



**BOC ACTIONS
SEPTEMBER 2, 2015**

1. Call to order - Mayor Edwards called the meeting to order at 9:00 a.m.
2. Agenda – The Board adopted the September 2nd agenda as presented.
3. Recognition - New employee - Facilities Maintenance Technician Bobby Hooper was welcomed to Town employment.

The Fire Prevention Week proclamation was adopted; the community was invited to attend the National Fire Prevention Week Youth Night on October 6th at 5 p.m. at the Douglas A Remaley Fire Station #16.

4. Public Comment - Louis Toth, Village at Nags Head resident; with the change in management at the Peak Resources Rehabilitation Center (formerly Colony Ridge) employees are no longer allowed to feed the feral cats and many are worried about the cats; he expressed concern that if they are not taking care of the cats around the facility, they may not be taking good care of the patients.

Town Manager Ogburn thanked Mr. Toth for all his efforts and explained that the Town's Animal Control Officer has been safely removing the cats from the site at the request of Peak Resources as they are concerned that the health care facility is not a place for cats; he asked Mr. Toth to allow the Town to continue to work on the issue; Police Chief Brinkley commented that the cats are being released to a colony outside of Nags Head – Feline Fix – and they are not being euthanized.

Mayor Edwards commented that the Town reviewed several Peak Resources facilities with outstanding results.

5. Consent Agenda – The Consent Agenda consisted of the following items:
 - Consideration of Budget Adjustment #2 to FY 15/16 Budget Ordinance
 - Consideration of Tax Adjustment Report
 - Approval of Minutes - Aug 5th minutes; Aug 19th minutes
 - Consideration of modification to Personnel Policy re: Bereavement leave
 - Consideration of amendment to CFS re: Crowd Gathering applications for events with vendors
 - Resolution authorizing first annual Fraternal Order of Eagles Surf Fishing Tournament
 - Final approval of Technical and Advisory Committee members for Focus Nags Head
 - Request for Public Hearing to consider text amendment permitting "ring wall" style construction
 - Request for Public Hearing to consider text amendment pertaining to administrative adjustments

The Board approved the Consent Agenda with the removal of the August 5th minutes from "Approval of Minutes" and tabled their consideration until later in the meeting.

- 6.** Public Hearing – to consider a zoning ordinance text amendment as it relates to the use of turfstone and other permeable pavement systems and the calculation of lot coverage – After a public hearing, the Board adopted the ordinance as presented.
- 7.** Planning Board report - Planning Board Chair Mark Cornwell reported on the Planning Board's August 18th meeting. He presented details from four (4) action items and thanked Barbara Gernat, who is relocating and will be leaving the Planning Board, for her work on the Planning Board.
- 8.** Admiral Street – The Board adopted an ordinance amending the Town's Traffic Control Map adding a four-way stop designation at the intersection of Memorial Avenue and Admiral Street. The motion passed 4 – 1 with Comr. Ratzenberger casting the NO vote.
- 9.** Focus Nags Head - Planner Holly White listed the Focus Nags Head Technical and Advisory Committee members – and she reported on upcoming meetings.
- 10.** Comr. Ratzenberger – Report on August 27th ARPO Methodology Workshop – Comr. Ratzenberger reported that the group will try to keep to a quarterly schedule; the State methodology has been revised and they should be able to do things more as intended with a sequential process whereby the State develops their numbers, then regional, then division/local. Changes/comments to the local scoring methodology will be considered at the meeting in October.
- 11.** Comr. Cahoon – Local Business Committee – the Committee would like to plan a joint workshop with the Planning Board to meet with someone with landscaping knowledge in order to discuss what works and what does not work in the area.
- 12.** Mayor Pro Tem Walters – DCTB - Mayor Pro Tem Walters reported on some of the highlights from last week's DCTB meeting: The National Park Service Superintendent attends all DCTB meetings and keeps members updated – he will be opening the beaches earlier and extending Off Road Vehicle driving later – Jan through Jun occupancy is up for Dare County 3.29% and up for Nags Head as well.
- 13.** Appointments – Michael Siers was appointed as the new Planning Board member effective November 1st - to replace Barbara Gernat who will resign after the Planning Board's October meeting.
- 14.** Nags Head Woods Annual Report - Steward Aaron McCall presented a powerpoint slideshow highlighting the FY 14/15 annual report for The Nature Conservancy/Nags Head Woods.
- 15.** Attorney Leidy – The Board entered Closed Session to confer with the Town Attorney re: the Richardson litigation at 10:20 a.m. and re-entered Open Session at 10:45 a.m. No actions were taken.
- 16.** Town Manager Ogburn - Town Manager Ogburn reported on a recent meeting with Town of Kill Devil Hills officials – the pros and cons of opening access to Fresh Pond were discussed. All agreed that they are only considering opening the Pond as access to Nags Head Woods – and that the Firing Range should remain. Nags Head Woods Steward Aaron McCall is to review the type of species in the Pond that would be affected – Further discussion will take place when Mc. McCall returns with this information.
- 17.** Town Manager Ogburn – The Board adopted the ordinance amending Town Code Chapter 30 – Solid Waste Management – to allow the Town to operate a Town-wide recycle project.
- 18.** Town Manager Ogburn – The Board adopted the ordinance amending the Traffic Control Map for a four-way stop sign at Memorial and Admiral as presented. The motion passed 4 – 1 with Comr.

Ratzenberger casting the NO vote. Comr. Ratzenberger stated that there was no evidence provided to indicate that the four-way stop sign is necessary or that it will even help the situation.

19. Town Manager Ogburn - The corrections to the August 5th Board meeting minutes were displayed on screen and the minutes were approved by the Board as amended.

20. Mayor Pro Tem Walters - Mayor Pro Tem Walters reported on a recent meeting with Trillium Health Resources concerning discussion of a grant entitled *Play Together Construction Grant for Accessible Playgrounds* for the Dowdy Park site. The Board passed a motion to adopt the resolution authorizing submission of the grant application as presented.

21. Comr. Ratzenberger - Comr. Ratzenberger invited all interested to attend the next Community Watch meeting on September 8th at 7 p.m. in the Board Room. The topic of discussion will be Emergency Preparation.

22. Comr. Ratzenberger - Comr. Ratzenberger welcomed the Fraternal Order of Eagles on their first fishing tournament in Nags Head on October 3rd.

23. Closed Session – The Board entered Closed Session for the Town Manager’s annual review at 11:02 a.m.

24. Open Session - The Board re-entered Open Session at 12:27 p.m. Mayor Edwards stated that the Board discussed the Town Manager’s evaluation and voted to renew his contract for two years.

25. Adjournment - Mayor Edwards recessed the meeting until the mid-month meeting on September 16th at 7 p.m. The time was 12:28 p.m.