



**TOWN OF NAGS HEAD
BOC ACTIONS
November 16, 2011**

1. Call to order – Mayor Oakes called the meeting to order at 7:30 p.m.
2. Adoption of agenda – The Board passed a motion to approve the agenda as presented.
3. Mayor Oakes - Mayor Oakes noted that MPT Gray and Comr. Cahoon were not present.
4. Audience Response – John Ratzenberger, Village at Nags Head resident; he reported that November is Lung Cancer Awareness Month and he provided some facts to include that the five-year lung cancer survival rate is less than 15%; he suggested the web site www.lungevity.org for additional information.
5. Audit Results - Paula Hodges of Martin Starnes & Associates presented the financial results of the Town's 2011 audit via a PowerPoint presentation. The results were very positive – the LGC reviewed the financial statements and had no comments or recommendations for improvement.
6. Presentation NH Woods - Nags Head Woods Steward Aaron McCall and Rob Shackleford from the North Carolina Forest Service were present and discussed an upcoming controlled burn in Nags Head Woods. Comr. Remaley, as Dare County Fire Marshal, emphasized that a specific set of parameters must be met before the burn can take place.
7. Parade grant – The Board passed a motion to approve the request to submit the St. Patrick's Day Parade grant application to the Dare County Tourism Board on behalf of Kelly's Restaurant.
8. Remove trees in SED-80 District – The Board passed a motion to approve the request from Mike Kelly and neighbors to remove the trees in the SED-80 District for a driveway as presented.
9. Town Attorney - Attorney Leidy reported on the Town's case against Cherry Inc., owner of one of the Surfside Drive cottages. Last year the Superior Court issued judgment to enforce the Town's nuisance ordinance/remove the structure. The owners appealed that decision and the Town has filed its response.
10. Town Manager – Several project updates were provided by Town Manager Ogburn and staff:

Sand Fencing Installation – Bids were received for the oceanfront sand fencing construction. Installation of the fence should take place for 3.6 miles of oceanfront (all of Reach 3) and all of the requesting private properties. The project is scheduled to begin the first part of December 2011.

Town Engineering Services - The six (6) responses to the Town's Request For Qualifications (RFQ) for engineering services are currently evaluated by staff.

Stormwater drainage - Vista Colony Subdivision – Bids have been received for the Vista Colony Subdivision stormwater project; a recommendation will be presented at the December BOC meeting.

Stormwater drainage - Nags Head Acres Subdivision – A design is being developed to help move stormwater out of Nags Head Acres faster – the design will impact the west side multi-use path and existing pipes will need to be lowered.

11. Breaking and Entering – Dep Police Chief Gilliam spoke of recent breaking and enterings and reminded everyone that during the holidays there is usually an increase in crime - He made some suggestions for property owners to include making sure all alarms are working properly and making sure that the serial numbers of all valuables are recorded.

12. Town Manager - Many property owners are struggling financially and unable to pay their taxes - A payment plan process is being developed by staff - property owners can contact Tax Collector Becky Huff for additional details.

13. Town Manager - The Town is sponsoring its first annual Christmas decorating contest. Information to include an entry form is provided on the Town's web site. Recognition will be given to first, second, and third place winners in the residence category and in the commercial category.

14. Town Manager - Town Manager Ogburn thanked everyone that participated in and attended the Veterans Day Ceremony on Friday, November 11th – He thanked guest speakers former Marine Corps Sergeant Matthew Costa and retired Army Chaplain Lt Col Albert Isler for their excellent presentations.

15. Comr. Sadler - Comr. Sadler added to Town Manager Ogburn's comments and said that the Veterans Day Ceremony was very moving; she commended soloist Barbara Minter and trumpeter Dave Clark.

16. Comr. Sadler - The Dare County Tourism Board/Outer Banks Visitors Bureau is encouraging more representation of an Outer Banks Christmas this year - Comr. Sadler reminded everyone of the Town of Manteo's Christmas Parade on December 3rd. She expressed her appreciation to Town Manager Ogburn for the Christmas suggestions for Town Hall and the Christmas decorating contest.

17. Mayor Oakes - Mayor Oakes congratulated the Outer Banks Relief Foundation and the Dare Education Foundation as sponsors of last weekend's very successful OBX Marathon and associated events.

18. Mayor Oakes - The Board passed a motion to extend the waiver of Hurricane Irene related building permit fees until May 15, 2012.

19. Adjournment - The Board passed a motion to adjourn at 8:35 p.m.