



**TOWN OF NAGS HEAD
BOC ACTIONS
WEDNESDAY, DECEMBER 4, 2013
REGULAR SESSION**

1. Call to order - Mayor Oakes called the meeting to order at 9:00 a.m.
2. Recognition - Public Works Director Ralph Barile introduced Water Plant Superintendent Nancy Carawan who was recognized by the Board for ten years of service.
3. Earl Murray, Jr. EOY Award - After each Department Head introduced their nominee, Mayor Oakes presented Certificates of Appreciation to all those nominated - Certificates were presented to: Kim Thompson, David Morton, Greg South, Jackie Hart, and Nancy Carawan. Mayor Oakes presented the Earl Murray, Jr. Employee of the Year Plaque to Kim Thompson.
4. Recess/Reconvene - Mayor Oakes briefly recessed the Board meeting; the Board reconvened with the next agenda item.
5. Reorganization of the Board - Sworn in were Bob Edwards as Mayor, and John Ratzenberger and Marvin Demers as Commissioners for the next four (4) years. The Board passed a motion to nominate Comr. Walters as Mayor Pro Tem who was subsequently sworn in.
6. Agenda adoption – The Board adopted the December 4th agenda as amended – with the removal of the Public Hearing re: a proposed 20' wide access easement/shared driveway at 7222 SVDT – to be sent to the Planning Board for further processing.
7. Audience Response - No one present wished to speak during Audience Response.
8. Consent Agenda – The Board passed a motion to approve the Consent Agenda as presented which consisted of the following items:
 - Budget Adjustment #6 to FY 13/14 Budget Ordinance
 - Tax Adjustment Report
 - Approval of Minutes
9. Public Hearing - The Board passed a motion to approve the Conditional Use/Site Plan amendment for construction of an "Aerial Adventure Park" and a water-dependent use of kayak, personal watercraft rental, and tour boat operations as submitted with the following conditions: that the shared access and parking cross easement agreements be executed, that the agreement with Pamlico Jack's for a walkway be executed, that the personal watercraft (PWC) rental permits be obtained, and that the Dare County Health Dept permit be obtained. And further that the conditions do not imply completion of a soundside boardwalk by the Town of Nags Head. And further to make the required three (3) findings of fact (upon completion of the conditions noted).

Attorney Leidy pointed out that the motion included that the findings of fact are based on the conditions and he pointed out that the motion did not include that any easement would be given to the Town for the walkway/boardwalk to be completed.

10. Recess/Reconvene - Mayor Edwards briefly recessed the Board meeting; the Board reconvened with the next agenda item.

11. Committee reports - Comr. Cahoon – Coastal Resources Commission (CRC) – Comr. Cahoon stated that she was notified today that all slots for the Coastal Resources Commission have been filled.

12. Planning Board appointments – It was Board consensus to defer consideration of appointments to the Planning Board to the December 18, 2013 mid-month meeting.

13. Town Attorney – The Board passed a motion to approve the Dowdy Park purchase agreement as presented and to authorize the Town Manager and the Town Attorney to negotiate any terms of the agreement as long as the price does not change.

14. Town Manager – After presentation of the report, the Board passed a motion to accept the 2013 Annual Report as presented.

15. Town Manager - Fire Chief Zorc reported that the National Park Service will conduct a public meeting on December 11th at 7:00 p.m. at Fire Station #16 to provide information and to seek public comment re: the planned fuel buffer zone – fuel reduction project – scheduled to take place along the Dominion Power right-of-way in South Nags Head.

16. Town Manager - Town Manager Ogburn invited everyone to participate in the Town's annual house decorating contest – entitled "For The Joy Of It". He noted that entry forms are due to the Town by December 9th with judging to take place on December 16th.

17. Comr. Cahoon - Comr. Cahoon expressed concern about the public having to make last minute arrangements when the Bonner Bridge shut down with little/no notice. She would like NCDOT to give more thought when the possibility exists for the Bonner Bridge to be closed and to be more timely with notification to the public. In response to Mayor Edwards, Town Manager Ogburn stated that he would communicate Comr. Cahoon's comments to NCDOT officials.

18. Comr. Ratzenberger - Comr. Ratzenberger thanked all those involved in the recent election for a clean, fact-filled election; he stated that he is excited to be a member of the Town Board of Commissioners; he encouraged everyone to get involved on boards/committees, so when elections come up, they are prepared and ready to run.

19. Comr. Ratzenberger - Comr. Ratzenberger encouraged those interested to participate in Community Watch – he stated that there is a need for more people to join.

20. Comr. Ratzenberger - Comr. Ratzenberger pointed out that he is the longest-serving person on the Town's Personnel Grievance Panel – He asked anyone who may be interested in volunteering to contact Human Resources Director Bonita Hurdle.

21. Mayor Pro Tem Walters - Mayor Pro Tem Walters congratulated the new Board members and said that she is looking forward to working with them.

- 22.** Comr. Demers - Comr. Demers said that he is excited about being on the Board and is looking forward to working with the other Commissioners, the Mayor, and Town staff.
- 23.** Mayor Edwards - Mayor Edwards said that he feels honored and pleased to be in the position of Mayor for the Town of Nags Head.
- 24.** Mayor Edwards – The Board passed a motion to schedule the BOC meeting in January 2014 for Wednesday, January 8, 2014. Mayor Edwards also noted that a BOC Retreat has been scheduled for Thursday/Friday, January 30 – 31, 2014 – one and a half days - with a facilitator.
- 25.** Mayor Edwards – The Board passed a motion to schedule a local business meeting/discussion for Wednesday, January 15, 2014 from 5:00 – 7:00 pm – to be followed by the Board’s mid-month meeting.
- 26.** Mayor Edwards - Mayor Edwards asked Planning Director Elizabeth Teague to choose a replacement for Comr. Demers who was Chairman of the Planning Board Parking Subcommittee.
- 27.** Adjournment – The Board passed a motion to adjourn to the December 18, 2013 Best Management Practices (BMP) Workshop at 5:00 p.m. in the Board Room - to be followed by the Board’s mid-month meeting at 7:00 p.m. The time was 12:20 p.m.