



**Town of Nags Head**  
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## Board of Commissioners Policy

### **Use of Town Parks**

Adopted: May 3, 2006  
Revised: April 5, 2017; August 3, 2022

#### **Facilities covered**

- *Town Park* located at 415 Health Center Dr.
- *Harvey Sound Access Site* located at 6912 S. Croatan Hwy.
- *Whalebone Park* located at 7300 S. Va. Dare Trail

#### **Principles of use**

- The Town has priority in the use of the Parks and reserves the right to cancel the non-Town use of these facilities.
- The Town expects users to respect the Parks and to leave them in good condition, clean and ready for use when they leave.
- There is to be no alcohol at the Parks, except as otherwise permitted as part of a Town authorized event.
- Smoking or use of tobacco products are strictly prohibited.
- To ensure the security of the Parks, they may only be used during daylight hours. Park hours are 6 am – 9 pm.
- Grills are not to be used under any pavilion or structure.
- At Town Park and the Harvey Sound Access, reservations guarantee the use of the pavilion and grills only. The restrooms, playground area, soccer field area and sound access area will remain open for public use. No other facilities may be reserved at any of the parks.
- At Town Park, staking of equipment in the soccer field i.e., tents, soccer goals are prohibited; equipment must be weighted to prevent damage to irrigation lines.
- Pyrotechnic devices (fireworks) are prohibited unless part of a town-authorized event.
- Pets must be on a leash at all times. Owners must clean up after pets.

- The Town will provide electricity to users of the reserved facilities upon request. Available power consists of one ground-fault interrupter receptacle on a stand-alone 15-amp circuit (there are two double outlets controlled by one GFIR on a 20-amp circuit at the Harvey Site). There will be a \$5.00 non-refundable charge for providing electricity to facility users.
- *These facilities are not intended to accommodate large groups for weddings or receptions. The parks cannot be reserved for weddings or receptions. This would not prohibit weddings/receptions, simply cannot be reserved.*

**Priority of use**

- Town of Nags Head Board of Commissioners.
- Town Boards and Committees.
- Town staff.
- Non-Town related individuals and groups with reservations and other non-Town related individuals and groups.

**Approval, scheduling, and associated issues**

- Groups not associated with the Town may reserve a Park up to 60 days in advance of the use date. Reservations require a \$50 deposit, which will be refunded after the event, provided the Park was left in good order.
- No "for profit" uses will be permitted at any of the facilities covered by this policy.
- The Town Manager or their designee must approve all reservations.
- The Manager's decision may be appealed to the Board of Commissioners at their next regularly scheduled meeting.