



## **Rules for Dowdy Park Farmers Market**

### **Section I: Product Requirements and Restrictions**

1. Products which can be sold include:
  - a. Any vegetables, fruits, nuts or berries grown by the seller.  
*(For items "a" and "b" above, priority will be given to those farmers who are offering their own produce. If necessary, consideration will be given to those vendors who re-sell produce so long as proof is provided that the produce was originally purchased directly from a local farm.)*
  - b. Any plant grown by the seller from seed, seedling, transplant or cutting.
  - c. Bulbs propagated by the seller.
  - d. Eggs produced by the seller's poultry.
  - e. Honey produced by the seller's bees.
  - f. Fresh baked goods made by the seller. All baked goods must be wrapped.
  - g. Preserves, relishes, jams, jellies, etc. made by the seller.
  - h. Fresh cut or dried flowers grown by the seller.
  - i. Meat and cheese from animals raised by the vendor.
  - j. Seafood.
  - k. Furniture and similar, handmade, refurbished, etc. made by the seller.
  - l. Paintings, pottery, sculpture and similar produced by the seller.
  - m. Handmade Jewelry, metal works produced by the seller.
  - n. Local photography & artwork, greeting cards, post cards, matting enlargements, etc. produced by the seller.
  - o. Homemade dog treats made by the seller, all ingredients shall be clearly listed.
  - p. Handmade oils, lotions, soaps, etc. made by the seller.
  - q. Healing Arts, Natural Remedies, etc.
  - r. This is not a comprehensive listing. All interested vendors must submit an application to the Art and Culture Committee for acceptance. Other items may be selected or approved by the committee.
2. All produce must be of top quality, to be determined by the Event Coordinator.
3. Unprocessed fresh fruits, vegetables, nuts, mushrooms, whole grains and honey can be sold without state or local regulation. Good Agricultural Practices shall be followed to ensure the safety of consumers.
4. Eggs shall be sold only under the North Carolina Egg Law.

5. Seafood is regulated by the NC Department of Agriculture and Consumer Services, Food and Drug Protection Division. Documentation of compliance must be provided upon submission of vendor application and on file with the Event Coordinator.
6. Anyone selling meat should have a "Meat Handlers License" and the packaged meat should have a NC Federal Inspection stamp and certification provided to the Event Coordinator.
7. Low-risk packaged foods such as baked goods, jams, jellies, candies, dried mixes, spices, some sauces and liquids, and pickles and acidified foods can be made in a home based food business. The products are regulated by the NC Department of Agriculture & Consumer Services. Documentation of compliance shall be provided upon submission of vendor application and on file with the Event Coordinator.
8. High-risk packaged foods such as refrigerated or frozen products, low acid canned foods, dairy products and seafood products must be processed in a commercial kitchen when offered for sale. These products are regulated by the NC Department of Agriculture & Consumer Services. Documentation of compliance shall be provided upon submission of vendor application and kept on file with the Event Coordinator.  
\*For more information: <http://www.ncagr.gov/fooddrug/food/homebiz.htm>
9. All items sold as organic must meet the requirements of the National Organic Program.
10. No animals may be sold or given away at the market.

## **Section 2: Fees**

1. The 2019 Dowdy Park Farmers Market Annual Membership fee is \$125.00. This fee is non-refundable and will not be pro-rated based upon markets attended. This fee must be paid within 15 days after being selected to participate.
2. Sellers interested in "Day of" Selling only, otherwise known as Drop In fees are \$25.00 per market. This fee must be paid prior to start of market for that day. Please note that a regular spot is NOT guaranteed to "day of" participants.

## **Section 3: Hours and Dates of Operation**

1. The 2019 Dowdy Park Farmers Market will operate from 9:00am to 1:00pm on the 2<sup>nd</sup> & 4<sup>th</sup> Thursday in the months of June, July, August, September. Additionally, a market will be held on May 23<sup>rd</sup> and October 10<sup>th</sup> of 2019.
2. Set up shall begin no earlier than 7:00am and tear down no earlier than 1:00pm. Vendors are expected to remain for the duration of the market.

## **Section 4: Seller Requirements**

1. Sellers must reside and produce the items they sell within a 65 -mile radius of Dare County, NC unless otherwise approved by the Art and Cultural Committee.
2. Priority shall be given to those vendors who are the original producer of the items being sold however the Art and Culture Committee may consider accepting other vendors upon review.
3. All prepared food sellers must have a copy of their kitchen inspection forms on file with Event Coordinator, as well as with them when selling at the market.

4. Sellers of organic items must have a copy of their organic certification on file with the Event Coordinator as well as with them when selling at market. Only certified organic growers may display signs using the word “organic”.

### **Section 5: Space Reservations**

1. A space will be assigned to each vendor having paid their annual membership prior to the first market of the season. “Day of” vendors will be provided a space upon arrival to the market.
2. Vendor spaces are non-transferrable during the market season.
3. A table and up to two chairs may be furnished by the Town upon request.
4. A 10’ x 10’ pop-up tent may be furnished by the Town upon request. It will be the responsibility of the vendor to erect and take down the tent.

### **Section 6: Market Logistics**

1. At the beginning of each market day vendors must check in with the Event Coordinator.
2. Vendors shall be solely responsible for the cleanliness around and under their space and stand at all times. The Town will not be responsible for furnishing any setup requirements, labor or supplies to vendors. Trash must be securely bagged, tied and disposed of in town supplied receptacles. Receptacles will be made available in the park.
3. Prices must be clearly posted for all items sold.
4. No sales shall occur prior to the official start time or after the end time of the Market.
5. Vendors shall be responsible for setting up their stand in an attractive manner; keeping boxes and supplies stored from sight. All baked goods are required to be covered.
6. Sellers should not move their vehicles in or out of the market area at any time. All vendor materials must be unloaded and carried in from a parking space, and then the seller’s vehicle must be moved to an approved off-site location.
7. The Market will take place rain or shine.
8. The Event Coordinator will have full power to enforce all rules and regulations within the market area. The Event Coordinator may prohibit a vendor from further participation if deemed necessary.
9. No more than one space is allowed per family, farm, or group without consent from the Art and Culture Committee. Each space will be approximately 10’ x 10’ in size.
10. Vendors must have and provide the North Carolina Sales Tax ID Number for their business, if applicable.
11. An inclusive Town of Nags Head Business Registration will be provided and held by the Event Coordinator for all vendors participating in the 2019 Dowdy Park Farmers Market.

*Please direct any questions to Paige Griffin, Event Coordinator:*

*Paige Griffin, Event Coordinator*

*Email: [paige.griffin@nagsheadnc.gov](mailto:paige.griffin@nagsheadnc.gov)*

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