

Police and Animal Control – Overview, Goals, and Objectives

Overview

The Nags Head Police Department is a full-service law enforcement agency that proudly serves the residents and visitors of our community. The Police Department strives to be a contributing factor in creating a better quality of life through proactive policing with an emphasis on community relations. The Department places its highest value on the preservation of human life, the protection of property, and service to humankind.

The Police Department is comprised of the following units: Administration, Patrol, Criminal Investigations, and Animal Control.

The Administration Unit performs the administrative duties of the Police Department such as record keeping, computer operations and budget preparation.

The Patrol Unit is comprised of sergeants and officers. The sergeant's responsibility is to supervise the patrol officers on their shifts as well as participate in patrol activities. Patrol officers are responsible for preventative patrol, traffic enforcement and response to calls for service. This unit also includes two Police K-9's capable of drug detection and search/rescue.

The Criminal Investigation Unit is responsible for in-depth investigations of felony and serious misdemeanor crimes in order to build successful cases for prosecution. This unit also investigates violations of the State and Federal Controlled Substance Act and prepares cases for prosecution in both State and Federal Courts.

The Animal Control Unit is responsible for the operation of an effective animal control, animal protection, and rabies mitigation program. The full-time animal control/law enforcement officer investigates animal bites, animals running at large, feral animal colonies, and nuisance animal problems. The Unit provides for the placement and monitoring of animal traps and the transport of animals taken into the custody to the Dare County Animal Shelter. In addition, Animal Control returns domestic animals to their rightful owner(s) and investigates animal-related complaints to ensure the public's safety.

Goals

- Continually improve cooperative working relationships with our residents, visitors, and business owners through educational and innovative programs. (BOC Values 3, 4, 5, 6)
- Continue to identify alternative funding sources for departmental programs and resources. (BOC Values 2, 3, 4, 6)
- Promote clean, safe, secure, and livable neighborhoods through proactive police activities that increase the overall safety of our residents, visitors, and business owners. (BOC Values 1, 3, 4, 5, 6)
- Continue to internally promote a service oriented department that works with our community to solve problems and create solutions. (BOC Values 2, 4)

Objectives and Related Performance Indicators

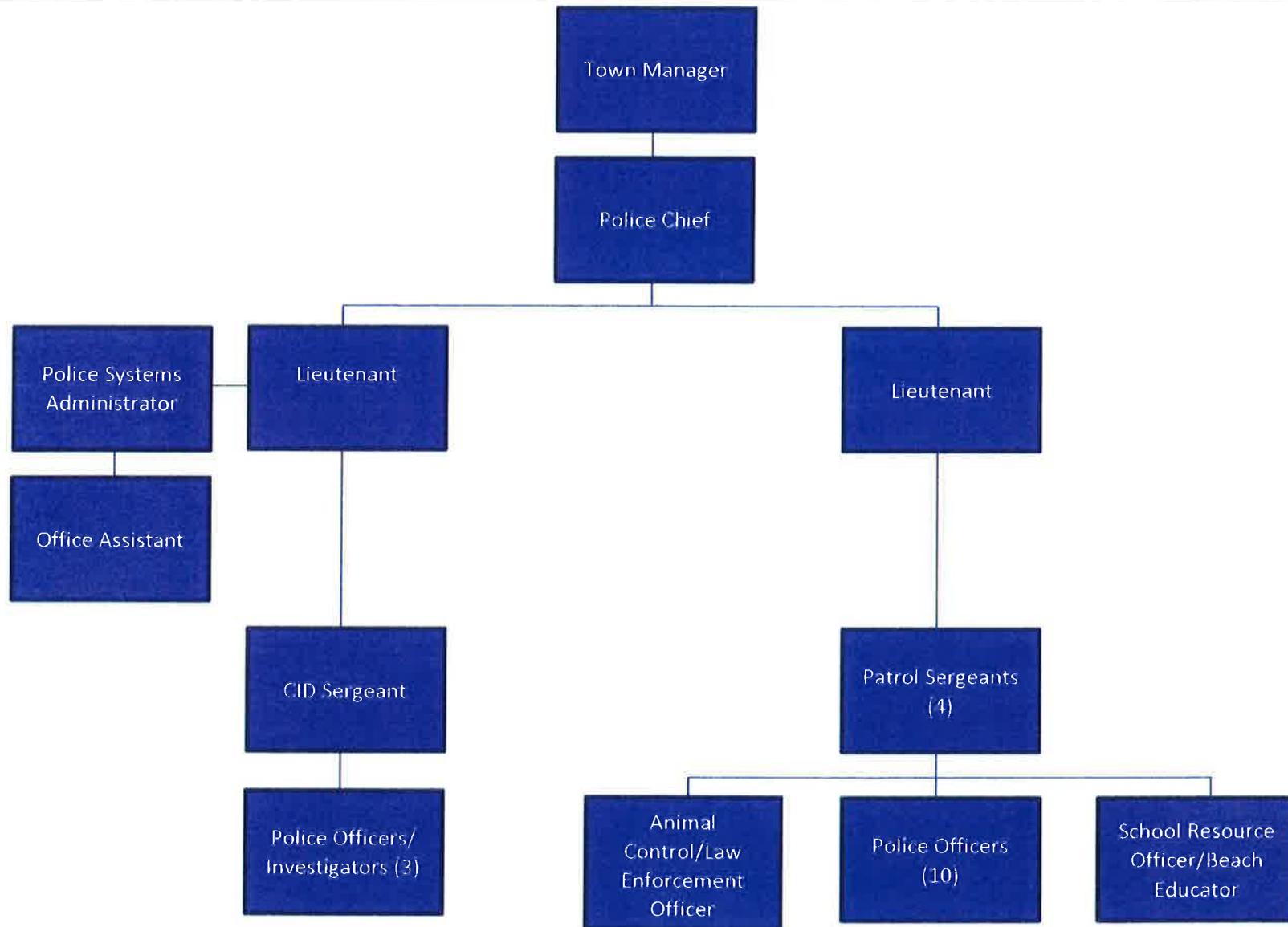
- **Objective** -Modernize existing programs while creating new ones to further our community policing philosophy.
Performance Indicators –

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1. Explore the use of Public Informational Forums for mutual sharing of information between the Police Department and citizens/business owners (Nags Head Police 101/Coffee with a Cop, etc.).
 2. Continue to improve upon our Citizen's Police Academy by using knowledge acquired from the previous class to help strengthen our community relationships.
 3. While continuing our presence at Nags Head Elementary, explore opportunities to establish new programs for adults and children that promote our community policing philosophy.
 4. Using our reestablished bike patrol program promote community policing in our neighborhood and business communities.
- **Objective** - Pursue grant and partnership opportunities using local, state, and federal resources to increase our level of service to the community.
Performance Indicators –
 1. Continue the close working relationship with the Governor's Highway Safety Program while researching all grant opportunities that may be available to increase our level of service.
 2. Meet with police supervisory personnel to determine equipment needs and what may qualify for grant funding.
 - **Objective –** Promote a safe and secure Town utilizing educational programs that enhance traffic and pedestrian safety.
Performance Indicators –
 1. Continue current pedestrian and bicycle safety programs at Nags Head Elementary while expanding avenues that further educate our citizens and visitors.
 2. Continue to work closely with the NC Department of Transportation and the Watch for Me NC Program to identify and improve conditions contributing to traffic accidents/pedestrian safety.
 3. Continue to partner with other town departments, the Outer Banks Bicycle and Pedestrian Safety Coalition and the Safe Routes to School initiative to inform and educate our residents and visitors on traffic and pedestrian safety.
 - **Objective** - Increase citizen education and information sharing strategies
Performance Indicators –
 1. Continue the effective use of internet based outlets, such as the department's website, the Nags Head Community Information Exchange Program, Facebook and Twitter, to detect and deter crimes, and inform and educate our residents and visitors on public safety issues.
 2. Utilize the police officer that is assigned to patrol our beaches during the summer months to further educate our visitors and citizens on having a safe and secure summer.
 3. Continue the use of video technology in creation of Public Service Announcements to further promote education of our citizens/visitors while increasing public safety awareness.

Police

Organization and Staffing



Police – Budget Highlights

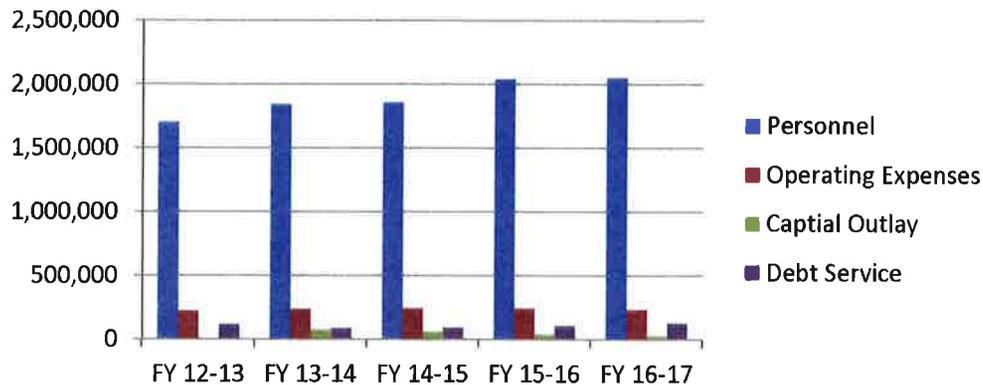
Highlights

- Capital outlay funds include \$48,621 for the first year of financing and registration fees to replace three vehicles.
- Capital outlay funds also include scheduled taser replacements at \$6,473 and the purchase of equipment for active shooter response, which will be funded by a grant from the North Carolina Governor’s Crime Commission.
- Funding in the amount of \$42,622 is included for the state statute-required police separation allowance for two retired officers.

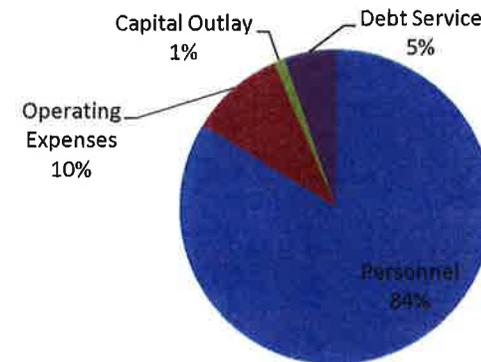
Expenditures by Function

| | FY 2015-2016 <u>Adopted</u> | FY 2016-2017 <u>Recommended</u> | <u>Percent Change</u> |
|--------------------|--------------------------------|------------------------------------|---------------------------|
| Personnel Services | \$ 2,045,858 | \$ 2,057,826 | 0.58% |
| Operating Expenses | \$ 244,780 | \$ 237,726 | -2.88% |
| Capital Outlay | \$ 45,768 | \$ 27,500 | -39.91% |
| Debt Service | \$ 110,744 | \$ 132,831 | 19.94% |
| Total | \$ 2,447,150 | \$ 2,455,883 | 0.36% |

Fiscal Year 2016-2017 Recommended Expenditures and Adopted Expenditure History



Fiscal Year 2016-2017 Recommended Expenditures by Function



**Town of Nags Head
Recommended Budget
For the Fiscal Year 2016-2017**

| Department: <i>Police</i> | | Departmental | Manager's | Adopted | Adjusted | Estimated Actual | Actual | Actual |
|---------------------------|------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Account Number | Account Description | Requested | Recommended | Budget | Budget | Expenditures | Expenditures | Expenditures |
| | | 2016-2017 | 2016-2017 | 2015-2016 | 2015-2016 | 2015-2016 | 2014-2015 | 2013-2014 |
| PERSONNEL SERVICES | | | | | | | | |
| 10-610-2-5102-00 | SALARIES- REGULAR PAY | \$ 1,294,312 | \$ 1,294,312 | \$ 1,236,724 | \$ 1,254,674 | \$ 1,254,674 | \$ 1,240,339 | \$ 1,213,805 |
| 10-610-2-5102-01 | SALARIES - LONGEVITY PAY | 30,906 | 30,906 | 29,329 | 29,768 | 29,768 | 31,391 | 38,484 |
| 10-610-2-5103-00 | SALARIES/WAGES - PARTTIME | - | - | - | - | - | (44) | 5,189 |
| 10-610-2-5104-00 | OVERTIME PAY | 26,100 | 26,100 | 26,100 | 26,491 | 26,100 | 36,519 | 26,721 |
| 10-610-2-5105-00 | HOLIDAY PAY | 38,066 | 38,066 | 33,060 | 33,555 | 17,418 | 14,565 | 15,094 |
| 10-610-2-5206-00 | FICA TAX | 106,288 | 106,288 | 101,379 | 102,899 | 98,169 | 96,045 | 95,506 |
| 10-610-2-5207-00 | GROUP HEALTH INSURANCE | 312,288 | 312,288 | 384,408 | 384,408 | 350,000 | 293,668 | 244,711 |
| 10-610-2-5207-01 | RETIREEES GROUP HEALTH INSUR | 33,561 | 33,561 | 34,093 | 34,093 | 30,000 | 24,297 | 15,137 |
| 10-610-2-5208-00 | RETIREMENT | 7,674 | 7,674 | 7,051 | 7,156 | 6,789 | 7,149 | 6,921 |
| 10-610-2-5208-01 | RETIREMENT LAW ENFORCEMENT | 103,808 | 103,808 | 86,471 | 87,768 | 87,768 | 90,173 | 86,722 |
| 10-610-2-5210-00 | 401 K | - | - | 1,774 | 1,800 | 1,800 | 2,022 | 1,874 |
| 10-610-2-5210-01 | 401 K LAW ENFORCEMENT | 62,201 | 62,201 | 60,469 | 61,376 | 61,086 | 60,913 | 59,319 |
| 10-610-2-5214-00 | POLICE SEPARATION ALLOWANCE | 42,622 | 42,622 | 45,000 | 45,000 | 45,000 | 75,000 | 30,000 |
| | Subtotal Personnel Services | \$ 2,057,826 | \$ 2,057,826 | \$ 2,045,858 | \$ 2,068,988 | \$ 2,008,573 | \$ 1,972,038 | \$ 1,839,484 |
| OPERATIONS | | | | | | | | |
| 10-610-2-5320-00 | TRAINING | \$ 31,515 | \$ 23,303 | \$ 22,100 | \$ 22,100 | \$ 20,000 | \$ 11,674 | \$ 9,045 |
| 10-610-2-5321-00 | BUILDING/EQUIPMENT RENTAL | 9,600 | 8,300 | 9,385 | 9,385 | 8,000 | 7,467 | 7,462 |
| 10-610-2-5322-00 | TELEPHONE | 13,865 | 13,809 | 13,530 | 13,530 | 13,000 | 12,685 | 12,952 |
| 10-610-2-5322-01 | TELEPHONE- CELL PHONE STIPEND | 6,540 | 6,540 | 6,180 | 6,180 | 5,910 | 4,368 | 2,938 |
| 10-610-2-5325-00 | POSTAGE | 1,648 | 1,648 | 1,648 | 1,648 | 981 | 964 | 1,393 |
| 10-610-2-5326-00 | ADVERTISING | 514 | 300 | 414 | 414 | 400 | 145 | 107 |
| 10-610-2-5327-00 | PRINTING | 998 | 998 | 1,098 | 1,098 | 1,000 | 164 | - |
| 10-610-2-5431-00 | FUEL COSTS | 68,000 | 67,000 | 67,800 | 66,800 | 60,000 | 64,395 | 76,715 |
| 10-610-2-5433-00 | DEPARTMENT SUPPLIES | 35,515 | 33,897 | 33,000 | 33,000 | 33,000 | 43,673 | 35,980 |
| 10-610-2-5434-00 | OTHER SUPPLIES | 6,510 | 6,510 | 5,780 | 5,780 | 4,029 | 5,001 | 6,557 |
| 10-610-2-5434-05 | OTHER SUPPLIES - COMPUTER | - | - | - | - | - | 1,426 | 14,203 |
| 10-610-2-5436-00 | MAINT/REPAIR EQUIPMENT | 26,609 | 25,847 | 24,000 | 24,000 | 22,000 | 21,519 | 21,538 |
| 10-610-2-5436-05 | MAINT/REPAIR FIRING RANGE | 1,100 | 1,100 | 6,000 | 6,000 | 1,100 | 20,592 | 18,211 |
| 10-610-2-5437-00 | VEHICLE MAINTENANCE | 20,000 | 17,500 | 20,000 | 20,000 | 15,000 | 15,578 | 26,842 |
| 10-610-2-5439-00 | UNIFORMS | 14,899 | 11,893 | 14,000 | 14,000 | 14,000 | 16,330 | 15,212 |
| 10-610-2-5440-00 | PROFESSIONAL FEES | 15,771 | 13,743 | 14,677 | 14,677 | 14,000 | 11,347 | 9,896 |
| 10-610-2-5445-00 | CONTRACTED SERVICES | 2,150 | 1,600 | 1,600 | 1,600 | 1,500 | 515 | 216 |
| 10-610-2-5553-00 | DUES AND SUBSCRIPTIONS | 1,738 | 1,738 | 1,568 | 1,568 | 1,500 | 1,404 | 1,024 |
| 10-610-2-5558-00 | SPECIAL INVESTIGATIONS | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 | - |
| | Subtotal Operations | \$ 258,972 | \$ 237,726 | \$ 244,780 | \$ 243,780 | \$ 217,419 | \$ 241,245 | \$ 260,290 |

Town of Nags Head
Recommended Budget
For the Fiscal Year 2016-2017

| Department: <i>Police</i> | | Departmental | Manager's | Adopted | Adjusted | Estimated Actual | Actual | Actual |
|---------------------------|---------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Account Number | Account Description | Requested | Recommended | Budget | Budget | Expenditures | Expenditures | Expenditures |
| | | 2016-2017 | 2016-2017 | 2015-2016 | 2015-2016 | 2015-2016 | 2014-2015 | 2013-2014 |
| | <i>COST REIMBURSEMENT</i> | | | | | | | |
| 10-610-2-5699-00 | COST REIMBURSEMENT | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | (6,827) |
| | <i>CAPITAL OUTLAY</i> | | | | | | | |
| 10-610-2-5774-00 | CAPITAL OUTLAY EQUIPMENT | \$ 4,000 | \$ 3,000 | \$ 45,768 | \$ 122,251 | \$ 122,214 | \$ 198,185 | \$ 160,074 |
| 10-610-2-5774-04 | CAPITAL OUTLAY GOV CRIME COMM | 24,500 | 24,500 | - | - | - | 7,092 | 19,984 |
| | <i>Subtotal Capital Outlay</i> | \$ 28,500 | \$ 27,500 | \$ 45,768 | \$ 122,251 | \$ 122,214 | \$ 205,277 | \$ 180,058 |
| | <i>DEBT SERVICE</i> | | | | | | | |
| 10-610-2-5781-00 | L/P PRINCIPAL | \$ 144,363 | \$ 131,229 | \$ 108,966 | \$ 151,734 | \$ 150,000 | \$ 149,201 | \$ 137,675 |
| 10-610-2-5782-00 | L/P INTEREST | 1,602 | 1,602 | 1,778 | 1,778 | 1,778 | 1,832 | 2,168 |
| | <i>Subtotal Debt Service</i> | \$ 145,965 | \$ 132,831 | \$ 110,744 | \$ 153,512 | \$ 151,778 | \$ 151,033 | \$ 139,843 |
| | TOTALS | \$ 2,491,263 | \$ 2,455,883 | \$ 2,447,150 | \$ 2,588,531 | \$ 2,499,985 | \$ 2,569,593 | \$ 2,412,847 |

**Town of Nags Head
Recommended Budget
For the Fiscal Year 2016-2017**

Police

| Description of Capital Items | Department Requested 2016 - 2017 | Manager's Recommended 2016 - 2017 |
|---|--|---|
| <i>Capital Outlay Governor's Crime Commission</i> | | |
| 1. Active Shooter Project grant (Grant Funded) | \$ 24,500 | \$ 24,500 |
| <i>Total Capital Outlay Governor's Crime Commission</i> | \$ 24,500 | \$ 24,500 |
| | | |
| <i>New Lease Payments</i> | | |
| 1. 3 Vehicles, 1 at a cost of \$46,605, 2 at a cost of \$42,530 each totaling \$131,665 | \$ 47,524 | \$ 34,390 |
| <i>Total Lease Payments</i> | \$ 47,524 | \$ 34,390 |
| | | |
| <i>Capital Outlay Equipment</i> | | |
| 1. Excise tax on new vehicles | \$ 4,000 | \$ 3,000 |
| <i>Total Capital Outlay Equipment</i> | \$ 4,000 | \$ 3,000 |