

Police Department

Department Overview

The Town's Department of Public Safety, which consisted of the Police and Fire and Rescue Divisions, was disbanded July 1, 2009. As a result, these Divisions are now separate departments, formally known as the Police Department and the Fire and Rescue Department. This change, which was included in the FY 09-10 recommended budget, is the same concept that existed in the Town prior to July 1, 1998. The Police Department will report to the Office of the Town Manager, as is the case with the Town's other departments.



The Police Division strives to deliver high quality police service to the residents and visitors of the community. The prevention of crime is the utmost operational priority. The Division places its highest value on the preservation of human life, the protection of property, and service to humankind.

The Police Division is comprised of the following units: Administration, Patrol, Criminal Investigations, and Animal Control.

The Administration Unit performs the administrative, records keeping, and computer operations of the Police Division.

The Patrol Unit is composed of uniformed officers who deliver basic law enforcement service to Nags Head residents and visitors.

The Criminal Investigation Unit is composed of investigator-designated police officers who investigate crimes occurring within the Town's corporate limits.

The Animal Control Unit is responsible for the operation of an effective animal control, animal protection, and rabies mitigation program. The Unit consists of one full-time animal control/law enforcement officer investigating animal bites, animals running at large, feral animal colonies, and nuisance animal problems. In addition, the Unit provides for the placement and monitoring of animal traps and the transport of animals taken into the custody to the Dare County Animal Shelter. Also, Animal Control facilitates the return of domestic animals to their rightful owner(s) and investigates animal-related complaints to ensure the public's safety.

Goal

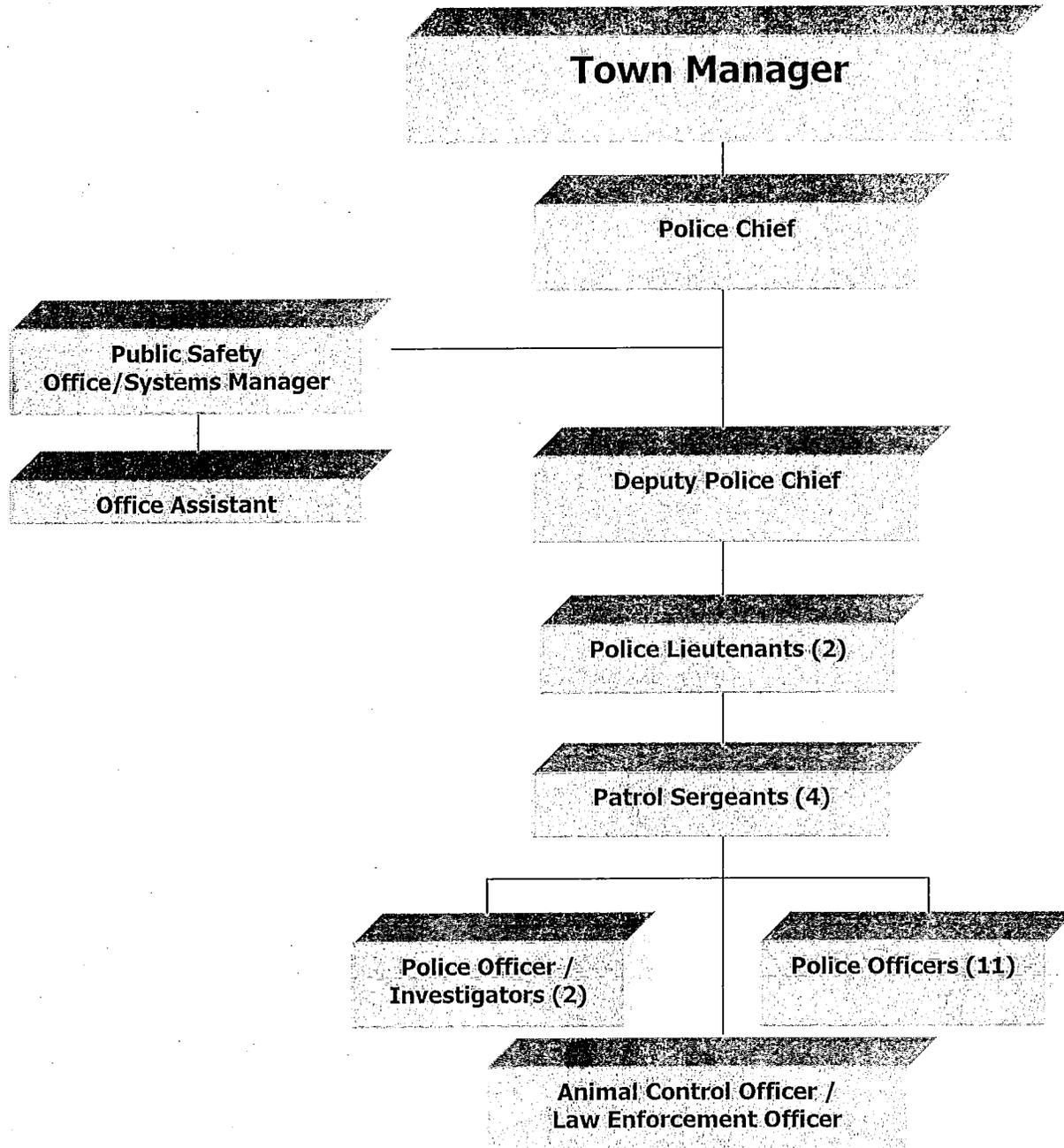
The Police Department believes that providing superior service to the citizens and visitors of Nags Head is our primary responsibility and that all of our work should be structured with that goal in mind. We further believe that in meeting this goal we should be responsible to decisions made by the Board of Commissioners and the citizens of the community.

Police Objectives

- Maintain safe and healthy communities throughout Nags Head.
- Develop and expand cooperative efforts within the community.
- Enhance community policing, community partnerships, and community-oriented government.
- Provide and deliver quality customer service to every citizen or visitor in Nags Head.
- Improve the performance of all Police Division employees through their voluntary participation in the Town’s career development program.
- Provide increased service through the Division’s Canine (K-9) team. This team will deter crime, increase efficiency in illegal drug interdiction efforts, and provide for increased officer safety.

Performance Measures and Workload Indicators

	<u>FY 05-06</u>	<u>FY 06-07</u>	<u>FY 07-08</u>
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>
Calls and Complaints	10,791	10,932	10,542
Arrests	523	423	565
Traffic Arrests	2,368	1,550	1,380
Accidents			
Motor Vehicle – Motor Vehicle	202	212	220
Motor Vehicle – Pedestrian	6	4	2
Motor Vehicle – Bicycle	1	3	1
Single Motor Vehicle	17	18	19
Animal Control Incidents (Total)	1,101	1,178	589



Police

Departmental Organization and Staffing

<u>Position</u>	<u>Grade</u>	<u>Adopted Positions FY 08-09</u>	<u>Existing Positions</u>	<u>Recommended Positions FY 09-10</u>	<u>Adopted Positions FY 09-10</u>
Director of Public Safety*	N/A	.5	.5	0	0
Police Chief	26	1	1	1	1
Deputy Police Chief**	24	0	0	1	1
Police Lieutenant	20	2	2	2	2
Patrol Sergeant	19	4	4	4	4
Public Safety Office/Systems Manager	15	1	1	1	1
Police Officer First Class	16	1	1	1	1
Police Officer***	15	10	10	10	10
Police Officer / Animal Control Officer	15	1	1	1	1
Office Assistant – Police	11	1	1	1	1
TOTAL FULL – TIME:		21.5	21.5	22	22

* In Fiscal Year 08-09, the Town Manager also held the title of Public Safety Director. Therefore, the Town Manager’s salary was split between the Public Safety Department and the Town Manager’s Department.

** During the budget process, this position was recommended and adopted, but not funded.

*** Due to budget constraints, one Police Officer position is frozen at this time and not recommended to be funded in FY 09-10. However, pending an economic stimulus grant, this position may be funded.

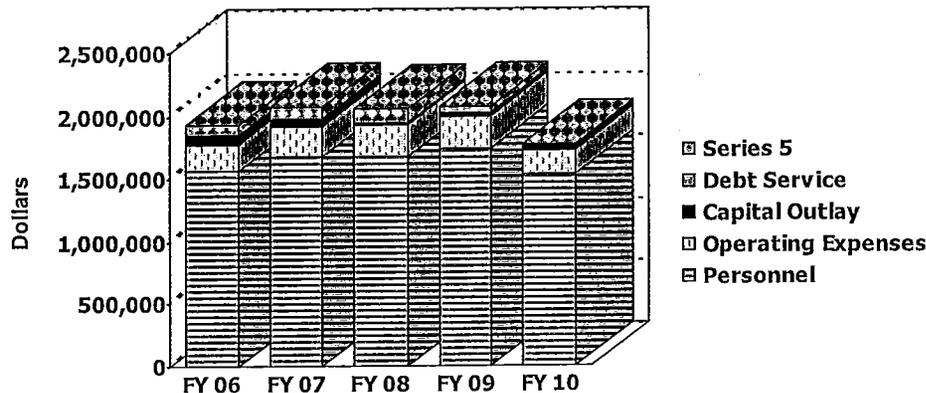
Highlights

- The Town's Department of Public Safety, which consisted of the Police and Fire and Rescue Divisions, was disbanded July 1, 2009. As a result, these Divisions are now separate departments, formally known as the Police Department and the Fire and Rescue Department. This change, which was included in the FY 09-10 recommended budget, is the same concept that existed in the Town prior to July 1, 1998.
- In Fiscal Year 08-09, the Town Manager/Public Safety Director's salary was split between the Public Safety Department and the Town Manager Department.
- Police capital outlay includes the replacement of two vehicles.

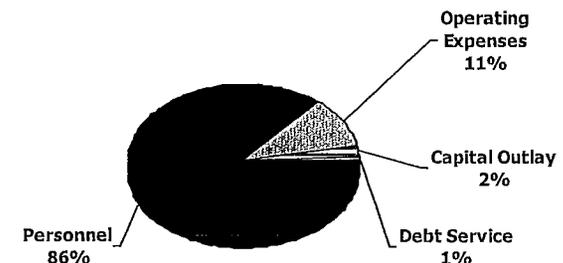
Expenditures by Function

	FY 2008-2009 <u>Adopted</u>	FY 2009-2010 <u>Adopted</u>	<u>Percent Change</u>
Personnel Services	\$ 1,747,220	\$ 1,531,765	-12.33%
Operating Expenses	\$ 252,667	\$ 193,772	-23.31%
Capital Outlay	\$ 23,297	\$ 41,785	79.36%
Debt Service	\$ 55,453	\$ 12,110	-78.16%
Total	\$ 2,078,637	\$ 1,779,432	-14.39%

Adopted Expenditure History



Adopted FY 2009-2010 Expenditures by Function



TOWN OF NAGS HEAD
EXPENDITURE BUDGET FY 2009-10

GENERAL FUND	FY 08/09 ADOPTED BUDGET	FY 08/09 AMENDED BUDGET	UNAUDITED YTD ACTUAL @ 6/30/09	FY 09/10 REQUESTED BUDGET	FY 09/10 RECOMMENDED BUDGET	FY 09/10 ADOPTED BUDGET
PUBLIC SAFETY						
POLICE						
SALARIES						
610 510200 SALARIES/WAGES - REGULAR	1,139,239.00	1,133,664.00	1,017,656.88	1,042,102.00	1,020,485.00	1,020,485.00
610 510200 1 SALARIES/WAGES - REGULAR	.00	.00	.00	.00	.00	.00
610 510200 2 SALARIES/WAGES - REGULAR	.00	.00	.00	.00	.00	.00
610 510201 SALARIES - LONGEVITY PAY	31,509.00	31,509.00	32,500.78	22,819.00	29,028.00	29,028.00
610 510300 SALARIES/WAGES - PARTTIME	4,027.00	4,027.00	1,154.00	.00	.00	.00
610 510400 OVERTIME PAY	25,370.00	25,370.00	6,919.74	.00	24,000.00	24,000.00
610 510400 1 OVERTIME PAY	.00	.00	.00	.00	.00	.00
610 510400 2 OVERTIME PAY	.00	.00	.00	.00	.00	.00
610 510400 3 OVERTIME PAY	.00	.00	.00	.00	.00	.00
610 510500 HOLIDAY PAY	43,352.00	43,352.00	29,755.04	62,208.00	31,104.00	31,104.00
610 510500 1 HOLIDAY PAY	.00	.00	.00	.00	.00	.00
610 510500 2 HOLIDAY PAY	.00	.00	.00	.00	.00	.00
610 521100 CAREER DEVELOPMENT	.00	25,575.00	6,438.13	.00	.00	.00
610 566001 GRANT - GHSP	.00	.00	.00	.00	.00	.00
TOTAL SALARIES	1,243,497.00	1,263,497.00	1,094,424.57	1,127,129.00	1,104,617.00	1,104,617.00
BENEFITS						
610 520600 FICA TAX	95,873.00	97,373.00	80,922.60	81,488.00	84,561.00	84,561.00
610 520600 1 FICA TAX	.00	.00	.00	.00	.00	.00
610 520600 2 FICA TAX	.00	.00	.00	.00	.00	.00
610 520600 3 FICA TAX	.00	.00	.00	.00	.00	.00
610 520700 GROUP HEALTH INSURANCE	191,986.00	171,136.00	151,128.21	191,986.00	192,267.00	176,008.00
610 520700 3 GROUP HEALTH INSURANCE	.00	.00	.00	.00	.00	.00
610 520701 RETIREE'S GROUP HEALTH INSUR	5,022.00	5,022.00	4,014.91	5,022.00	5,539.00	5,259.00
610 520800 RETIREMENT	60,368.00	61,368.00	53,141.62	51,783.00	53,711.00	53,711.00
610 520800 1 RETIREMENT	.00	.00	.00	.00	.00	.00
610 520800 2 RETIREMENT	.00	.00	.00	.00	.00	.00
610 520800 3 RETIREMENT	.00	.00	.00	.00	.00	.00
610 520801 RETIREMENT LAW ENFORCEMENT	.00	.00	.00	.00	.00	.00
610 520801 1 RETIREMENT LAW ENFORCEMENT	.00	.00	.00	.00	.00	.00
610 520801 2 RETIREMENT LAW ENFORCEMENT	.00	.00	.00	.00	.00	.00
610 521000 401 K	2,865.00	2,865.00	2,472.68	2,702.00	2,702.00	2,702.00
610 521000 1 401 K	.00	.00	.00	.00	.00	.00
610 521000 2 401 K	.00	.00	.00	.00	.00	.00
610 521001 401 K LAW ENFORCEMENT	57,970.00	58,970.00	50,534.80	48,756.00	50,739.00	50,739.00
610 521001 1 401 K LAW ENFORCEMENT	.00	.00	.00	.00	.00	.00

TOWN OF NAGS HEAD
EXPENDITURE BUDGET FY 2009-10

GENERAL FUND	FY 08/09 ADOPTED BUDGET	FY 08/09 AMENDED BUDGET	UNAUDITED YTD ACTUAL @ 6/30/09	FY 09/10 REQUESTED BUDGET	FY 09/10 RECOMMENDED BUDGET	FY 09/10 ADOPTED BUDGET
610 521001 2 401 K LAW ENFORCEMENT	.00	.00	.00	.00	.00	.00
610 521001 3 401 K LAW ENFORCEMENT	.00	.00	.00	.00	.00	.00
610 521400 POLICE SEPARATION ALLOWANCE	30,000.00	30,000.00	30,000.00	44,638.00	.00	.00
TOTAL BENEFITS	444,084.00	426,734.00	372,214.82	426,375.00	389,519.00	372,980.00
OPERATIONS						
610 522011 CAREER DEVELOPMENT OTHER COSTS	7,500.00	7,500.00	7,097.94	7,613.00	.00	.00
610 532000 TRAINING	3,305.00	1,805.00	1,275.00	2,475.00	1,500.00	1,500.00
610 532100 BUILDING/EQUIPMENT RENTAL	8,538.00	8,538.00	7,931.85	8,348.00	8,348.00	8,348.00
610 532100 1 BUILDING/EQUIPMENT RENTAL	.00	.00	.00	.00	.00	.00
610 532100 2 BUILDING/EQUIPMENT RENTAL	.00	.00	.00	.00	.00	.00
610 532200 TELEPHONE	18,890.00	19,540.00	14,853.38	17,016.00	17,016.00	17,016.00
610 532200 1 TELEPHONE	.00	.00	.00	.00	.00	.00
610 532200 2 TELEPHONE	.00	.00	.00	.00	.00	.00
610 532400 TRAVEL	9,000.00	6,000.00	4,586.32	8,471.00	4,500.00	4,500.00
610 532500 POSTAGE	1,200.00	1,400.00	1,210.63	1,310.00	1,310.00	1,310.00
610 532600 ADVERTISING	500.00	500.00	92.08	400.00	400.00	400.00
610 532600 1 ADVERTISING	.00	.00	.00	.00	.00	.00
610 532600 2 ADVERTISING	.00	.00	.00	.00	.00	.00
610 543100 FUEL COSTS	65,000.00	60,150.00	46,982.79	64,000.00	61,000.00	61,000.00
610 543100 1 FUEL COSTS	.00	.00	.00	.00	.00	.00
610 543100 2 FUEL COSTS	.00	.00	.00	.00	.00	.00
610 543300 DEPARTMENT SUPPLIES	24,559.00	26,604.00	25,050.46	20,170.00	20,170.00	20,170.00
610 543300 1 DEPARTMENT SUPPLIES	.00	.00	.00	.00	.00	.00
610 543300 2 DEPARTMENT SUPPLIES	.00	.00	.00	.00	.00	.00
610 543303 SUPPLIES-GOV.HWY.SAFETY GRANT	.00	.00	.00	.00	.00	.00
610 543400 OTHER SUPPLIES	2,750.00	2,750.00	1,931.73	2,150.00	2,000.00	2,000.00
610 543405 OTHER SUPPLIES - COMPUTER	31,100.00	31,100.00	28,090.93	5,530.00	3,730.00	3,730.00
610 543600 MAINT/REPAIR EQUIPMENT	20,789.00	21,371.00	20,295.74	21,433.00	21,433.00	21,433.00
610 543600 1 MAINT/REPAIR EQUIPMENT	.00	.00	.00	.00	.00	.00
610 543600 2 MAINT/REPAIR EQUIPMENT	.00	.00	.00	.00	.00	.00
610 543601 MAINT/REPAIR COMPUTER EQUIP.	.00	.00	.00	.00	.00	.00
610 543605 MAINT/REPAIR FIRING RANGE	3,000.00	9,484.00	9,484.00	3,000.00	3,000.00	3,000.00
610 543700 MAINT/REPAIR VEHICLES	14,400.00	19,109.00	18,658.34	14,300.00	14,300.00	14,300.00
610 543700 1 MAINT/REPAIR VEHICLES	.00	.00	.00	.00	.00	.00
610 543700 2 MAINT/REPAIR VEHICLES	.00	.00	.00	.00	.00	.00
610 543701 VEHICLE REPAIRS	.00	.00	.00	.00	.00	.00
610 543900 UNIFORMS	14,871.00	15,693.00	15,199.44	14,089.00	11,000.00	11,000.00
610 544000 PROFESSIONAL FEES	11,229.00	11,818.00	10,035.07	12,898.00	11,250.00	11,250.00
610 544500 CONTRACTED SERVICES	1,500.00	1,500.00	903.37	1,250.00	1,100.00	1,100.00
610 555300 DUES AND SUBSCRIPTIONS	1,786.00	1,786.00	1,009.80	1,156.00	1,106.00	1,106.00
610 555800 SPECIAL INVESTIGATIONS	2,000.00	3,000.00	2,000.00	2,000.00	2,000.00	2,000.00
610 569900 COST REIMBURSEMENT	.00	-12,909.00	-12,909.00	.00	.00	.00

TOWN OF NAGS HEAD
EXPENDITURE BUDGET FY 2009-10

GENERAL FUND	FY 08/09 ADOPTED BUDGET	FY 08/09 AMENDED BUDGET	UNAUDITED YTD ACTUAL @ 6/30/09	FY 09/10 REQUESTED BUDGET	FY 09/10 RECOMMENDED BUDGET	FY 09/10 ADOPTED BUDGET
610 577433 BUDGETARY CAPITAL	.00	.00	.00	.00	.00	.00
610 577434 BUDGETARY CAPITAL	.00	.00	.00	.00	.00	.00
TOTAL OPERATIONS	241,917.00	236,739.00	203,779.87	207,609.00	185,163.00	185,163.00
CAPITAL OUTLAY						
610 577300 CAPITAL OUTLAY OTHER	.00	.00	.00	.00	.00	.00
610 577400 CAPITAL OUTLAY EQUIPMENT	13,297.00	71,880.00	34,434.00	174,297.00	27,998.00	27,998.00
610 577401 CAPITAL OUTLAY - CJIN	.00	.00	.00	.00	.00	.00
610 577402 CAPITAL OUTLAY COPSMORE 98	.00	.00	.00	.00	.00	.00
610 577403 CAPITAL OUTLAY GOVERNOR'S HWY	.00	.00	.00	.00	.00	.00
610 577404 CAPITAL OUTLAY GOV CRIME COMM	10,000.00	.00	.00	13,787.00	13,787.00	13,787.00
TOTAL CAPITAL OUTLAY	23,297.00	71,880.00	34,434.00	188,084.00	41,785.00	41,785.00
DEBT SERVICE						
610 578100 L/P PRINCIPAL	53,468.00	65,765.00	64,945.78	11,048.00	11,478.00	11,478.00
610 578200 LEASE PURCHASE INTEREST	1,985.00	1,985.00	1,718.67	1,249.00	632.00	632.00
TOTAL DEBT SERVICE	55,453.00	67,750.00	66,664.45	12,297.00	12,110.00	12,110.00
TOTAL POLICE	2,008,248.00	2,066,600.00	1,771,517.71	1,961,494.00	1,733,194.00	1,716,655.00

BUDGET PROJECTION 2010 FY 2009-2010

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	Adopted	PERCENT CHANGE
610	577400	CAPITAL OUTLAY EQUIPMENT	71,880.00	174,297.00	27,998.00	-61.05
	010 -2-610-577400-					
		REPLACE VEHICLE #6717	1.00	.00	.00	
		2004 FORD MARKED PATROL CAR				
		Mileage: 79,843 (As of December 2008)				
		- L/P over 3 Years at 5.5%, Annual Cost \$13,297				
		REPLACE VEHICLE #3700	.00	11,059.00	.00	
		2003 FORD UNMARKED PATROL CAR				
		Mileage: 89,869 (As of December 2009) - LP OVER				
		3 YEARS AT 5.5%				
		REPLACE VEHICLE #6728	1.00	13,999.00	13,999.00	
		2004 FORD MARKED PATROL CAR				
		Mileage: 78,754 (As of December 2009) - LP OVER				
		3 YEARS AT 5.5%				
		REPLACE VEHICLE #513	.00	11,059.00	.00	
		2000 FORD UNMARKED PATROL CAR				
		Mileage: 75,318 (As of December 2009) - LP OVER 3				
		YEARS AT 5.5%				
		REPLACE VEHICLE #1105	.00	11,059.00	.00	
		2002 FORD UNMARKED PATROL CAR				
		Mileage: 72,397 (As of December 2009) - LP OVER				
		3 YEARS AT 5.5%				
		REPLACE VEHICLE #6720	1.00	13,999.00	13,999.00	
		2004 FORD MARKED PATROL CAR				
		Mileage: 66,764 (As of December 2009) - LP OVER				
		3 YEARS AT 5.5%				

BUDGET PROJECTION 2010 FY 2009-2010

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ BUDGET	PROJECTED ACTUAL	Adopted	PERCENT CHANGE
610	577404	CAPITAL OUTLAY GOV CRIME COMM	.00	13,787.00	13,787.00	.00
	010 -2-610-577404-	-CRIMINAL JUSTICE IMPROVEMENT GRANT	1.00	13,787.00	13,787.00	
		NETMOTION MOBILITY XE VPN				
		CASH MATCH (\$3447 / 6 = \$575 EACH)				
		Multi-agency grant to include six municipalities, seeking 75% in federal funds and a 25% cash match				

TOWN OF NAGS HEAD
EXPENDITURE BUDGET FY 2009-10

GENERAL FUND	FY 08/09 ADOPTED BUDGET	FY 08/09 AMENDED BUDGET	UNAUDITED YTD ACTUAL @ 6/30/09	FY 09/10 REQUESTED BUDGET	FY 09/10 RECOMMENDED BUDGET	FY 09/10 ADOPTED BUDGET

POLICE DRUG FORFEITURE						
OPERATIONS						
615 532000 TRAINING	.00	.00	.00	.00	.00	.00
615 543300 DEPARTMENT SUPPLIES	.00	1,378.00	1,361.51	.00	.00	.00
615 544000 PROFESSIONAL FEES	.00	.00	.00	.00	.00	.00
615 577433 CAPITAL OUTLAY BUDGETARY	.00	.00	.00	.00	.00	.00
TOTAL OPERATIONS	.00	1,378.00	1,361.51	.00	.00	.00
CAPITAL OUTLAY						
615 577400 CAPITAL OUTLAY EQUIPMENT	.00	.00	.00	.00	.00	.00
615 577404 CAPITAL OUTLAY GOV CRIME COMM	.00	.00	.00	.00	.00	.00
TOTAL CAPITAL OUTLAY	.00	.00	.00	.00	.00	.00
TOTAL POLICE DRUG FORFEITURE	.00	1,378.00	1,361.51	.00	.00	.00