____ ft
Length of land-disturbing activities proposed in AEC _____ ft.
Amount of land-disturbing activity proposed in AEC _____ square feet.
Note: This does not include sand scraping or removal from improved surfaces (i.e pavement, walkways, decks, etc).
Depth of excavation proposed in AEC _____ ft.
Volume of Material to be removed in AEC _____ cy. Calculated by multiplying removal
area x depth of excavation and dividing by 27 Vol.=(LxWxD)/27
- B. Equipment type used for project _____
- C. Location of placement of material after excavation _____
- D. Approximate width of material placement _____
- E. Route for material transport _____
- F. Will dune vegetation be removed _____ If Yes, How Much _____ square feet
- G. What is the approximate distance between land-disturbing activities and the normal water level _____ feet
- H. When is work scheduled to commence with this project _____

I. Is a Town owned public access going to be used to off-load equipment and provide entry to the oceanfront, (seaward side of the beach)_____If yes, please provide information on the public beach access proposed for staging/ entry _____ and a \$500 deposit to the Town of Nags Head.

5. ESTABLISHED AEC LAND DISTURBANCE LEVELS

Level A- No resultant dune impacts. NO PERMIT APPLICATION REQUIRED.

Level B- Minimal resultant frontal dune impacts: <200 sf of land area disturbance, exclusive of existing improved upon surfaces, no greater than 8 ft width of material removal, and no vegetation disturbance.

Level C- Moderate resultant dune impacts: <1,000 sf of land area disturbance, exclusive of existing improved upon surfaces, no greater than 100cy of material removal/relocation, and no or minimal vegetative disturbance (<20 sf)

Level D- Major resultant dune impacts: >1,000 sf of land area disturbance and/or greater than 100cy of excavation, exclusive of existing improved upon surfaces, and/or significant vegetative disturbance (>20sf)

6. SUPPORTING INFORMATION TO BE PROVIDED

For review and approval by LPO

A. Information provided by applicant and reviewed by LPO for Level B, C,D	YES	COMMENTS
<ol style="list-style-type: none"> 1. Pre-Conditions recorded via photographic documentation. 2. On-Site Meeting scheduled with LPO to review. 3. Type and number of mechanical of equipment utilized for project. 4. Area of disturbance defined, including equipment routes. 5. Existing vegetation noted, disturbed area defined 6. Boundary of subject parcel provided to determine lateral bounds. 7. Seaward placement of sand location at least 30' from normal water line 8. Seaward placement of sand location reviewed and approved by LPO 9. Post-Condition slopes approved 10. Pre & Post Disturbance plan view sketch provided (Level C & D) 11. Pre & Post Disturbance profile sketch provided (Level C & D) 12. Sand fence placement reviewed and approved (Level C & D) 13. Type, location, spacing of vegetation restoration reviewed & approved (Level D) 14. Dune disturbance minimized and restored back to original topography 15. Post-Conditions recorded via photographic documentation 		
B. Site improvements Sketch of plan & profile view of dune excavation and sand relocation	YES	COMMENTS
<ol style="list-style-type: none"> 1. Please provide a diagram of the plan view and profile view of the activities proposed for land disturbing activities within the area of environmental concern. <ol style="list-style-type: none"> a. Approximate shoreline location b. Approximate toe of dune (land & seaward side), crest of dune c. Approximate location of existing vegetation d. Approximate location of existing structures, adjacent to or within dune limits e. Approximate land disturbance areas, (excavation, hauling route, & placement) f. Approximate restoration areas (i.e. sprigging, sand fencing) 		

C. PLAN VIEW SKETCH



D. PROFILE VIEW SKETCH



7. SUPPLEMENTAL PROJECT CONDITIONS

1. The amount of sand removed from an existing dune is the minimum necessary.
2. Land-disturbing activities within the AEC can ONLY be conducted between November 16th and April 30th annually.
3. Work shall ONLY be conducted Monday through Friday from 8:30 am to 5:00 pm.
4. NO “beach pushing” or bulldozing of beach sand is permitted.
5. Altered dunes shall be restored back to its pre-disturbance conditions, to the maximum extent practicable.
6. A copy of the authorization letter shall be maintained on the project site during the course of operations.

8. PLAN AND ATTACHMENT PREPARER CERTIFICATION

- A. I certify that the information described hereon is complete and accurate to the best of my knowledge.

DATE

SIGNATURE OF OWNER AGENT CONTRACTOR

For additional information on obtaining a sand relocation permit call Nags Head’s Planning and Development Department at 252.441.7016

Additional Resource information can be accessed from the following website addresses;

www.nagsheadnc.gov

<http://daregis.darenc.com/>