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Town of Nags Head

Post Office Box 99
Nags Head, North Carolina 27959
Telephone 252-441-5508
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www.townofnagshead.net

NORTH CAROLINA
DARE COUNTY

SERVICE CONTRACT
PURCHASE ORDER # 20100118

Contract Task Order No. 4C

Dated: 11 August 2009

This Task Order, issued under the Engineering Services Contract between the Town of Nags Head ("the TOWN"), and THE WOOTEN COMPANY ("CONTRACTOR"), dated July 8, 2009, covers the Water Treatment Plant Initial Distribution System Evaluation (IDSE) required by the Federal Environmental Protection Agency (EPA), as described in the attached Scope of Services, which becomes part of this Task Order. Total, not to exceed cost for Phase 3 of this project, is \$6,760 (SIX THOUSAND SEVEN HUNDRED AND SIXTY DOLLARS AND NO CENTS)

The work under this Task Order involves the following items, delineated between the Town and the Contractor (in accordance with the attached Scope of Services dated July 31, 2009):

- Compilation of total trihalomethane (TTHM) and haloacetic acid (HAA) sampling data for data for the use in Initial Distribution System Evaluation ("IDSE");
- Compilation of Initial Distribution System Evaluation (IDSE) Report for submission to EPA and North Carolina Public Water Supply by 12/31/2009.
- Samples will be collected by Water Dept staff; and
- Shipping and laboratory analysis of the samples will be paid by the Town

JMB

1) SIGNATURES

Both the TOWN and the CONTRACTOR agree to the above scope of services and cost.

Witnessed or Attested By: Michelle H. [Signature]
TOWN OF NAGS HEAD
By: [Signature]
Title: Int. Town Manager
Date: 8-24-09



[Signature]
Title: Secretary - Treasurer

CONTRACTOR
By: [Signature]
Title: Vice President
Date: August 18, 2009

"This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act."

[Signature]
Finance Officer

Approved as to form:

[Signature]
Town Attorney



ENGINEERING
PLANNING
ARCHITECTURE

July 31, 2009

Ms. Nancy Roop Carawan
Town of Nags Head
P. O. Box 99
5401 South Croatan Highway
Nags Head, NC 27959-0099

Re: IDSE Assistance 2009-10
Nags Head, North Carolina
TWC No. 2977-G

Dear Ms. Carawan:

Per your request, we are pleased to provide the town with our proposal to assist it with completion of an initial distribution system evaluation (IDSE) for the Stage 2 Disinfection Byproducts Rule (commonly referred to as "Stage 2 DBP Rule" or "IDSE" for its culmination in the Initial Distribution System Evaluation) for FY 2009-2010.

The work under this proposal involves the following items:

- Compilation of TTHM & HAA5 sampling data for use in Initial Distribution System Evaluation ("IDSE").
- Compilation of Initial Distribution System Evaluation (IDSE) Report for Submission to EPA and North Carolina Public Water Supply by 12/31/2009.

Note that the Town is responsible for having personnel collect samples and for payment of shipping and lab processing of the samples.

Invoice Fees will be based on standard hourly rates, and expenses plus 10%. Total compensation for this Task Order shall not exceed \$6,760.00 (SIX THOUSAND SEVEN HUNDRED AND SIXTY DOLLARS).

We appreciate this opportunity to be of service to the citizens of the Town of Nags Head. If you have any questions, please let us know.

Sincerely,

THE WOOTEN COMPANY

Dan K. Boone, PE, PLS

ACCEPTED BY:

DATE:

120 North Boylan Avenue
Raleigh NC 27603-1423

919.828.0531
fax 919.834.3589

08/19/2009 11:50
costellk

TOWN OF NAGS HEAD
PO INQUIRY PROFILE REPORT

810	544000	PROFESSIONAL FEES	\$6,760.00	U
		Liquidated	\$ 0.00	
		Canceled	\$ 0.00	
		Allocated Open Encumbrance	\$6,760.00	

** END OF REPORT - Generated by Karen C