

(for office use only)

New  Renewal

Account ID \_\_\_\_\_

Customer ID \_\_\_\_\_



**Town of Nags Head**

**P O Box 99**

**Nags Head NC 27959**

**252-441-5508**

**BUSINESS LICENSE/REGISTRATION APPLICATION**

**(For fiscal year July 1, 2016 through June 30, 2017)**

**IMPORTANT:** Please complete this application, then sign and return with remittance on or before **Sept. 1, 2016** (subject to a **\$50 fine after Sept 1<sup>st</sup>** for violation of this Town Ordinance #15-07-025)

Business Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Physical Street Address of Business: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Owner Name and Address: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax #: \_\_\_\_\_

Local Business Contact Name and Address (if different from above): \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax #: \_\_\_\_\_

Approximate Date Business Started in Nags Head: \_\_\_\_\_

Nature of Business (Describe **IN DETAIL** All Sales and /or Services provided):

\_\_\_\_\_  
\_\_\_\_\_

Give us your web site address if you would like your business listed on our Facebook page:

\_\_\_\_\_

\_\_\_\_\_ **Check here if you are no longer performing/conducting business in the Town of Nags Head**  
(your account status will be changed to "inactive" and an adjustment made to the billing - otherwise, you will be billed annually and will accrue any applicable fines)

I hereby certify that I have made inquiry concerning the regulations of the Town of Nags Head and that the business to be conducted will fully comply with the requirements thereof and with all other Town Ordinances and State laws. Note: This business is subject to periodic inspections in accordance with North Carolina General Statute 160A-424. Issuance of a License/Registration pursuant to this application does not excuse a licensee from compliance with any zoning or other applicable ordinance or statute.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date:

**Under the Business License/Registration Consolidated Fee Schedule of the Town of Nags Head the following fees are applicable for any Business operating in the Town regardless of the physical location of the Business office:**

(Please Check (X) Appropriate Blanks)

**1. Beer & Wine Retail Sales:**

Beer On/Off Premises \_\_\_\_\_ - **\$15.00 Business License Fee**

Beer Off Premises Only \_\_\_\_\_ - **\$5.00 Business License Fee**

Wine On/Off Premises \_\_\_\_\_ - **\$15.00 Business License Fee**

Wine Off Premises Only \_\_\_\_\_ - **\$10.00 Business License Fee**

Beer Wholesaler \_\_\_\_\_ - **\$37.50 Business License Fee**

Wine Wholesaler \_\_\_\_\_ - **\$37.50 Business License Fee**

**2. Taxicabs, Limousines and Shuttle Companies: \_\_\_\_\_ - \$15.00 per vehicle**

Total number of taxi cabs \_\_\_\_\_

Total number of Limos \_\_\_\_\_ Total number of Shuttles \_\_\_\_\_

**3. All Other Businesses: \_\_\_\_\_ - \$25.00 Registration Fee**

**4. Exempt Businesses: No Registration Fee Required**

(Occupations that are Board Licensed by the State of North Carolina are exempt from the Registration Fee – this would include licensed General Contractors, Electrical/HVAC Contractors, Plumbers, Doctors, Attorneys, Accountants, etc.)

Business/Occupation Licensed by State of North Carolina? \_\_\_\_\_Yes \_\_\_\_\_No

NC State License Number \_\_\_\_\_ Expiration Date: \_\_\_\_\_  
(please provide copy of current license)



## **Business License/Registration Application Attachment**

**Provided by N.C.G.S. 132-1.10. and the Federal Privacy Act: Social Security numbers and other personal identifying information.**

The Town complies in all respects with the Federal Privacy Act and the North Carolina Public Records Act. When collecting social security numbers from an individual we must segregate that number on a separate page from the rest of the record, or as otherwise appropriate, in order that the social security number can be more easily redacted pursuant to a valid public records request.

The social security number may be used to facilitate collection of business/registration fees and property taxes if you do not timely and voluntarily pay the amounts due. Using the social security number will allow the tax collector to claim payment of an unpaid business/registration fee, utility or property tax bill from any state income tax refund or lottery winnings that might otherwise be owed to you. Your social security number may be shared with the state for this purpose. In addition, your social security number may be used to attach wages or garnish bank accounts for failure to timely pay business fees and property taxes. Your social security number may also be shared with other local governments and other departments of this local government to facilitate the collection of taxes and other obligations owed to those governments and departments.

Business Name: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Social Security # of Owner: \_\_\_\_\_